

The Regular Board of Trustees Meeting, Monday, January 09, 2024, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Villone, Trustee DiBernardi Fiscal Officer Balsinger, Fire Chief Oles, Road & Cemetery Dunn, Police Chief VanDyke, and Zoning Inspector Kurilla, were all present.

**Trustee DiBernardi moved to approve the minutes from Special 12/19/23 and Regular Meeting of 12/29/23, 01-09-24-01,** seconded by Trustee Tomaino and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through December 31, 2023 - Total Fund Balances available for Milton Township are \$2,898,115.97. The General Fund balance is \$760,299.04 and restricted fund balances are \$2,137,816.93. The Fiscal Officer asked for approval of payments by Warrants #33052 through #33121 and EFT #679 thru #796 totaling \$231,735.54 Revenue received to date \$2,761,082.97. Total expenditures for 2023 are \$2,192,301.17, Fiscal also asks for approval of six reallocations. Ms. Balsinger also reported all departments received their departmental reports.

**Trustee Villone moved to approve the financial report, and to approve the payments by Warrants #33052 through #33121 and EFT #679 thru #796 totaling \$231,735.54, and six reallocations, 01-09-24-02,** seconded by Trustee DiBernardi and passed with 3 ayes.

**DEPARTMENT REPORTS**

**ROAD & CEMETERY DEPARTMENTS:**

**Road Report:**

1. Received two estimates for culvert work for Forest Avenue Project from Bisirri Excavating. Total \$3,200.00
2. The tree work has been completed on School Street.
3. Update on new truck for delivery has been delayed until end of March first of April
4. Fire Department light tower has been repaired and is in-service.

**Cemetery Report:**

Nothing to report

**Recycling Report:**

Few issues around the holidays.

**Trustee DiBernardi moved to approve the estimates from Bisirri for culvert work on Forest Avenue and to be paid from the ARPA Funds, 01-09-24-03,** seconded by Trustee Tomaino and passed with 3 ayes.

**FIRE DEPARTMENT:**

Written report was submitted on stats.

1. Quote from RC Construction to repair the open gaps at the top of the walls where it meets the roof. Total \$4,850.00
2. Floor scrubber needs replaced replacement cost is \$2,599.00
3. Invitation to join Portage County Water Rescue Team. There is no cost to join and they have monthly meetings and trainings also at no cost. The only cost would be for mandatory open water class held during the summer months.
4. Three candidates with completed background checks.

**Chairman Tomaino moved to approve the repair of the roof at the fire station by RC Construction at a cost of \$4,850.00, 01-09-24-04,** seconded by Trustee DiBernardi and passed with 3 ayes.

**Trustee Villone moved to approve the purchase of a new floor scrubber, 01-09-24-05,** seconded by Trustee DiBernardi and passed with 3 ayes.

**Trustee DiBernardi moved to hire Sarah Garcia as a part time paramedic and volunteer fire fighter, 01-09-24-06,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee Tomaino moved to appoint Justin Binkiewicz and Carson Carrell as volunteer cadet firefighters, minimum fire certification will be required within a year of appointment, 01-09-24-07,** seconded by Trustee DiBernardi and passed with 3 ayes.

**Trustee Tomaino moved to accept the resignation of William Ilgenfritz, 01-09-24-08,** seconded by Trustee DiBernardi and passed with 3 ayes.

**ZONING:**

Zoning Inspector Kurilla reported two permits issued for December. Zoning receipts for December are \$195.00; estimated valuation to date for the year 2023 is \$6,617,910.00 Total amount of receipts collected to date for 2023 are \$30,160.00 Mr. Kurilla also submitted Annual 2023 report.

**POLICE DEPARTMENT:**

1. Stat Report submitted for last month. Summary of 2023 stats
2. Chief request hire of 4 candidate pending completion of certification and testing.

**Trustee Villone moved to offer a conditional hire as Cadet part time to 4 candidates, Nicholas Jones, Destiny Burkhammer, Yony Villar Salcado and Robert Delagrange pending completion of OPOTA certification and final testing, 01-09-24-09,** seconded by Trustee DiBernardi and passed with 3 ayes.

**CORRESPONDENCE:**

None

**OLD BUSINESS**

Trustee DiBernardi updated that projects were submitted for capitol grant funding.

**NEW BUSINESS:**

**Chairman Tomaino moved to approve the ODOT mileage certification at 19.649 miles for Milton Township, 01-09-24-10,** seconded by Trustee DiBernardi and passed with 3 ayes.

**Trustee Villone moved to approve Danielle Zlenka and Kenneth Oles as credit card users, 01-09-24-11,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee DiBernardi moved to accept the engineer agreement for Pointview Phase II, 01-09-24-12,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee DiBernardi moved to hire Danielle Zlenka as Administrative Assistant through Nesco Employment Agency at a starting wage of \$15.00 effective November 28, 2023, 01-09-24-13,** seconded by Trustee Tomaino and passed with 3 ayes.

Trustee DiBernardi asked the board per request of the Lake Milton Women's League to landscape around the LED sign. The board was in agreement.

**Reminders:**

*NEXT MEETING – TUESDAY, FEBRUARY 20, 2024 --7 PM-TOWNHALL REGULAR MEETING  
MCTA BUSINESS MEETING- THURSDAY FEBRUARY 15, 2024, 7 PM CANFIELD TOWNHALL  
MONDAY FEBRUARY 5, 2024 PROSECUTOR TOWNHALL AT JACKSON TWP  
ANNUAL TRUSTEE MEETING FEBRUARY 28<sup>TH</sup> 9 AM, MCMAHON HALL-MILL CREEK*

**Public Comments:**

None.

**Trustee Tomaino moved to go into executive session to discuss wages, benefits & employee disciplinary action at approximately 7:58 PM, 01-09-24-14,** seconded by Trustee Villone, and passed with 3 ayes.

**Trustee Tomaino moved to come out of executive session and return to regular session, 01-09-24-15,** seconded by Trustee DiBernardi and passed with 3 ayes.

No Further business.

**Mr. Tomaino moved to adjourn the meeting, 01-09-24-16,** seconded by Trustee Villone and passed with 3 ayes.

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Date: \_\_\_\_\_