

The Regular Board of Trustees Meeting, Tuesday, May 14, 2013 was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Police Chief Robert Schaeffer, Fire Chief Harold Maynard, Road and Cemetery Coordinator Kevan Lloyd and Zoning Inspector Mike Kurilla were present.

Chairman Weimer noted that Dennis Miller, the Guest Speaker from the Metro Parks had not arrived so the Trustees would move on with their regular meeting.

Mr. Weimer moved to approve the minutes from the April 16, 2013, Regular Meeting 05-14-13-01 seconded by Mr. Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave a financial report and stated that as of May 14, 2013 Total Fund Balances in all funds is \$1,419,308.41. The General Fund balance is \$460,904.59 which represents approximately 32% of all funds available. The Fiscal Officer asked for approval of payments by warrants #26880 through #26929 and EFT #160 thru #199 totaling \$60,878.42. Ms. Schulz also reported that total revenue budgeted for 2013 is \$828,200.00 of which a total received to date is \$447,487.94 this represents 54% of all revenues budgeted. Ms. Schulz reported that the total Original Appropriations for 2013 are \$1,172,352.77 and the amount spent to date is \$316,074.74, which is approximately 27% of budgeted expenditures. There was one Supplemental Appropriation.

Fiscal Officer Schulz also noted that all Trustees and Department Heads had been given a copy of all of the above reports and their specific department reports.

Mr. Campbell moved to accept the financial report as submitted and approve payment of warrants #26880 through #26929 and EFT #160-199 totaling \$60,878.42, 05-14-13-2, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Mr. Lloyd reported the following:

1. Completed patching of Stoltz Road because of the detour since Rt. #534 is closed.
2. Still waiting on a price for grading some of the township gravel roads and for screening of the road grindings.
3. Tree trimming was completed in the township mostly on County Roads.
4. After review by the Trustees the Snow Plowing Resolution draft submitted will be sent to the prosecutor's office for language approval.
5. The ODNR cleanup went well.
6. Gravel was put down on Raymond, Bell and Liberty streets.
7. The cistern on the Mahoning Ave property had to have more sand and fill put into the hole because it opened up again.
8. Mr. Lloyd and Mr. Dunn worked on FD unit #558 (starter) & #555 (brakes).
9. All the Township fire extinguishers are being inspected and those that need replaced or repaired will be taken care of.
10. The township replaced a culvert on Pritchard Ohltown Road, it is still not determined if this is a Township or County Road. Also, Mr. Weimer suggested that the Trustees write a letter to the County advising them **again** that there is a much needed repair on a catch basin on Headland Ave, which is a county Road. This matter needs attention.
11. There was only 1 bidder on the Pickering project. The County is handling this project.

12. Gateway – Surveying continues for the water and sewer project in that area, the County has not notified or communicated with the Township on the status of the project.
13. Because of the Detour there was much damage done to many roads, the county has been notified several times about doing the repairs.

CEMETERY:

There were no funerals for the month of April.

We have sold 4 lots in Vaughn Cemetery. There are now 70-80 graves available for sale in Vaughn.

The roadway into Eckis Cemetery is very bad. It was suggested that Everbrite look at it to see if there is anything that they can do to improve the road which is an old gas well access road.

RECYCLING:

May 18th will be the Tire and Appliance drive conducted by the Township with the help of a grant. All appliances will be taken to Newton Falls Recycling Center for scrapping. The Trustees thanked Mr. Lloyd and Mr. Dunn for all their help with this project.

Trustee Weimer asked Mr. Lloyd to get a price on blacktopping Willard Road. He suggested calling Carl's Paving and Everbrite.

FIRE DEPARTMENT:

Fire Chief Maynard reported there were 44 calls for the month of April, Milton Township 32 responses, Craig Beach Village 8 responses and 4 other. See attached document for detailed report. He also reported the following:

