

The Regular Board of Trustees Meeting, Tuesday, March 18, 2014, was called to order at 6:00 PM by Chairman Weimer. After the Pledge of Allegiance, first roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, and Fire Chief Harold Maynard, and Guest, Attorney Chip Comstock were present.

The first order of business was to hire additional legal counsel, to provide assistance relating to the administration and operation of the Township's Fire Department.

Mr. Weimer moved to hire Attorney Comstock and the firm of Comstock, Springer & Wilson Co., LPA at \$125 per hour to work with the Milton Township Trustees for the administration and operation of the Township and Fire Department and Firefighters. (See attached resolution), 03-18-14-01, seconded by Mr. Campbell and passed with 3 ayes

Mr. Weimer moved to go into executive session with Legal Counsel to discuss pending/imminent court action 03-18-14-02, seconded by Mr. Tomaino and passed with 3 ayes. Also invited into executive session was Chief Harold Maynard.

At approximately 7:15 PM, Trustee Tomaino moved to come out of executive session and return to regular session 03-18-14-03, seconded by Mr. Campbell and passed with 3 ayes.

There was no action taken after coming out of executive session.

Chairman Weimer asked the Fiscal Officer to take a new roll call. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Fire Chief Maynard, Police Chief Schaeffer, Road & Cemetery Coordinator Lloyd, Zoning Inspector, Kurilla, Administrative Assistance Ms. Balsinger, and Guest from Mahoning County Commissioner's office were all present.

Trustee Weimer introduced Budget Director for Mahoning County, Audrey Tillis to address the audience regarding the importance of the passing of the ½ % sales tax on May 6, 2014. The County is asking for the ½% sales tax for a continuing period instead of the five years, as in the past. Ms. Tillis shared with those present how important the ½% sales tax revenue was to the county budget. That ½% brings in \$15,500,000 to the County. Ms. Tillis also explained the expenditure from the General Fund. Trustee Weimer thanked Ms. Tillis for her time and for representing the Commission's office.

Mr. Weimer moved to approve the minutes from the February 18, 2014 Regular Meeting, the February 25, 2014 Special Meeting, 03-18-14-04, seconded by Mr. Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report and stated that as of February 28, 2014, Total Fund Balances available and rolled over for Milton Township are \$1,183,710.47. The General Fund balance is \$416,181.12 which represents over 35% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #27439 through #27479 and EFT #58 thru #103 totaling \$89,354.39. Also there were three supplemental appropriates. Ms. Schulz also reported that total revenue budgeted for 2014 is \$929,000.00 of which has been received to date totaling \$86,154.12, which represents 9.27% of funds budgeted. Ms. Schulz reported that the total Appropriations budgeted for the year 2014 is \$1,091,930.77 and total expenditures for the year were \$209,647.30 or approximately 19%.

Mr. Campbell moved to accept the financial report as submitted by the Fiscal Officer and approve payment of warrants #27439 through #27479 and EFT #58 thru #103 totaling \$89,354.39, 03-18-14-05, seconded by Trustee Weimer and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Department:

1. The new salt contract is being split this year. First, is taking delivery of all ordered salt and second is the typical way. We used approximately 157 tons this season.
2. Continued plowing and salting. After buying salt from Everbrite, we have approximately 6 tons left.
3. We will, as soon as weather permits, be taking care of the potholes on our roads. We have fared better than the county roads.
4. The State is in the process of doing RT-534 as of today and they will be milling and paving by April 15th.
5. Willard Place estimate from Everbrite has held the price from last year and is the lowest price.

Cemetery Report:

1. There was one funeral this past month.
2. Mr. Lloyd has reviewed the final draft of the Cemetery Rules and Regulations as prepared by Ms. Balsinger.
3. Clean up in both cemeteries will begin as soon as the weather permits.
4. The foundations will be done in the spring.

RECYCLING REPORT:

1. The tire drive this year was supposed to be done by Berlin Twp., but they have decided not to do it due to cost. It is Mr. Lloyd's opinion that the cost will be too much for us, even though the grant has been raised to \$1,500. The Green Team will have their meeting in the beginning of April to decide. It was decided that Milton Twp. would not be interested in this project. A township clean up date has yet to be determined.

