

The Regular Board of Trustees Meeting, Tuesday, December 14, 2015, was called to order at approximately 7:00 PM by Chairman Weimer, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Fire Chief Maynard, Road & Cemetery Coordinator Lloyd, and Administrative Assistant Balsinger were all present. Police Chief VanDyke and Zoning Inspector Kurilla were absent.

Chairman Weimer moved to approve the minutes from Regular Meeting of 11/17/15 and Special Meeting - Record Retention of November 30, 2015, 12-14-15-01, seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through November 30, 2015 - Total Fund Balances available for Milton Township are \$1,714,984.72. The General Fund balance is \$464,661.25, which represents approximately 27% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28541 through #28610 and EFT #511 thru #569 totaling \$73,184.57. There were 3 supplemental appropriations (reallocations) each within the same fund from one line item to the other. Revenue received to date \$1,141,377.29; which represents over 100% of the total budgeted income for 2015, the income budget thus far is \$1,139,695.00. Total expenditures year to date total \$866,302.98. Total appropriations for 2015 are \$1,212,651.27. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28541 through #28610 and EFT #511 thru #569 totaling \$73,184.57 and 3 supplemental appropriations (re-allocations), 12-14-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Report:

1. Mr. Lloyd reports lots of tires have been dropped off. County will accept them in their large bin. Three loads have already been taken to be disposed.
2. Ditch on Recreation was cleaned out to help with flow to County Road.
3. Pot holes repairs have been done on gravel roads.
4. Working on maintenance on vehicles and building.
5. Ditch on Ottawa, Tim Gibbs will install the pipe and also County Road. Kevan will do inspection once done.

Cemetery Report:

1. No funerals this past month.
2. The large ash tree in Eckis has been removed by Dave Price Tree Removal.
3. A foundation and head stone was installed at Eckis cemetery without authorization by Obeight Monument Co. from E. Liverpool. They were advised that the Township is required to install all foundations for headstones; Obeight has agreed to reimburse the Township the \$250 for installation.

FIRE DEPARTMENT:

Chief Maynard reported November had a total of 33 calls. 8 in Craig Beach, 21 in Milton Township and 4 others. Calls were – 1 structure fire, 3 accidents, 15 medical, 0 grass fires, no carbon monoxide, 1 tree/wires down, 2 car fire, 1 water emergency/rescue, 4 mutual aid, 4 burning complaints, no alarm activations, 1 gas leak and 1 other. 409 total calls to date this year. Medical Transports done by MFD – 5.

1. All bills have been submitted for payment to the Fiscal Officer.
2. Chief Maynard requested and received a copy of the signed contract between Craig Beach Village and Craig Beach Volunteer Fire Department Inc. He provided a copy for the Trustees and the Fiscal Officer to be filed in the Township records.

3. Mr. Maynard also provided the Trustees with a copy of the email sent to Trumbull county 911 informing them of our response area and the changes effective 1/1/16 for the Craig Beach Village area.
4. A copy of a letter to Lake Milton Boat Club informing them of the change to Craig Beach Village Volunteer Fire Department was provided. Chief also asked that he and the Fiscal Officer work together to return the gate openers to the appropriate Boat Club official.
5. Resignations:
 - a. Dan Barb, Chief received a verbal resignation on 12/5/15, a formal letter to follow
 - b. Todd Dewitt returned all department issued equipment and also resigned. He is now residing in Brazil.
6. Tyler Totani has enrolled in the Basic Fire Fighter class at Columbiana Career Center. Classes start January 2015, the cost of the class is \$500 and Department will be billed for this class.
7. Chief Maynard received all the information from the pump and ladder testing. All the trucks passed and exceed the requirement for pumping water. All ladders passed except for one extension ladder, which was not tested. It did not pass the visual test so it was not tested.
8. Chief discussed the cut backs in the Mahoning County 911 system.
9. FEMA Grant period was opened; Chief is currently working on the Grant. It takes approximately three weeks to write this grant.
10. Chief currently is attempting to find a company to certify, test and calibrate all air packs. He is trying to get a quote on the cost of testing and is working with the closest company which is out of Dayton, OH. The testing is a requirement. To replace an air pack, mask, regulators typically these packs, cost approximately \$11,000.00 each and we need 24. The bottles (tanks) were tested last year and are good for 10 years.
11. John Bennett advised Chief Maynard that his employer R L Lipton, has (6) used IPADs with cases, he would like to donate to the fire Department. Chief Maynard requested a letter from them with the offer and stated value of these units so if approved he can respond with a letter thanking them for their donation. Valued at \$70 each.
12. Mr. Maynard returned all the pagers he was able to locate and will provide the information to the Fiscal Officer.
13. Department is getting the old ambulance read to sell. All lights have been removed. Looking on govdeals.com for a value and will try to sell on the internet.
14. Newton Falls Fire Department found the check that they were sent in July for \$4,500.00 and deposited it. The ambulance which was purchased from NFFD did not come with a cot and they have offered to sell Milton Township a cot that fits the truck and is rated at 650 lbs. for \$500.
15. Chief submitted for Milton Fire response to Tanker Fire in Paris Township on November 22, 2015. All bills are to be collected by Paris Fire and Portage County Prosecutor for payment.

