

The Regular Board of Trustees Meeting, Tuesday, September 16, 2025, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Fire Department. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee DiBernardi, Trustee Villone, Fiscal Officer Balsinger, Police Chief VanDyke, Zoning Inspector Kurilla, Road & Cemetery David Dunn, Sr., Fire Chief Oles and Administrative Assistant Danielle Zlenka, were all present.

**Trustee DiBernardi moved to approve the minutes from Regular Meeting of August 19, 2025 and 09-16-25-01,** seconded by Trustee Tomaino and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through August 31, 2025 - Total Fund Balances available for Milton Township are \$3,486,047.17. The General Fund balance is \$958,122.98, which represents approximately 27% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #33864 through #33884 and EFT #477 thru #575 totaling \$127,033.69. Receipts to date are \$1,958,210.56 which represents 94% of budgeted amount. YTD Expenditure are \$1,399,399.20. 2 reallocations. Ms. Balsinger also reported all departments are within their budgets and received their departmental reports.

**Trustee Villone moved to approve the financial report, and to approve the payments by Warrants #33864 through #33884 and EFT #477 thru #575 totaling \$127,033.69, and two reallocations, 09-16-25-02,** seconded by Trustee DiBernardi and passed with 3 ayes.

## **DEPARTMENT REPORTS**

### **FIRE DEPARTMENT:**

Chief Oles reported September had a total of 41 calls. 29 in Milton Township and 1 other. Calls were – 0 structure fires, 2 accident, 13 medical, 0 grass fire, 0 carbon monoxide, 3 trees/wires down, 2 car fires, 2 water emergency/rescue, 3 burning complaints, 1 alarm activation, and 1 other. 386 total calls for 2025. Total Medical Transports in March by MFD – 7

Chief reports they have received the 5 new MARCS radios.

**Trustee DiBernardi moved to approve the purchase of EMS supplies in the amount of \$145.61, 09-16-25-03,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee DiBernardi moved to approve the fee of \$50 for John Bennett Fire Inspector class, 09-16-25-04,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee DiBernardi moved to approve the repair for Engine 500 in the amount of \$1,617.10, 09-16-25-05,** seconded by Trustee Tomaino and passed with 3 ayes.

### **POLICE DEPARTMENT**

Total calls for service September 2025 for Milton Township Police. Department responded to approximately 643 calls for service, (62 reports), Traffic stops 145, resulting in 10 citations, 135 warnings, crashes 7 (5 Citations).

Officer Zagotti on routine patrol noticed a vehicle parked in pullover with its alarm lights flashing. Officer Zagotti investigated and found no one around the vehicle and proceeded down the steps to the waters edge. While walking down he heard female voice calling for help. He found a female submerged in the water from the waist down in the lake; she was unable to get out of the water even with Officer Zagotti's help. Officer radioed for assistance and held onto the female preventing her from slipping any further into the

water, ODNr and Milton Fire responded and assisted with the extrication. It was ODNr Officer Todd's opinion that she was hypothermic. Chief VanDyke believes that Officer Zagotti saved this female's life and has been nominated for a Life Saving Award. Officer Zagotti's actions, at the risk to his own life, represents selflessness and dedication to the community. The Board recognized Officer Zagotti for a job well done.

**Trustee Villone moved to approve the resignation of Nicholas Jones and the change from full time to part time of Officer Delagrange, 09-16-25-06,** seconded by Trustee DiBernardi and passed with 3 ayes.

**Trustee Villone approved expenditures A through I (Vendors: Major League tire, Print Factory, Maglocen, Amazon, Swabtek, Evident, Vances, Beaver Twp) submitted on report, 09-16-25-07,** seconded by Trustee Tomaino and passed with 3 ayes.

## **ROAD & CEMETERY DEPARTMENTS:**

### **Road Report:**

Mr. Dunn reported they installed No Outlet signs on Overlook and Lakeview to help stop nonresident traffic. Extended culvert pipe on the south end of Timberlane and Ellsworth Road. The department has started Crack sealing new spots that opened up on Pointview and Forest.

### **Cemetery Report:**

One burial.

### **Recycling Report:**

Bees have been really bad; Spraying doesn't seem to be helping much/

**Trustee Tomaino moved to approve expenses A-D listed on report (Vendors: Municipal Signs, Carter Lumber, Sealmaster and Home Depot), 09-16-25-08,** seconded by Trustee DiBernardi and passed with 3 ayes.

## **ZONING:**

Zoning Inspector Kurilla reported eight six permits issued for the month of September. The Estimated valuation for the month of September \$1435,200.00- Estimate valuation to date of year 2025, \$8,108,163.00. Total amount of permit fees for the month of September -\$7,850.00 Total amount of receipts to YTD 2025 \$39,696.00.

1. Final report from the Land Bank on demolitions has been submitted.

## **CORRESPONDENCE**

1. Otarma Annual Report

## **OLD BUSINESS**

1. Transient Vendor Policy draft submitted for review.

## **NEW BUSINESS:**

**Trustee DiBernardi moved to approve renewal 3-year contract with Waste Management, 09-16-25-09,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee Tomaino moved to set Halloween Trick or Treat for Friday October 31<sup>st</sup> from 5 to 7 PM, 09-16-25-10,** seconded by Trustee DiBernardi and passed with 3 ayes.

Life Insurance Changes tabled until next meeting.

Trustee DiBernardi moved to wave the annual tax budget, 09-16-25-11, seconded by Trustee Tomaino and passed with 3 ayes.

**Reminders:**

*NEXT MEETING – TUESDAY, October 11, 2025 --7 PM-TOWNHALL REGULAR MEETING  
MCTA Fall Dinner September 24 @6 PM Ala Carte Catering Hosted by Goshen Township  
DRUGFREE WORKPLACE ANNUAL TRAINING MONDAY OCT 27<sup>TH</sup>, 7 PM AND SATURDAY NOVEMBER 8<sup>TH</sup>, 9AM*

**Public Comments:**

Todd Zets, 3083 Sytan Dale, would like to have his street recognized by the township and safety forces. When an emergency happened, dispatch was unable to locate is road. Chief VanDyke said he will be able to submit proper paperwork to have it listed in dispatch system.

Trustee Tomaino moved to go into executive session at 7:33 PM to discuss wages, benefits & employee disciplinary action, 09-16-25-12, seconded by Trustee Villone, and passed with 3 ayes.

Trustee Villone moved to go back into regular session, 09-16-25-13, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Villone moved to adjourn the meeting 7:53 PM 09-16-25-14, seconded by Trustee DiBernardi and passed with 3 ayes.

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Date: \_\_\_\_\_