

The Regular Board of Trustees Meeting, Tuesday, March 18, 2025, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Villone, Trustee DiBernardi, Fiscal Officer Balsinger, Fire Chief Oles, Police Chief VanDyke, Zoning Inspector Kurilla, Road & Cemetery David Dunn, Sr and Administrative Assistant Danielle Zlenka were all present.

Dave Bakalar, Engineer was present to open bids for Pico and Timberlane OPWC project.

Trustee DiBernardi moved to approve the minutes from Regular of February 11, 2025 and Special March 3, 2025, 03-18-25-01, seconded by Trustee Villone and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through February 28, 2025 - The General Fund balance is \$828,110.36, Restricted Funds Total \$2,152,669.46. Total Fund Balances available for Milton Township are \$2,980,779.82. The Fiscal Officer asked for approval of payments by Warrants #33652 through #33679 and EFT #69 thru #152 totaling \$128,650.91. Receipts to date are \$314,433.95 as of February 28, 2025. YTD Expenditure \$260,889.94.

Trustee Villone moved to approve the financial report, and to approve the payments by Warrants #33652 through #33679 and EFT #69 thru #152 totaling \$128,650.91, 03-18-25-02, seconded by Trustee DiBernardi and passed with 3 ayes.

DEPARTMENT REPORTS

ZONING:

Zoning Inspector Kurilla submitted his report. One permit issued for the month of February. The Estimated valuation for the month of February is \$1,800.00-Total amount of permit fees for the month of February is \$25.00 -Total amount of receipts to YTD 2025 \$4,320.00.

The meeting for reading of ordinance on small solar farms post pone to April.

A reevaluation of construction cost for zoning permit #2538 was lowered from the initial cost. Request a refund of difference from original permit cost of \$681.00.

Trustee DiBernardi moved to refund the difference paid on Zoning Permit 2538 in the amount of \$681.00 to Sam Pitzullo Homes, 03-18-25-03, seconded by Trustee Tomaino and passed with 3 ayes.

POLICE DEPARTMENT:

The department has responded to 737 Calls for February, 19 reports, 14 citations, 7 crashes and 77 traffic warnings.

April 4, 2025 HB 315 will take effect. This legislation permits police departments to charge for their actual costs for body camera and video public record request. Utilizing the formula provided by the Mahoning County Prosecutors Office, Milton Township's actual costs would be \$33.86 per hour. The records policy would need amended.

Police Department will start implementing the force on force training this year. This would require the purchase of training aids and safety equipment.

Repair to garage door and the battery backup needs replaced.

Trustee Villone moved to amend the Public Records Policy to include the charges of \$33.86 per hour to produce a request for body worn camera and video recording, 03-18-25-04, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Villone moved to present provisional offers of employment as police officers to Emily Burnham, Joseph Nenadich and Brandon Scott, 03-18-25-05, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Villone moved to amend the Standard Work Week (Chapter 6 Section A) of the Milton Employee Handbook to add the following language to “The standard work period for the police department for all full-time officers shall be eighty (80) hours per pay period”, 03-18-25-06, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Villone moved to establish a policy for lateral transfers, the protocol would include;

- **Possess a valid and current OPOTA certification,**
- **Possess a valid, unrestricted Ohio Driver’s License**
- **Have a minimum of two consecutive years of full time experience with no break in service**
- **May not be pending any disciplinary actions or investigations for misconduct or criminal activity**
- **Will serve a twelve month probationary period**
- **Will receive vacation following Milton Twp. Vacation Policy upon successfully completing probation, their time in service will be recognized,**
- **Shall not be recognized for rank or seniority rights from previous employment,**
- **Shall be entitled to transfer sick leave, up to 360 hours, from their previous employer, 03-18-25-07** seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee Villone moved to have the garage door repaired and for Chief VanDyke to purchase a new battery backup approximate cost of \$150-\$200 for the server, 03-18-25-08, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee DiBernardi moved to purchase training aids, (2 Airsoft pellet guns), and safety equipment, approximately \$2,700.00, 03-18-25-09, seconded by Trustee Tomaino and passed with 3 ayes.

