

The Regular Board of Trustees Meeting, Tuesday, August 25, 2015, was called to order at approximately 7:00 PM by Chairman Weimer, at the Milton Fire Station. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Maynard, Road & Cemetery Coordinator Lloyd, Zoning Inspector Kurilla, Police Chief VanDyke and Administrative Assistant Balsinger were all present.

Chairman Weimer moved to approve the minutes from Regular Meeting of July 21, 2015, 08-25-15-01, seconded by Trustee Tomaino and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through July 31, 2015 - Total Fund Balances available for Milton Township are \$1,535,282.89. The General Fund balance is \$446,363.43, which represents approximately 30% of all funds. The Fiscal Officer asked for approval of payments by Warrants #28345 through #28405 and EFT #318 thru #373 totaling \$75,853.25. Revenue received to date \$650,715.42; which represents 66% of the total budgeted income for 2015 which is \$976,100.00. Total expenditures year to date total \$555,342.94 Total appropriations for 2015 are \$1,179,651.27. There were three supplemental appropriations, two for the Police Department and one for EMT Fund 2281. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28345 through #28405 and EFT #318 thru #373 totaling \$75,853.25, and acknowledge and approved three supplemental appropriations, 08-25-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Report:

1. The Road Department has been ditching on Stoltz Road Phase One area and is about half way completed with it. Moved trees out of the tree line.
2. Department worked on fire trucks and squads.
3. Completed the Forest Street Culvert repair – 425 ft.
4. Mr. Lloyd asked if the forms had been signed and sent to Thomas & Fok; Dave Bakalar – Due August 31, 2015.

Cemetery Report:

1. One funeral for the month.
2. All the foundations have been completed.
3. We need the weekend and holiday rate change for Cremations if any. Current rate on holiday and weekend is \$175.00. It was requested to keep the same until the reorganization meeting and the Trustees asked Mr. Lloyd how we compare with other communities for holidays & weekends.

Recycling:

1. Nothing to report at this time.

ZONING:

Zoning Inspector Kurilla reported nine permits were issued for the month of July. Estimated Valuation for month of July \$819,875.00 estimated valuation to date for 2015, \$2,494,625, and total amount of permit fees for July \$3,757. Total amount of receipts collected to date for 2015 are \$11,838.

Permits issued were 2014 – 2022. Three single dwelling, fence, attached garage addition, two detached garage, accessory building-shed and building sign. The Board has a copy of the activity report.

Mr. Kurilla had a meeting with the new property owners of the Green Acres Resort on Creed. Property was transferred to Lusvarghi Property LLC. They have also acquired other adjacent properties and they intend

to apply to a zoning change with the Board of Appeals for new property to expand the business up to 534. They want to move the year round residents to the new section.

Status of the Wolsonovich case, Mr. Kurilla presented the Trustees with a letter he was prepared to send to Attorney Finamore requesting that he prepare a motion to show cause as to why the defendant should not be held in contempt of court. The trustees instructed him to send the letter on their behalf.

POLICE DEPARTMENT:

Chief VanDyke reported the total calls for the month of July – 395. 1 – 911 hang-ups, 20 Alarm Drops, 5 arrest misdemeanor / felony, 8 assist Fire Departments, 4 Assist public, 1 attempted suicide, 2 breaking & entering, 3 court appearances, 5 court papers serviced, 38 cover overs, 2 criminal damage, vandalism, 1 criminal trespass, 2 domestic disputes, 1 drug offenses, 20 investigations, 7 juvenile calls, 6 lock outs, 1 lost/stolen/property, 3 medical assists, 2 medical calls, 2 menacing, 1 neighbor dispute, 1 OVI arrests, 1 recovered property, 3 thefts, 3 seat belt violation, 5 suspicious persons, 3 suspicious vehicles, 1 telephone harassment, 5 towed vehicles, 78 traffic citations, 5 traffic crashes, 205 traffic stops, 121 traffic warnings, 5 welfare checks and 44 reports taken.

Chief Vandyke reported having trouble with the software. There is no support for the new software. All desktops have been installed, just in time since the old one crashed and the old data is being retrieved.

Chief reported the vehicle impound project is temporarily on hold.