1. All invoices were given to the Fiscal Officer for payment.
2. A donation of \$100 was received from the American Legion Auxiliary.
3. On May 8th all the fire extinguishers were tested.
4. The spare fire engine was loaned to Palmyra Township while their unit was in for repair.
5. The repairs to the roof at the fire station have not been made yet. There has been no response from the contractors asked for bids to complete the repairs.
6. Squad #559 needs the air ride system/air bags replaced as they are dry rotted. The estimate to repair this is approximately \$800.
7. A verbal resignation was received from Fire Fighter David Forgacs, he has relocated to Florida.
8. The security camera system has been installed by Youngstown Radio and is working and meets all the expected specifications.
9. Engine #559 was returned from All American Fire Apparatus and all the repairs from the accident have been completed and the claim can be closed.
10. The Chief provided a copy of an invoice sent to Short's Spicer Crislip Funeral Home for removal and transportation of a deceased individual.
11. Two checks were given to the Fiscal Officer, one for the State Fire Marshals Grant, \$6545.00 and one from the Insurance company for the Haz-Mat response, \$3600.00
12. Chief Maynard asked for authority from the Trustees to begin looking for a replacement vehicle for the Jeep, there is over 130,000 miles on the unit. It is many, many years old and many of the vital systems no longer work, fuel gauge, speed odometer, electrical system and the frame is in poor condition. Hopefully most of the equipment can be retro-fitted to a new unit. The approximate cost to replace the unit with a 6 cylinder vehicle is approximately \$23,000.00.

The Trustees asked that Chief Maynard ask at the Craig Beach meetings for the Village to purchase equipment that is needed by the Fire Department that benefits both communities, that is the agreement of the contract.

The Trustees moved the following:

- (1) Trustee Weimer moved to accept the verbal resignation from David Forgacs, effective immediately, 05-14-13-3,** seconded by Mr. Campbell and passed with 3 ayes.
- (2) Trustee Weimer moved to approve the repairs needed on the air bag system, on squad #559 for approximately \$800.00, 05-14-13-4,** seconded by Trustee Tomaino and passed with 3 ayes.
- (3) Trustee Tomaino moved to approve the purchase of 2 (two) replacement CO fire extinguishers for approximately \$360 each, 05-14-13-5,** seconded by Trustee Campbell and passed with 3 ayes.

POLICE DEPARTMENT:

1. Chief Schaeffer reported that there were 208 calls to service, 23 reports taken, 210 calls to the police department, 1680 security checks on residences and business, 51 investigations, 2 burglaries and 2 B&E. See detailed report attached for more statistics.
2. Chief has met with Doug Lyons from the ODNR several times to discuss the parade traffic control. All local law enforcement departments will help on Memorial Day.
3. Training – Sergeant Terry attended a local training recently and said it was very worthwhile. Also Detective Hyshaw will be attending a week long training in July, room and board will be covered by the Township and the training will be covered by the Task Force.
4. Officer Rob Elston has put together a very comprehensive program for School Safety and Evacuation etc. When school resumes all the local departments will be included in the training and implementation of the program.
5. An Elder Care program is being organized and will be started before the end of summer. A draft of the “We Care Program” was submitted by Chief Schaeffer for review.
6. The cameras on the cruisers are not installed yet, and the cameras in the station have not been evaluated but Chief will call Youngstown Radio again.
7. Fiscal Officer Schulz suggested that the Crime Watch meetings be advertised on the Township Sign so that the residents are aware of the topic and the meeting date and time.

ZONING:

Mr. Kurilla reported that there were 8 permits issued for the month of April. Valuation for April was \$494,200.00, YTD Evaluation of \$1,355,550.00, total receipts for April \$2,281.00 and YTD Receipts are \$6,700.00.

Mr. Kurilla reported that there have been many inquiries and a lot of activity in the zoning office for development and building.

Also, in the final stages is the approval of a new commercial building at Grandview and Mahoning Avenues. The storm drainage system has been the hold up for the rezoning and sale of the 6 lots. The zone changes will be addressed in June or July.

Mr. Kurilla reported that the Zoning Commission review of the Zoning Resolution is on track for completion and formal hearings to present their recommendations at which time the Trustees will hold a public hearing to present to the public these recommendations. This process should be completed by August 2013.

CORRESPONDENCE:

1. MCTA Summer dinner meeting will be June 27, 2013 at Riverside Garden in Millcreek Park. No other correspondence.

2. Trustee Weimer received a notice from Jackson Milton Sports Club asking for sponsorship at their golf outing. **Trustee Campbell moved to approve the ½ hole sponsorship for \$65.00, 05-14-13-6**, seconded by Mr. Tomaino and passed with 3 ayes.