FIRE DEPARTMENT:

Chief Maynard reported February had a total of 26 some calls. 10 in Craig Beach, 15 for Milton Township, 1 mutual aid/other, 20 medical, 1 carbon monoxide, 1 mutual aid, 1 gas leak, and 3 other calls.

Mr. Maynard submitted all bills and checks throughout the month to the Fiscal Officer.

On Saturday, March 15th, Nick Augusta, John Bennett, Zack Hogue, Kevan Lloyd and Matthew Rozhen completed the 40 hour Haz-Mat Tech Class. This was paid for through a grant from Paris Twp. Fire Department. We now have nine fire fighters that have completed the Haz-Mat Tech training.

The 36 hour fire fighter class has started and Matthew Rozhen and Matthew Machingo are attending this class. They will be taking their final test next Thursday.

Mr. Maynard has received a list of 36 abandoned homes in Craig Beach Village and he was asked to inspect each one to make sure they are secure and not a fire hazard. Chief Maynard will turn over the findings to the Village Zoning Inspector.

Chief has checked on the installation of a camera in the fire trucks. The camera would be approximately \$19, and the card would cost \$15. He would like to install on the first 4 trucks and a couple cards as well. These cameras would have audio and video and would be used to utilize video the approaching scene.

Fire Department has repaired a couple of the trucks in the past weeks, the arrow stick on the rear of Squad 59 had to be replaced and the heater core in Engine 51 which was leaking anti-freeze and had to be replaced. By doing the work in-house the department saves a great deal of money. Total cost of the repair parts was only \$357.00. The trucks are repaired and back in service.

Mr. Maynard reported to the Fiscal Officer that he had received her email and reviewed the letters for billing from Life Force and found to issues with any of the wording and approved them for use by the billing service.

Recently all the batteries have been changed in the air packs, which is done every six months, and found of our 20 packs we have multiple packs with small air leaks. Chief contacted the service rep and he stated that the seals need to be replaced. Mr. Maynard ordered the (gaskets) seals and installed them; some of the packs are still leaking. Upon further investigation it was found that there is a small hose that in each pack that needs replaced. The cost of the hose is \$85.00 each and we need between 12-15 hoses.

Sprinkler test on the Fire Department station will be done on Friday. This is the annual test and is performed for insurance reasons. Cost is approximately \$300.

Chief Maynard requested to purchase and post signage for No Smoking / No Weapons at the Station.

A call was reported at the school yesterday. Chief would like to thank Andy Frankle and Mike Saltsman for their assistance on this call. It was necessary to transport a student and it was handled very professionally. Chief Maynard thanked Chief Schaeffer for the excellent rapport between the departments

Trustee Campbell moved to purchase 15 hoses at a cost of \$85.00 for the Fire Department fire fighters for \$1,275.00 03-18-14-06, seconded by Mr. Tomaino and passed with 3 ayes.

Mr. Weimer moved to purchase the cameras, not to exceed \$50 each for the trucks 03-18-14-07, seconded by Mr. Tomaino and passed with 3 ayes.

Chief Maynard will pursue requesting from Craig Beach Village to help with the purchase of one or two of the 20 packs for fire fighters.

POLICE DEPARTMENT:

Chief Schaeffer provided the following: (See attached). There were 145 calls for service and 8 reports taken; 47 traffic stops, 32 traffic warnings, 1 assist with fire department, 20 investigations, 8 times over other jurisdictions, 1 court paper served, 3 court appearances, 3 domestic dispute/violence, 1 gun, 3 medical calls, 2 open door, 3 OVI arrest, 7 suspicious person, 6 suspicious vehicles, 6 towed vehicles, 13 alarm drops, 1 assault and 15 traffic citations.

Chief reported that for about two months the department has not been able to use the front door alarm panel, because the contacts had worn out. Officer Rob Elston purchased a new alarm pad and installed and paid for the pad and would not take any money for reimbursement. The Chief thanked him for his efforts and contribution to the department.

