

The Annual Records Retention Commission meeting held December 21, 2021, was called to order at approximately 6:30 PM by Chairman Weimer. After the Pledge of Allegiance the roll call was taken, Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Balsinger, Administrative Assistant Tara Balsinger and Trustee Elect Wendy DiBernardi were present.

Chairman Weimer stated that the purpose of the Special Meeting was to conduct the annual meeting of the records retention commission.

Fiscal Officer Balsinger opened the floor for nominations for Chairman of the Records Retention Committee, Trustee Villone was nominated by Trustee Tomanio as Chairman of the Records Retention Commission for one year, 12-21-21-S1, seconded by Trustee Campbell and passed with 3 ayes.

Trustee Weimer asked for an update of the status of the old records. Ms. Tara Balsinger stated that she has been going through mainly police records that are available to be pulled and shredded according to the township records retention schedule.

Fiscal Officer Balsinger will look at the fiscal records that have been through an audit and see what can be shredded according to the township records retention schedule.

At approximately 6:49 PM, Chairman Weimer moved to adjourn, 12-21-21-S2, seconded by Trustee Tomaino, and passed with 3 ayes.



The image shows three handwritten signatures, each written on a horizontal line. The top signature is the most stylized, the middle one is more legible, and the bottom one appears to be 'J. Campbell'.

Date: 12/21/2021