Manpower Grant that expired in August 31, all the funds have been expended successfully.

Chief would like to ask the Board to extend quarterly mandatory training, especially on fire arms, driving, use of force, and laws of arrest, and decision making, things that departments around the country are being sued for.

Proposal: Institute Firearm Proficiency Training. Under the terms of the program, each officer would be given 50 rounds of ammunition on a monthly basis. Each officer would be given one hour access to the Training Range (indoor shooting range in Austintown) so they would have year round place to practice. The cost of this program would be approximately \$3,000 a year. This would not replace yearly qualification, but rather supplement Mandatory qualifications with monthly practical training. These officers would also be given the opportunity to utilize the Mahoning County Sheriff's Office FOP Lodge #141 training range under the supervision of an OPOTA certified instructor.

Other training would be Taser training with 2 hours of DT before firing. Bring in OPADA at no cost to establish a quarterly mandatory training. Department would only have to provide the space and electricity.

Ammunition was hydro shock, being switched to Federal OSHP compared with the State Highway Patrol carries. The cost is a reduction from what the State carries/uses. The cost is \$120-\$130 cheaper per case.

Trustee Campbell moved to proceed with the training proposed by Chief VanDyke 08-25-15-03, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Campbell brought to the Board's attention regarding the Brian Newhard ALS Benefit – Brian was diagnosed at age 37, he and his wife and 3 children are dealing with this devastating news. The venue has yet to be determined. It will be a spaghetti dinner with take-out and Chinese Auction. Once details have been made, Chief will hang up flyers and send email information on the event. Chief explained that because he was in between jobs he has no health or life insurance, with a wife and three children at home.

FIRE DEPARTMENT:

Chief Maynard reported July had a total of 48 calls. 18 in Craig Beach, 27 in Milton Township and 3 others. Calls were – 1 structure fire, 4 accidents, 25 medical, 1 grass fire, 1 carbon monoxide, 2 tree/wires down, 2 water emergency rescue, 3 mutual aids, 1 burning complaints, 2 alarm activation and 6 other. 280 total calls to date this year. Medical Transport by MFD – 6.

1. All bills and invoices have been submitted to the Fiscal Officer for payment.
2. The new Squad, purchased from Newton Falls, has been checked out and needs to have some minor repairs needed. It is now at Bill's Body Shop having some minor rust repair, this will be paid for by the Milton Fire Association, approximately \$600. The unit also needs to be lettered. Palmyra Fire Department is helping out with this, they have a machine that will make the letters and the Township will pay for the cost of materials only.
3. Chief asked are we still going to have the Fire Department parking lot sealed to prevent additional damage to the blacktop.
4. Chief Maynard met with John Stahl from Preferred Solutions in regards to the burn building. Mr. Stahl wants to construct a better building. Chief suggested he hold off until a decision is made with regard to the impound yard. Chief also stated the township should be receiving a copy of the new certificate of insurance soon.
5. Fire Department's day for fire and EMS coverage for the Canfield Fair is September 3, 2015. The Department will have some of the fire fighters working shifts so we have coverage for the Township and also our Mutual Aid Department have been notified if needed for response to the Township.
6. Department had recently had issues with its generator. The unit failed to run its weekly test, found that the battery was bad and replaced it. Had a call in to a company to look the unit over and make repairs to have it run again. Estimated repairs are necessary and some could be put off until a later date. Estimate on two repairs: water pump and circuit board. Cost of repairs for work already done was \$291. Professional Energy Systems quoted \$1,500 for new water pump and antifreeze, plus \$1,100 for new circuit board. It is a 15KW generator. The building is used as back-up central location when there is no power or a catastrophe happens in the Community.

Trustee Tomaino moved to replace the water pump, antifreeze and hoses at a cost of \$1,500, 08-25-15-04, seconded by Trustee Campbell and passed with 3 ayes.

Chief Maynard will take care of contacting the company to do the work of replacing the water pump.