Two officers are coming up for FTO training. Officer Terry has a supervisor's training coming up. Chief commented that the OPADA training has paid off, referring to the crime scene and how it was handled last night at The Depot. The Chief thanked the Fire Department for the back-up and use of search lights from the fire department for the hostage barricade.

Resumes – there were four candidates, with 1 of concern, came up with a criminal offense. The second one was scheduled for the CVSA, but ended up never returning calls or text messages which is unfortunate because he was experienced. Leaving the two remaining, which have done the CVSA with good results and will have psychological test tomorrow and the other on Thursday, followed by drug testing. Chief will continue to look for other good candidates. These two candidates will begin their 32 hour training.

Grants – keep trying to obtain answers as to why there have no funds. As for the equipment grant, we should receive any day.

Facing some hurdles regarding some equipment for 502, which are the shotgun and rifle. There have been some hang-up with the State agency to set aside M-16 for 502 within the month, which is a \$600 item. The fire arms had been promised to YSU and Millcreek. Chief had done price checking on a shot gun for \$335 for an H70. Currently there are no long rifles in 502. Related to the ammunition, Fiscal Officer Schulz has received Chief's approval to order two year's worth because you do not always get a full order. Evaluation will be made and sent to Fiscal Officer within a week.

Chief reported there have been some computer issues, with Officer Hyshaw's computer crashing, but were able to have repaired. The computers in the cars are the I-Link System and when they did a major switch all computers went down. The Department is facing an operating system issue in that the XP program is no longer supported, so one at a time they are switching to Windows7, the cost for each new license is \$100. It was recommended when purchasing a vehicle to add in the cost of the computer and the computer is covered in the warranty. The equipment grant would pay for the camera and radar.

Trustee Tomaino moved to purchase the necessary rifle and shot guns for Unit 502, 03-18-14-08, seconded by Mr. Campbell and passed with 3 ayes.

ZONING:

Two permits issued one for billboard sign one and one for a dwelling.

Reports were distributed to Trustees and Fiscal Officer. Estimated valuation YTD \$1,474,500. Total receipts YTD \$6,649.00.

On the old Golf Course which is now being developed for single family homes, 7 lots are sold. At mid-March another \$5,000 in fees has been collected, and a \$1 million home is being built on NE River Road, it will be 6,000 square feet.

Retype of the Zone Ordinance is going slower than anticipated but is coming along.

The Zoning Commission will be scheduling hearings to address the Map changes to create the lake front district to coincide with the new classifications in the Zoning Resolution.

CORRESPONDENCE:

1. Mahoning County Prosecutor's Office – Seminar "Changes in Ohio Law Affecting Our Township" changed to Wed, April 2, 7:00-8:00 PM at the Boardman Township Administration Building.
2. Time Warner letter dated February 21, 2014. Time Warner Cable is merging with Comcast.
3. Mahoning Valley Historical Society. Nomination Form to submit building
4. OTARMA is giving back 2014 Capital Distribution of \$1,000,000; Milton Township will receive a refund on the insurance premium paid.
5. OTARMA-Statement of Values unless specifically scheduled coverage is not provided for any property in the open, such as detached lighting, signs, fencing, flag poles, etc. Fiscal Officer Schulz offered to look in pricing and report back to the Trustees.
6. Trustee Tomaino received eight correspondences from Jackson Milton students. Five were complaints of the pothole situation. He plans to meet with these students and explain these are county roads and Milton Twp. owns and is responsible for only 19 miles of road within the Twp. The other letter was requesting a grocery store out here. New Sparkle store coming near the beach. The last two students were requesting a basketball court.
7. New message board to display upcoming events / meetings. Fiscal Officer Schulz will obtain pricing.

