

**MILTON TOWNSHIP  
GAZEBO RENTAL PERMIT APPLICATION  
AND AGREEMENT**

Date of Event: \_\_\_\_\_

Permit time: \_\_\_\_\_  
(Gazebo is available for rental from 10am to 8pm)

Type of Event (Birthday, Wedding, Picnic, etc.): \_\_\_\_\_

Estimated Number of People Attending Event: \_\_\_\_\_

Is the event open to the public: Yes/No

Is Applicant a Township Resident: Yes/No

Applicant Permit Holder Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

I, the undersigned Permit Holder, have read and understand the Milton Township Gazebo Rental Policies and Rules on the use of the Milton Township Gazebo and agree to comply with the Policies and Rules. I will attend the Event and I understand and agree that I am responsible for the group's conduct and respect for the facility. I understand that I am responsible for cleaning up the Gazebo and surrounding area before the end of the rental time. I further understand that I waive the return of my deposit if there is any property damage to the Gazebo and the surrounding area and any costs for property damage in excess of the deposit will be charged against me, the Permit Holder.

For and in consideration of the permission to use the Gazebo owned by Milton Township, I, the undersigned, agree for myself, my heirs, executors, administrators, personal representatives, event participants and assigns, to release, acquit, discharge, covenant not to sue, indemnify and hold harmless, Milton Township, the Milton Township Board of Trustees, its employees, officers, servants, and agents of and from any and all actions, causes of actions, claims, demands, damages, loss of services, expenses and compensation, of whatever kind or nature, present or future, which I, myself, my heirs, executors, administrators, personal representatives, event participants and assigns, have or may have on account of, or in any way arising out of, any and all personal illness, injury or property damage which may result from or in any way connected with Milton Township allowing me to use the Gazebo owned by Milton Township. I further acknowledge that I assume all risks of harm, injury, and property damage associated therewith.

Deposit: \$ \_\_\_\_\_

Date Received: \_\_\_\_\_

Permit Holder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Township Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Deposit Returned: \_\_\_\_\_

## MILTON TOWNSHIP GAZEBO RENTAL POLICIES AND RULES

The Milton Township Gazebo is available for rental for weddings, picnics, and other similar events.

- The Gazebo accommodates up to 30 people.
- Rental permits are available at the Milton Township Administration Building, **15992 Milton Ave, Lake Milton, OH 44429** from 9:00am to 3:00pm, Monday- Friday.
- No permit applications will be taken over the telephone.
- There is a \$100.00 deposit that must be submitted with Rental Application.
- The deposit will be returned within seven days if the Gazebo and surrounding property are left clean and no damage is reported.
- Any costs for property damage to the Gazebo in excess of the deposit will be charged against the Permit Holder.
- Completed Rental Application and \$100.00 refundable deposit must be submitted to the Township and a permit will be issued by the Township before the Gazebo can be used.
- Reservations will be made on a first-come, first-served basis.
- Permit applicants must be at least 21 years of age.
- Gazebo is available for rental from 10:00am to 8:00pm.

Permit Holder and guests are subject to the following rules:

- 1) **NO ALCOHOL** is permitted.
- 2) **NO SMOKING** is permitted.
- 3) The Permit Holder must be present during the event and cannot assign the permit to someone else.
- 4) The rental is only the Gazebo and the area immediately surrounding.
- 5) The Gazebo is available for rental from 10:00am to 8:00pm. Each permit is issued only for the specific time stated in the Rental Application. All activity, including set up and clean up, must be completed within the stated time frame.
- 6) Chair and/or table rentals must be delivered and removed within your rental time. No delivery vehicles may access any grass area or sidewalks.
- 7) No restrooms are provided on site. Portable restrooms may be rented by the Permit Holder. Any such rentals must be picked up in a timely manner and the refundable deposit will be held until rentals are removed.
- 8) No driving or parking is permitted on the grass. All cars must be legally parked in the parking lot.
- 9) Electricity is available.
- 10) Pets must be on a lease and cleaned up after.
- 11) No grills or fires are permitted.
- 12) Music must be kept at a reasonable volume and should not disturb adjacent areas.
- 13) No alterations may be made to any part of the Gazebo, nor shall any item be moved or removed.
- 14) No confetti, glitter, or similar materials may be used for decorations or thrown in or around the Gazebo. Decorations may not be stapled, nailed or taped to the interior or exterior walls of the Gazebo or to any feature on the property (including trees, bushes, flowers, flower bed, etc.). **Decorations may only be attached by command strips, zip ties, ribbon, or**

**string.** Permit Holder is responsible for removal and proper disposal of all decorations during the rental time.

- 15) The Permit Holder is responsible for cleaning up the Gazebo and surrounding area before the end of the event. All trash must be bagged and removed.
- 16) The Permit Holder agrees that they will not discriminate against any participants on the grounds of race, religion, sex, sexual orientation, national origin, ancestry, age, handicap, or veteran status.
- 17) The Permit Holder agrees to release, acquit, discharge and covenant to hold harmless Milton Township, its Board of Trustees, officers, employees, servants, and agents of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal illness or injury or property damage which may result to any group or organization member as result of the participation in any activity at the property owned by Milton Township
- 18) The Permit Holder is responsible for the group's conduct and respect for the facility. It is the Permit Holder's responsibility to supervise all guests, including children/minors. If any person attending the event abuses Township property or causes a disturbance, the group will be instructed to leave and charges for damages will be assessed. If any group is asked to leave the premises, they must do so promptly and waive any right to a refund of deposit.