7. Chief received a request to order new pads for the Police Department AED unit and pocket mask, estimated cost for needed supplies is \$175. The trustees authorized the Chief to order these items for the Police Department and he will place the cost of these items on the Township Credit Card.
8. The Fire Department had an officers meeting and discussed what items to purchase with the Fire Marshal Grant and EMS Grant that the township received. These items will be ordered and this money needs to be spent prior to October 1, 2015. The Department has submitted for \$950 from the EMS Grant for the cost of the EMT Class that was taken and completed and passed by Matt Rozhon, as an EMT Basic. Officers Meeting discussed replacing ground monitor which holds the hose during a fire and gear helmet which need replaced every 10 years.

Trustee Tomaino moved to authorize the Fire Chief to purchase all the items needed with Grant Funds prior to the 10/1, 08-25-12-05, seconded by Trustee Campbell and passed with 3 ayes.

9. Chief thanked Fiscal Office for the letter regarding the Thornburg property. Chief reviewed the property twice and after additional cleanup, all remaining items from the fire have been

removed from the property. They are requesting the return of the funds we have held from the insurance company. Chief also noted that the Zoning Inspector had also signed off on the cleanup. The Fiscal Officer advised that all funds had been paid out and delivered as per the instructions of the insurance company and the Thornburg's earlier that day.

10. Need all the photos for the fair display by Saturday so the display can be put together, we will need to spend some money for the back drop and other items. Lisa Balsinger will take care of getting the photos for the Fair board to Sherry Maynard and the Chief.
11. July 30th there was a tragic accident. The firefighters would like to thank Harold Campbell for taking his trailer to pick up the injured horses and care for them. Every time that there is construction being done there have been terrible accidents with loss of life. Over the next 2 & ½ years that they anticipate construction ODOT needs to be look into rerouting traffic to help avoid these deadly accidents.
12. The wall that Preferred Solutions is proposing will be made of heavy duty steel framing covered with 26 gauge sheet metal and 90 degree angel wall for taller building and follow the burn pattern. Research lab from Buffalo will also be on site to watch the wall burn testing.

Chairman Weimer moved to approve the building the wall by Preferred Solution, Inc. 08-25-15-06,
seconded by Trustee Tomaino and passed with 3 ayes.

Invoiced submitted for \$950 to reimburse Matt Rozhon for training. Matt Rozhon paid personally for this training and it was agreed if he passed he would be reimbursed if course was completed, which he did.

CORRESPONDENCE:

1. Cicogna Electric & Sign Company, Inc. a new sign company
2. NOPEC "save the date" Tuesday, November 10, 2015, 2015 General Assembly Meeting
3. Canfield Fair Board Meeting is Thursday, August 27, at 6:00. The walls will be erected on Friday. Displays can begin no earlier than Monday, August 31.
4. Poland Township MCTA Fall Dinner is Thursday, October 15th at Pour House Bar & Grill

OLD BUSINESS

1. Record Retention update provided by Lisa Balsinger. All records have been emptied out of the Road Department building. One more shredding will take place, including some at Fiscal Officer's home.
2. Cell Phone & Driving Policy revisions – in process
3. Off duty policy for police officers – in process
4. Fire loss – Scottcliff & Pointview – Pointview – Scottcliff – Chief reported Scottcliff is taken care of. Pointview – Chief has contacted McDonald family, but no response. Seems to becoming a collection site. There was no insurance on the property or contents.
5. Police Department – Off site back up and server issues. Further discussion required.
6. Wolsonovich – Letter was submitted to Attorney. Trustees will wait for Attorney's response.
7. New policy for emails & internet access – Chief VanDyke has one ready to submit to the Board soon.
8. MORE Grant Purchases – getting towards the end of the year and funds need to be spent. Police and Fire Chief's will work on this project together.

NEW BUSINESS:

1. Drug Free Work Place Training. Most attended the mandatory training last Monday, August 24th at 7:00 PM at the Fire Station and Saturday, August 29th at 9:00 AM at the Town Hall for anyone that was unable to attend on Monday. Sign up with Lisa Balsinger.
2. OCJS Audit August 27, 2015 in Austintown Police Department @ 10:00 AM. All preliminary items are gathered and all fiscal information has been prepared. Results of computer grants will come out late October – early November.