OLD BUSINESS-

1. Land Reutilization-Bids for demolition are due by May 31, 2013, bid specifications and documents can be picked up at the Zoning Office and at the Police Station.
2. Security Cameras for Police Station- Chief requested a quote from Yo. Radio and asked them to make recommendations. Cameras in the police cruisers, Chief will follow up on this.
3. Fire Station roof repairs-Fire Chief has had no response from contractors; if Chief is not successful in getting a contractor York Mahoning will be used.
4. Seismic testing permit and road bond. No one has contacted the Township. Trustee Campbell reported that North Jackson is currently being pursued for shale activity.
5. Records retention update- Ms. Balsinger reported that due to the audit and election day records retention sorting was put on hold, but now that both are complete it is full steam ahead and she will be setting up in the Fire Station.
6. Snow Plowing Resolution – will be sent to the prosecutor’s office.
7. Today the re-platting of the Milton-Mahoning Ave property was filed at the recorder’s office and is no longer known to be referred to as the putt-putt building but renamed as the Community Building.
8. The Bi-Annual State audit will be complete as of tomorrow and all went very well.
9. State Purchasing – Trustee Tomaino requested that the Federal Surplus program application be submitted. Ms. Schulz stated that the application is almost complete but that there is some input needed from the Trustees to complete the forms and she will email them to the Trustees.
10. Fire Chief Maynard reported that the Board Of Election did not do a very professional job of setting up the voting booths during the last election. They used township tables for the voting machines instead of the voting machine equipment legs and again there were signs taped to the walls in the fire station. The BOE has been asked not to tape signs to the walls as it damages the paint.

NEW BUSINESS –

1. Bids for demolition of houses in the Land Reutilization Program have been advertised.
2. The Township will participate in the Memorial Day Parade at 11:00 AM. Candy will be purchased for the police and fire departments.
3. Security monitoring of Township Buildings, the Fiscal Officer gave Chief Maynard names of some vendors who do monitoring at a much lower cost than current vendor.
4. Canyon Blvd. Phase 4 & 5 bids will be opened at the 6/18/13 meeting at 7 PM.

Mr. Miller from the Metro Parks never did show up to address the Township.

Chief Maynard reported that he had received the paperwork for the Canfield Fair Township exhibit and would take care of sending it in.

Reminders:

1. Next MCTA Business Meeting is Thursday May 16th at 7 PM- Canfield Town Hall
2. Tire & Appliance Drive Saturday May 18th – 9-2 at State Garage.
3. Milton Township next meeting is 3rd Tuesday of June 18th, 2013 at 7:00 PM

Public Comments:

There were no public comments.

There being no comments at approximately 8:20 PM Trustee Campbell moved to go into executive session to discuss employment of township personnel, 05-14-13-7, seconded by Trustee Tomaino, and passed with 3 ayes.

At approximately 9:15 PM Trustee Campbell moved to come out of executive session and go back into regular session, 05-14-13-8, seconded by Mr. Tomaino and passed with 3 ayes.

After discussion the following actions were taken:

Mr. Weimer moved to contract for a substitute secretary while Ms. Balsinger is off, Trustee Tomaino would inquire as to the individual who had worked for the State Park office and was already approved at Callos, 05-14-13-9, seconded by Mr. Campbell and passed with 3 ayes.

Mr. Campbell moved to contract Zachary Williams through Callos for part time Road Department help for the summer, 05-14-13-10, seconded by Mr. Weimer and passed with 3 ayes.

Mr. Tomaino moved to hire Interim Chief Schaeffer as a full Time Police Chief effective June 11, 2013 at the rate \$17.00 per hour and eligible for full time benefits as of 7/1/13, 05-14-13-11, seconded by Mr. Campbell and passed with 3 ayes.

Mr. Weimer moved to approve sending 4 Fire Fighters to the OOGDEEP seminar in November 2013, 05-14-13-12, seconded by Mr. Campbell and passed with 3 ayes.

Mr. Campbell moved to approve the payment of the \$2,000 Mahoning County SWAT Team invoice presented by Chief Schaeffer, 05-14-13-13, seconded by Mr. Weimer and passed with 3 ayes.

Mr. Tomaino moved to approve the replacement of the security cameras in the police department and on the Township grounds and share the cost proportionally with the Police, Road, Zoning, Recycling and Administration Departments, 05-14-13-14, seconded by Mr. Weimer and passed with 3 ayes

At approximately 9:35 PM Trustee Campbell moved to adjourn, 05-14-13-15, seconded by Trustee Tomaino and passed with 3 ayes.

Date: 06/18/13


The image shows three handwritten signatures, each written on a horizontal line. The top signature is the most cursive, the middle one is more legible, and the bottom one appears to be 'H. Campbell'.