

The Special Meeting held on Thursday, September 25, 2025, was called to order at approximately 4:30 PM by Chairman Tomaino. Roll call was taken; Chairman Tomaino, Trustee DiBernardi, Fiscal Officer Balsinger and Police Chief VanDyke were present. Trustee Villone was excused.

Chairman Tomaino stated that the special meeting is to approve new Cybersecurity policy and appoint administrator/manager and incident response lead.

Administrator/Manager Oversees policy implementation, coordinates with IT providers and legal counsel.

**Trustee DiBernardi moved to appoint Chief Charles VanDyke as the administrator/manager. 09-25-25-S1,** seconded by Trustee Tomaino and passed with 2 ayes.

**Trustee DiBernardi moved to appoint Chief Charles VanDyke as the Incident response lead. 09-25-25-S2,** seconded by Trustee Tomaino and passed with 2 ayes.

IT Provider (Internal or Vendor) implements technical safeguards, monitors for threats, and reports incidents. The board has recognized Rick Rococi as the vendor and to work with Chief VanDyke. The board will have Rick sign off on receiving and read the cybersecurity policy.

**Trustee Tomaino moved to approve the CyberSecurity Policy as presented, 09-25-25-S2,** seconded by Trustee DiBernardi and passed with 2 ayes.

**At approximately 4:58 PM, Mr. Tomaino moved to adjourn, 09-25-25-S3,** seconded by Trustee DiBernardi and passed with 2 ayes.

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Date: \_\_\_\_\_