Chairman Weimer moved to accept the resignations of Dan Barb and Todd Dewitt, 12-14-15-03, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to accept the IPads donated by R L Lipton Company at a value of \$430, 12-14-15-04, seconded by Trustee Tomaino and passed with 3 ayes.

POLICE DEPARTMENT:

In Chief Vandyke's absence, Chairman Weimer reported total calls for service for November was 208. 22 Reports were taken. 20 calls recorded, 90 traffic stops, 19 of which had citations issued.

1. Department received notification that the Department of Justice Grant for \$12,500 was accepted with a 25 % match. This money will be used to purchase the computer equipment.
2. Still waiting on the second Law Enforcement Grant. Hopefully will hear by the end of the year.

ZONING:

Zoning Inspector Kurilla report was read by Chairman Weimer. Four permits were issued for the month of November, estimated valuation to date for 2015, \$4,005,675.00. Total amount of receipts collected to date for 2015 are \$19,703.00.

CORRESPONDENCE:

1. Two responses from the Board of Health on complaints. They seem to be taking care of themselves.
2. PUCO – adjustment in rates for the filing from Dominion.

OLD BUSINESS

1. Record Retention update provided by Lisa Balsinger. Jill Vaughn will not be able to complete the project but luckily Julie Meehan stepped up and hopes to have completed by December 31st.
2. Fire loss – Pointview permit has been obtained.
3. Wolsonovich – Clean-up has been made and Mr. Kurilla was pleased with progress. New court date is Tuesday, January 12, 2016.
4. Return of the Fire Department pagers. Mr. Maynard returned.
5. Off-site back up and driving policy to be reviewed by Police Chief. In progress.
6. OPWC Project – Stoltz Road status –Missed by 4 points and Township was not successful in the Small Government Grant.
7. Shop with Safety Forces. Elementary & High School submitted family names. We are picking up items and families will wrap packages. More like a Secret Santa this year. Five from each school were selected, but one family graciously declined because they have help from other family members. The four remaining have 6 to 7 children. Credit cards will be used to make purchases and track expenses. No seniors turned in a request. Project will take place on Saturday.
8. Fire Protection Agreement with Craig Beach. Chief Maynard provided a copy to Fiscal Officer and the Trustees of the accepted CBVFD contract between the Village and the CBVFD. Milton Township is still answering all the calls, until the expiration of their contract on 12/31/15. Chief Maynard will draft a letter responding to Craig Beach request for mutual aid, but it was decided that Milton Township would not be responding to EMS mutual aid calls unless called, because Chief Yeager stated at the CB Village meeting that they have made other arrangements and Lane Ambulance will be called to handle EMS calls per their contract. Chief Maynard will also request to have Milton Township listed as additional insured on CBVFD liability insurance policy since they are a private company and not a government entity.
9. Polar Bear Plunge will take place on New Year's Day at Harry Meshel Park, and on February 27th at Harry Meshel Park another plunge sponsored by the American Cancer Society. Milton Township will assist on both day's events. Prior years' approximately 400 people participated in the ACS event and raised \$51,000. Sign up is at 11:00 and first people in the water at 2:00. It last approximately 5 hours.