3. Medical Mutual renewal of medical insurance – will be discussed in Executive Session for review cost.
4. OPWC Project – Chairman Weimer & Fiscal Officer Schulz will review and discuss this week.
5. Staining of Town Hall Ramp – it was determined to use gray stain from Behr (Home Depot)
6. Storm Water Resolution – Policy is whatever the frontage of the property; the price will be divided by the foot. Residents requesting repairs will pay per frontage foot...100 foot X \$2.00/per foot will pay = \$200 vs an open ditch is someone opts not to pay. This policy is similar to the County & State Policy.

Chairman Weimer moved to charge residents for any storm water repairs, cost will to be determined by their frontage by the foot for the actual cost of the repair, 08-25-15-07, seconded by Trustee Tomaino and passed with 3 ayes.

7. Close Sweep Account – invest in CD’s 2, 3 or 4 year – Fiscal Officer recommends that the sweep account be closed due to the low interest rates and the increased monthly fees to keep the account open.

Trustee Weimer moved to closed the sweep account and transfer all funds into the interest bearing checking account 08-25-15-08, seconded by Trustee Tomaino and passed with 3 ayes.

8. AFLAC Renewal Meeting – September 10th @ 3:00 and 6:00 at the Town Hall. Any employee wishing to sign up may do so only during this once a year enrollment period before October 1st. Township pays 50% and the employee pays 50%. Employees need to have enough hours on a monthly basis to cover funds which are deducted from pay. Lisa Balsinger will have a sign-up sheet.
9. Signage for “No Parking in Fire Lane” Board agreed to have 2 signs purchased and installed by fire hydrants. If someone is parked in these areas, they will be towed.

Reminders:

1. Next Milton Township Board Meeting will be Tuesday, September 15, 2015 at Fire Hall 7 PM.
2. MCTA August dinner meeting – Canfield Fair Grounds – Thursday, August 27, 2015 at 6:00 PM
3. MCTA Fall Dinner Meeting – Poland Pour House 6:30 on Thursday, October 15, 2015.

Public Comments:

Jerrold Demes residing at 16678 Jeanetta Drive regarding his 4th of July party. He stated Fire & Police Departments arrived after receiving calls and complaints from ODNR concerned that they could not get to State docks and neighbors concerned about fireworks. Mr. Demes was not happy how the safety forces handled the call. After a lengthy discussion, the Trustees, Police, Fire authorities and Mr. Demes, concurred that if the event takes place again next year, all parties involved will secure all necessary permits, make parking arrangements, have fire and safety inspections, and a meeting will be held in advance so that all State & Local Ordinances would be complied with in order to create a safe and fun environment for everyone and avoid a repeat of what happened this year. In the future an open communication will take place between all parties.

John Evans residing at 17999 Oak Lane Anthony Hoffer residing at 16556 Ellsworth Road
Ken Joerndt residing at 1635 Grandview Road, all commented in support of Mr. Demes regarding the incident at the party at 16678 Jeanetta Drive.

Trustee Weimer moved to go into executive session to discuss employment and benefits of a public employee, 08-24-15-09, seconded by Trustee Tomaino, and passed with 3 ayes.

Chairman Weimer moved to come out of executive session at approximately 9:45 PM 08-24-15-10, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to accept the resignation of two Police Department employees as submitted by Chief VanDyke from Jeff Lewis and John Pangio 08-24-15-11, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to enter into a salary contract for a period of one year beginning 9/1/15 through 8/31/16, with Chief Charles VanDyke, at his current rate of pay and subject to the terms and conditions in the salary contract, see attached, 08-25-15-13, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to approve Chief VanDyke's request for a week off for vacation from September 13 – 20, 2015 and agreed to pay him his weekly salary 08-25-15-12, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to renew the Medical Benefits for full time employees with Medical Mutual and continue the current coverage limits, out-of-pocket and deductibles as outlined in the renewal documents which also include a 5.64% increase, 08-25-15-14, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer move to authorize the Fiscal Officer to arrange with Farmers Bank to make CD investments and to invest the amounts of \$75,000/\$25,000/\$25,000/\$25,000 for a period of 1 year, 2 year, 3 year & 4 year, with staggered expiration dates, 08-25-15-15, seconded by Trustee Tomaino and passed with 3 ayes.

Mr. Campbell moved to adjourn the meeting at 10 PM- 08-24-15-16, seconded by Trustee Weimer and passed with 3 ayes.





Date September 15, 2015