

The Regular Board of Trustees Meeting, Tuesday, April 21, 2015, was called to order at approximately 7:00 PM by Chairman Weimer. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Harold Maynard, Road & Cemetery Coordinator Lloyd, Zoning Inspector, Kurilla and Administrative Assistance Balsinger were present.

Chairman Weimer moved to approve the minutes from Regular Meeting of March 17th, 04-21-15-01, seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through March 31, 2015 - Total Fund Balances available for Milton Township are \$1,462,539.92. The General Fund balance is \$441,922.29 which represents 30% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28107 through #28152 and EFT #125 thru #189 totaling \$105,702.46. Revenue received to date \$274,963.17 this represents approximately 30% of total budgeted income for 2015 which is \$941,100.00. Total expenditures through 3/31/15 total \$252,333.66 Total appropriations for 2015 are \$1,072,151.27. There were two supplemental appropriations. One was necessary due to the replacement of the police car which had to be replaced because of the accident. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

Chairman Weimer moved to approve the financial report, and to approve the payments by Warrants #28107 through #28152 and EFT #125 thru #189 totaling \$105,702.46, 04-21-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Department:

1. The Road Department has finished the gravel road repairs. Using slag from Lafarge in Lordstown at \$8.40/ton.
2. The Chevy dump truck has been in and out of Stratton Chevrolet for repairs. At this time it is running good. Still no cluster on the dash.
3. Coordinator Lloyd has had Central Allied come out and give an estimate for the roads in our southern half of the township for chip and seal (see copy)
4. EnviroScapes started mowing today and everything looks good so far.
5. Mr. Lloyd spoke to Mr. Bakalar at Thomas and Fok and we are all set for the next phase for the Pickering Project, he just needs to have signed copy turned in to him for the May 15th deadline.
6. Mahoning County was out today patching Milton Avenue and Palmyra Road. They will be paving these roads next week depending on weather.
7. The Road Department will be working with ODNR this Saturday for the annual clean up from 8:00 – 12:00.

Cemetery Report

1. One funeral this past month. The cemetery has had the bi-annual clean up done on both cemeteries.

Recycling Reports

1. By June of next year, we should have the new front load bins in place and this will save the Green team money. The current cost is between \$50-\$55 for each pickup.

FIRE DEPARTMENT:

Chief Maynard reported March had a total of 40 calls. 13 in Craig Beach, 21 in Milton Township and 6 others. Calls were – 1 structure fire, 1 accident, 23 medical, 1 gas fire, 6 mutual-aids, 1 car fire, 2 burning complaints, 2 alarm activation and 3 others. There were 3 medical transports, 102 total calls to date this year.

1. Received the Department's I/O drill. This unit was purchased with funds donated by the American Legion. Training will begin on the unit before it is put into use.
2. Chief continues to obtain quotes for the painting of the Squad 559.
3. The old lights have been removed from the fire station garage. They were placed on EBay to attempt to sell. So far no interest. Chief asked about offering them to the Canfield Fair Board, as a donation to use in the barns. Fiscal Officer suggested that she check first if there are any restrictions to donating them to the CFB and she will get back to Chief Maynard.
4. Chief Maynard requested that the Trustee approve the appointment of two new fire fighters to the Department. Todd Dewitt is a former fire fighter / EMT for Palmyra fire. Andrew Smith is a former Milton Fire Fighter, now back in the area and asked to join the department. All required drug testing will be taken. If accepted, both will become active and on a six-month probationary period.
5. Next Sunday, Department will be doing a search and rescue training with Newton Falls and the Air Base personnel at the Newton Falls High School. The training will be all day event. Chief Maynard requested that he be authorized to use petty cash to purchase lunch for participants.
6. Trustees will be approached by the Mahoning County Fire Chiefs Association to participate in the cost of constructing a training tower at the Vocational School for fire training. The cost would be approximately \$700,000, with the school offering to pay half if the area fire departments pay the other half; \$5,500 per department, per year for 11 years. The school would have first preference for using the tower and the departments would have 2 days per month. At this time, Chief recommends passing on participating in this project. When more information becomes available, the Chief will pass it along to the Trustees.
7. Chief Maynard requested to order a fitting to be used to adapt to various dry hydrants, so that, if needed water could be used from ponds equipped with dry hydrants. Approximate cost \$110.00.
8. Fire extinguisher testing will be due in May; Chief will contact the company to set a date. All extinguishers from Town Hall, Police and Road Department. Chief will coordinate with Coordinator Lloyd.
9. Two fire scene properties – Scottcliff and Pointview still remain the same with dumpsters at the sites, no change in the clean-up. Utility trailer is parked on Pointview.
10. D&J Marine has agreed to make all the necessary repairs to the rescue boat in exchange for the old boat motor. They will provide all parts for carburetor and will do a complete service of the boat.
11. Annual hose testing will be done in May; it usually takes two full days. Chief requested to provide food for the personnel.
12. More Grant – Chief suggested purchasing signs for accident scenes. For example, large reflective, portable signed... Accident Ahead, etc. which can be used by police and fire.
13. Chief talked to Lane Ambulance and requested a meeting to discuss the future of the Squad they staff at Jackson Fire. It has been rumored that they will be pulling out of the area and this will extend their response time to Milton. We hope to have this meeting in the next couple of weeks and have some better answers to what might be happening. Spoke to Lane's operating officer, Randy Pugh today and he agreed to continue to update Chief on the status of the response from Lane and give 90 day notice if anything changes.