ROAD & CEMETERY DEPARTMENTS:

Road Report:

Trustee DiBernardi moved to approve repair cost of \$1,582.52 for electrical issues on yellow dump, 03-18-25-10, seconded by Trustee Villone and passed with 3 ayes.

Trustee Tomaino moved to approve repair cost of \$785.78 on red dump for calipers and brake hoses, 03-18-25-11, seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee Tomaino moved to approve the rental of roller for a week from Leppo Rentals at a cost of \$1,191.30, 03-18-25-12, seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee Tomaino moved to purchase 3 loads of mastic material for \$6,785 and up to \$10,000 if more products is needed from Sealmaster, 03-18-25-13, seconded by Trustee DiBernardi and passed with 3 ayes.

Cemetery Report:

One Burial

Recycling:

Nothing to Report

FIRE DEPARTMENT:

Stat submitted in writing and on file

Trustee Tomaino moved to have the annual ladder testing completed approximate cost of \$1,421.25, 03-18-25-14, seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee DiBernardi moved to hire Dave Dunn Sr. and David Dunn Jr. as EMR personnel at the Fire Department, 03-18-25-15, seconded by Trustee Tomaino and passed with 3 ayes.

John Bennett, David Dunn, Jr. and Jules D'Amico have withdrawn their request to have the Township pay tuition for classes previously approved at the February meeting.

Chairman Tomaino ask Fire Chief Oles the status of bench marks agreed upon in his MOU, Chief said that he had a meeting with Lexipol on Friday to start the use of their program to produce policies for the department. The Inspector class he is looking at is in August and the EMS class he is hoping to find a hybrid class to do remotely. The documents requested for the feasibility study are about 85% complete.

CORRESPONDENCE

Received report from Mahoning County Sanitary Engineer.

OLD BUSINESS

Trustee Villone moved to accept the estimate from Motorola to install the magnetic door locks on Town Hall and Police Department approximate cost is \$12,183.10, 03-18-25-16 seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Tomaino moved to invoice the contractor responsible for the open cut on Wavecrest for damages to dump truck, permit fee and cost to repair the road. Also, to invoice permit fee to contractor for the Lakeview project. 03-18-25-17 seconded by Trustee Villone and passed with 3 ayes.

Trustee DiBernardi moved to accept and sign new dispatch contract with Austintown Township, 03-18-25-18, seconded by Trustee Tomaino and passed with 3 ayes.

NEW BUSINESS:

Trustee DiBernardi moved to accept the permanent appropriations in the amount of \$2,682,026.94, 03-18-25-19, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Tomaino moved to approve and pay for OAPT training for fiscal, 03-18-25-20, seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee Tomaino moved to approve the new LEADS policies presented by Chief VanDyke, 03-18-25-21, seconded by Trustee Villone and passed with 3 ayes.

Trustee DiBernardi moved to approve and pay the BWC Group rating, 03-18-25-22, seconded by Trustee Tomaino and passed with 3 ayes

Trustee Dibernardi moved to approve and sign the new recycling lease agreement, 03-18-25-23, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee DiBernardi moved to approve the liquor permit transfer to Wavecrest Restaurant Group, 03-18-25-24, seconded by Trustee Tomaino and passed with 3 ayes.

The next Township meeting will be moved to April 29th at 7 PM at the Town Hall.

Reminders:

*NEXT MEETING – TUESDAY, APRIL 29, 2025--7 PM-TOWNHALL REGULAR MEETING
MCTA SPRING DINNER HOSTED BY GREEN TWP THURSDAY APRIL 10, 2025*

Public Comments:

Terrance Mott, Diamond, OH spoke to the board over concerns for emissions from the Coke Oven Plant in Warren, OH. The Board stated that they have no jurisdiction in Warren.

Trustee Tomaino moved to go into executive session at 8:12 PM to discuss wages, benefits and/or employee disciplinary action, 03-18-25-25, seconded by Trustee Villone, and passed with 3 ayes.

Trustee Tomaino moved to come out of executive session and return to regular session at 9:04 PM, 03-18-25-26, seconded by Trustee DiBernardi and passed with 3 ayes.

Trustee Villone moved to adjourn the meeting, 03-18-25-27, seconded by Trustee Tomaino and passed with 3 ayes.

Date: _____