NEW BUSINESS:

1. Re-organizational meeting date and time is set for January 19, 2016 at 10:00 AM. Regular meeting will be held that evening at 7:00 PM.
2. Annual review of driving record of all Township employees. If not done so, please submit to Lisa Balsinger.
3. Zoning Board Expiring terms – Ad will be placed in Vindy for expiring members of the Zoning Commissions and the Appeals Board and appointments will be made at the re-organizational meeting.
4. Resolution to continue health care coverage and to reimburse for health care coverage purchased individually. To provide health care coverage to all full time employees, all elected officials and also to offer reimbursement if they are Medicare recipients.

Trustee Campbell moved to continue to provide healthcare insurance policies for township officers and employees and dependents Resolution 12-14-15-05, seconded by Trustee Tomaino and passed with 3 ayes.

5. Change final pay day for 2015 due to legal holiday.

Trustee Tomaino moved to change the final pay day for 2015 from January 1, 2016 to December 31, 2015 .12-14-15-06, seconded by Trustee Campbell and passed with 3 ayes.

6. Approve temporary appropriations. Fiscal Officer submitted temporary appropriations of \$1,048,588.37, to get through at least the first quarter.

Trustee Campbell moved to approve the temporary appropriations as submitted by the Fiscal Officer, 12-14-15-07, seconded by Trustee Weimer and passed with 3 ayes.

7. Approve attendance at the Winter Conference for Trustees and Fiscal Officers.

Trustee Campbell moved to approve payment for authorized attendees to the OTA winter conference in Columbus, for registration, travel and room and qualified meal expenses, 12-14-15-08, seconded by Trustee Tomaino and passed with 3 ayes.

Reminders:

*NEXT MEETING – TUESDAY, JANUARY 19, 2016 --10 AM REORGANIZATIONAL MEETING
7 PM-TOWNHALL REGULAR MEETING
MCTA CHRISTMAS DINNER- THURSDAY DECEMBER 17, 6:00 PM SOCIAL HOUR, 7PM DINNER
AT THE LAKE CLUB*

Public Comments:

David Hunchuck residing at 1350 North Duck Creek Road brought up draining water in the ditches. Neighbor brought in contractor to fill in and it completely collapsed the ditch. Resulting in water draining to the north and flooding Mr. Hunchuck's yard. Chairman Weimer stated that would fall under County road jurisdiction. Mr. Hunchuck has contacted Mr. Traficanti and he in turn contacted Mr. Ginnetti's office. The contractor culvert is on his property, not a right of way. Mr. Lloyd will discuss with Mr. Hunchuck after the meeting to try to attempt to resolve the situation and connect him with the proper County Office.

Chief Maynard thanked the Trustees and Fiscal Officer for the Recognition Dinner.

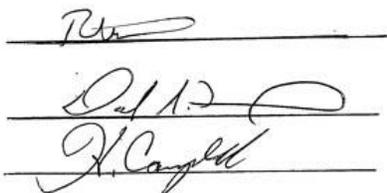
Trustee Tomaino moved to go into executive session to discuss employment of township employee, at approximately 8:00 PM, 12-14-15-09, seconded by Trustee Weimer, and passed with 3 ayes.

Trustee Tomaino moved to come out of executive session and return to regular session at 8:45, 12-14-15-10, seconded by Trustee Weimer and passed with 3 ayes.

Trustee Tomaino moved to hire Nicole Phillips as Administrative Assistant, as a contracted seasonal employee, through Callos Companies for Milton Township, at \$9.00 per hour, 12-14-15-11, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to permit the American Cancer Society to use the Township Community Building on February 27th for registration and organizational purposes for the Plunge event at no charge, 12-14-15-12, seconded by Trustee Tomaino and passed with 3 ayes.

Mr. Tomaino moved to adjourn the meeting, 12-14-15-13, seconded by Trustee Weimer and passed with 3 ayes.



Date: January 19, 2016