Trustee Campbell moved to accept the applications of Todd Dewitt and Andrew Smith for the fire department after drug testing was completed and all requirements are met 04-21-15-03, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Tomaino moved to authorize the purchase of the necessary fittings to adapt to the dry hydrants at an approximate cost of \$110.00 04-21-15-04, seconded by Chairman Weimer and passed with 3 ayes.

ZONING:

Zoning Inspector Kurilla reported eight permits were issued for the month of March. Estimated Valuation for month of March \$362,600, estimated valuation to date of year 2015 \$363,350, total amount of permit fees for March \$1,603. Fees waived for American Legion Post 737 foyer addition and Milton Township trustees deck/ramp. Total amount of receipts collected to date for 2015 are \$2,148.00.

Inspector Kurilla provided a miniature GIS Township Zoning map for the Trustees to review and reported that all the changes are complete, including creating and adding the Lake Front Residential District, and that the master copy is ready to be available for signature next week.

POLICE DEPARTMENT:

Lisa Balsinger provided the following: (See attached). There were 282 calls for service for the month of March. Calls included 13 alarm drops, 3 arrest misdemeanors/felony, 1 assault, 9 assists fire department, 5 assists public, 1 child endangering, 12 cover overs, 2 destroy animal, 2 disturbances (fight), 4 domestic dispute, 1 domestic violence, 18 investigations, 6 juvenile calls, 1 medical assist, 1 medical call, 1 mental person(s) call, 2 open door, 2 OVI arrest, 2 thefts, 1 seat belt violation, 6 suspicious person, 10 suspicious vehicles, 2 towed vehicles, 41 traffic citations, 9 traffic crashes, 152 traffic stops, and 113 traffic warnings.

Cruiser update: *Cruiser 502* is at Bill's Automotive waiting on parts. *Cruiser 504's* radar cord is on order, brackets received. *Cruiser 503* radio was pulled, and Lisa order new one. The old radio will be used to program the new one. *Cruiser 505* O2 sensor was replaced and running fine. Bill did report that the wrong parts were shipped, they were returned and still waiting on correct ones.

Trustee Tomaino thanked Ms. Balsinger for her help at the police department since Chief Schaeffer's departure.

CORRESPONDENCE:

1. Palmyra Township Fire Department letter(s) dated March 26, 2015 to thank the Milton Fire Department for the use of the fire engine while theirs was being repaired.
2. Fiscal Officer Schulz reported the rebate was received from OTARMA in the amount of \$2,151.01 which helped reduce the townships insurance cost.
3. Doll Lumber Company letter donating 8 yards of mulch for use by the township.
4. Rebate from Workers Compensation in the amount of \$4,258.86 to be distributed to each department.
5. USDA letter dated April 15, 2015. Notifying Township that there were no non-compliance issues found during the audit they conducted and that everything was in order at the Fire Department. The Equal Opportunity and Justice for All posters are to be displayed in various departments.
6. Letter from the new Mahoning County Auditor, Mr. Meacham, advising that the sexennial reappraisal of real property is underway.
7. State Treasurer's Office would like the Township to participate in Partnership with Ohio and Ohio Checkbook.com. We went from a D- to an A+ in transparency. This program will offer the taxpayers an opportunity to see where their taxpayer dollars are being spent. Fiscal Officer Schulz recommended that the Trustees participate in this program.