OLD BUSINESS

1. Mike Kurilla reported the Township received a check for the matched funds for the Land bank project, in the amount of \$7,147.17. Estimate for \$9,600 for demolition – Matsick. It was requested to get a time frame on the anticipated end date. Paperwork needs to be submitted by May 1st, with demo completed by May 15th. Taxes need to be made current, etc.
2. Sale or disposition of old Road Department truck – tabled for now, due to problems with International Harvester. Get axle repaired.
3. Pontius fire Update. The drywall was delivered today and installation to begin on Friday. Work will begin on the outside when the weather breaks. Escrow funds are being held until the car and boat are removed. Hold escrow fund until next meeting.
4. Mahoning County Grant Commission application support.

Trustee Weimer moved to approve the support of the Mahoning County Grant Application 03-18-14-09, seconded by Trustee Campbell and passed with 3 ayes.

5. Fire Department billing letters were reviewed by Mr. Maynard and Trustee Weimer and found to be in order.
6. Willard Street Repairs

Chairman Weimer moved to contract with Ever Brite to do repair & replace Willard Street as per the estimate of \$16,500.00, when weather permits 03-18-14-10, seconded by Mr. Campbell and passed with 3 ayes.

NEW BUSINESS –

1. Fiscal Officer Schulz presented to the Board and requested approval of Permanent Appropriations for Milton Township for 2014 totaling, \$1,106,730.77.

Trustee Weimer moved to approve Permanent Appropriations as presented by the Fiscal Officer for Milton Township for 2014 in the amount of \$1,106,730.77, 03-18-14-11, seconded by Trustee Campbell and passed with 3 ayes.

2. Mr. Kurilla provided the necessary zoning exemption letters required to cover First Energy's 2014-\$475 million construction budget for service reliability infrastructure upgrades in its Ohio Edison service territory.
3. Ms. Balsinger reported on the shredding prices. Protect-N-Shred, Cintas, and Allshred Services submitted quotations and various options from each company. It was estimated at approximately \$250 for the entire cost of this project.

Mr. Tomaino moved to authorize Ms. Balsinger to coordinate with a shredding company to dispose of the approved documents and records for disposition as allowed by ORC Records Retention Policy, 03-18-14-12, seconded by Mr. Weimer and passed with 3 ayes.

4. Workers Compensation and new rates. Postings will be made in all buildings. Fiscal Officer Schulz reported that the cost of this insurance has tripled and could not stress enough to be careful while on the job and how important it was to minimize or eliminate accidents and work smart.
5. Insurance cards for vehicles...Chairman Weimer requested a card for the new truck. Fiscal Officer Schulz will request them for all vehicles from the insurance company
6. Salt contract.

Chairman Weimer move to enter into a new Salt Contract with the State of Ohio for 2015 committing to a maximum tonnage purchase of 125 tons, 03-18-14-13, seconded by Mr. Campbell and passed with 3 ayes.

Reminders:

1. Milton Township is going to host the dinner at the Boat Club on July 31, 2014. Begin collecting door prizes.
2. Next Milton Township Board Meeting will be Tuesday, April 15th at 7:00 PM.
3. The Mahoning County Township Association is this Thursday, March 20th at Ala Cart Catering.
4. Prosecutor Seminar is Wednesday, April 2nd from 7:00 – 8:00.

Public Comments:

Randy Velk 16776 Sunset Ave. commented on what a great job everyone has been doing especially the Road & Fire Departments.

At approximately 8:30 PM Mr. Weimer moved to go into executive session to discuss continuation of employment and benefits 03-18-14-14, seconded by Trustee Tomaino, and passed with 3 ayes.

At approximately 9:00 PM Mr. Weimer moved to go back into regular session, 03-18-14-15, seconded by Trustee Campbell and passed with 3 ayes.

Mr. Weimer moved to authorize any Board Member to act on behalf of the Board of Trustees to execute the contract as advised by Zoning Inspector Kurilla and approved by the Prosecutor's office with Mr. Jones, 03-18-14-16 seconded by Trustee Tomaino and passed with 3 ayes.

At approximately 9:10 PM Trustee Campbell move to adjourn, 03-18-14-17, seconded by Trustee Tomaino and passed with 3 ayes.







Date April 15, 2014