Trustee Campbell moved to voluntarily have Milton Township participate in the Ohio Open checkbook policy, 04-21-15-05, seconded by Trustee Tomaino and passed with 3 ayes.

OLD BUSINESS

1. Record Retention update. Lisa Balsinger reports everything is on hold waiting to hire help.
2. Cell Phone & Driving Policy revisions – on hold.
3. Off duty policy for police officers – in process.

4. Fire loss – Scottcliff – clean-up will be done next week when they dig the new basement.
5. Police Department – off site back up and server – Fiscal Officer met with Rick regarding the new server. \$5,100 for power edge T320, all specs are laid out, and also \$930 for a Delsonic wireless support, and \$600 for back up, and \$2,464 for implementation. Fiscal Officer Schulz will do further investigating on the matter and discuss with the new Police Chief when he is hired.
6. Wolsonovich – 90 days has passed, so contempt charge can be filed.
7. 2013/2014 Audit – completed and waiting on the auditor’s office.
8. Faster internet update- Ms. Balsinger said that she felt the internet was faster.
9. Cruiser replacement update – once parts arrive, the repairs should take only 3 days.
10. Wax floors in Fire Station – cost is approximately \$380 from P & D. Expected to do on a Saturday. Ms. Schulz will schedule any Saturday, except May 16th.

Trustee Campbell moved to approve the floor waxing at the Fire Station for \$380.00 04-21-15-06, seconded by Trustee Tomaino and passed with 3 ayes.

NEW BUSINESS:

1. Mahoning County CDBG Program – Pickering Phase 3, is on schedule. Chairman Weimer needs to sign off on the project in order to proceed.

Chairman Weimer moved to accept the CDBG Proposal for Pickering Phase 3 and submit it for acceptance for the year 2015 as prepared by Thomas & Fok, Engineers, 04-21-15-07, seconded by Trustee Campbell and passed with 3 ayes.

2. Renewal of Provident Accident & Health for Fire Volunteers – Fiscal Officer reviewed with Chief Maynard the 3 year package, providing them with accident, life and health insurance - \$8,992.00.

Trustee Campbell moved to approve the 3 year package quoted by Provident Accident & Health for Fire Volunteers, at a cost of \$8,992, 04-21-15-08, seconded by Trustee Tomaino and passed with 3 ayes.

3. Clean up Day is scheduled for Saturday, April 25, 2015 from 8:00 AM - Noon

Mr. Weimer moved to enter into a grass cutting and trimming contract with EnviroScapes for the Township properties, 04-21-15-09, seconded by Trustee Campbell and passed with 3 ayes.

Reminders:

Next Milton Township Board Meeting will be Tuesday, May 19, 2015 at Town Hall 7 PM.

Public Comments:

Mr. Domokos residing at 14982 Mahoning Avenue. Which companies have jurisdiction to set up high speed internet the Township? Armstrong and Time Warner.

Rural telephone system – Fiscal Officer Schulz reported the many years of struggle to get the service to the public schools, fire & police departments. Requested if anyone has any information, in order to pursue this matter, to bring it to the Trustees attention.

Chairman Weimer moved to go into executive session to discuss wages and benefits and employment of public employees 04-21-15-10, seconded by Trustee Tomaino, and passed with 3 ayes.

Mr. Weimer moved to come out of executive session and go back into regular session at approximately 8:37 PM 04-21-15-11, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to reschedule the May Trustees meeting to the 12th at 7:00 PM, 04-21-15-12, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to approve the appointment of Rick Mastriana and Santino Pizzuto to the Zoning Board of Appeals and Bill Everett to the Zoning Commission with terms to expire December 31, 2015 to fill unexpired vacancies, 04-21-15-13, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to hire Jill Vaughn through Callos as a temporary employee, pending her drug test results to help complete the record retention process, 04-21-15-14, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to hire Charles Vandyke as the Milton Township Police Chief for a 90-day probationary period, at a rate of \$17.50/hr. effective April 22, 2015, 04-21-15-15, seconded by Trustee Tomaino and passed with 3 ayes.

At approximately 8:50 PM, Mr. Weimer moved to adjourn the meeting 04-21-15-16, seconded by Trustee Tomaino and passed with 3 ayes.



Date May 12, 2015




