

The Regular Board of Trustees Meeting, Tuesday, February 21, 2017, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Weimer, Trustee Campbell, Fiscal Officer Balsinger, Fire Chief Maynard, Police Chief VanDyke, Zoning Inspector Kurilla, Lisa Balsinger, Administrative Assistant Nicole Phillips were all present. Road & Cemetery Coordinator Kevan Lloyd excused. Guest, John Trevelline from ODNR New Park Manager for Lake Milton and West Branch.

John Trevelline introduced himself as the new Park Manager for Lake Milton and West Branch State Parks. Mr. Trevelline said he will drop off business cards for us and looks forward to a good working relationship with Milton Township Trustees. The Trustees welcomed him to our area.

**Trustee Weimer moved to approve the minutes from Regular Meeting and the Reorganization Meeting of January 17, 2017, 02-21-17-01,** seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through January 31, 2017 - Total Fund Balances available for Milton Township are \$1,736,992.03. The General Fund balance is \$439,123.54, which represents approximately 25% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #29316 through #29349 and EFT #1 thru #58 totaling \$72,589.90. There were 5 supplemental appropriations. Revenue received to date \$44,080.63; which represents over 4.491% of the total budgeted income for 2017. Total expenditures through January 31, 2017 \$72,589.90 and total appropriations for 2017 are \$1,091,559.14. Ms. Balsinger also reported all departments are within their budgets and received their departmental reports.

**Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #29316 through #29349 and EFT #1 thru #58 totaling \$72,589.90 and 5 supplemental appropriations, 02-21-17-02,** seconded by Trustee Weimer and passed with 3 ayes.

**DEPARTMENT REPORTS**

**ZONING:**

Zoning Inspector Kurilla reported two permits issued for the month of January. Permit # 2083 for Vestibule Addition, Permit # 2084 for Business Pole Sign. Estimated valuation for the month of January \$6,400 - Estimate valuation to date of year 2017, \$6,400 Total amount of permit fees for the month of January \$65 -Total amount of receipts to YTD 2017 \$65

Mr. Kurilla stated that if there are any additions to the demo list for the Land Bank they need to be submitted by April 30<sup>th</sup>. The difference in procedure this year is that the Land Bank will take title to the property razed.

**ROAD & CEMETERY DEPARTMENTS:**

Road Report:

No report

Cemetery Report:

No report

**POLICE DEPARTMENT**

1. Total calls for service January 2017 for Milton Township Police. Department responded to approximately 128 calls for service. Alarm drops 9, arrests Misdmr/felony 0, assist public 8, court appearances 0, court papers served 3, cover over 3, investigations 35, lock outs 2, medical assist 1 suspicious person 3, suspicious vehicles 5, telephone harassment 2, towed vehicles 1, traffic citations 13, traffic crashes 8, traffic stops 57, traffic warnings 37,

2. Mobile Academy. 32 Officers from local departments completed the Ohio Peace Officer Training Academy Mobile Academy. Each officer underwent scenario training on firearms and driving judgment. Each officer was given the opportunity to participate in several scenarios. After each they discussed the scenario for why they handled the situation the way they did. What they could have possibly done better and how they would articulate the actions of both the offender and their own.
3. TASER Instructor Certificate requires instructors complete a 16 hour recertification process every two years. Based on previous performance in instruction and the ability to testify in court. I have denied the training request of Officer Saltsman because of poor performance.
4. Chief would like to send Officer Estabrook to several trainings and a professional conference
  - June 26-28 S.R.O Conference held at the Great Wolf Lodge cost of \$600
  - September 25 thru October 8, 2017 D.A.R.E. Officer Training held in Dublin cost \$1000.00
  - TASER Instructor at a cost of \$475.

Trustees discussed the listed trainings and feel that the D.A.R.E. Training is not necessary because he is working as a school resource officer and DARE is an outdated program. They also feel the SRO Conference would be beneficial in meeting with other SRO Officers and exchanging ideas.

**Trustee Campbell moved to approve Officer Estabrook to attend the SRO Conference at a cost of \$600 and TASER Training for a cost of \$475, 02-21-17-03**, seconded by Trustee Tomaino and passed with 3 ayes.

5. Milton Township Police was awarded JAG funding in the amount of OCJS funding \$7,688.20 local match \$2,562.73, project total \$10,250.93. The funding is for portable radios. The quote from Staley Communications was for \$10,505.50 a difference of \$254.57. The funding will allow the department to acquire 3 portables with chargers and remote speaker microphones.

**Trustee Campbell moved to accept the JAG Grant in the amount of \$10,250.93 and the quote from Staley Communications in the amount of \$10,505.50, 02-21-17-04**, seconded by Trustee Weimer and passed with 3 ayes.

Chief also mentioned having Officer Estabrook check into the possibility of getting a donated police cruiser from local dealerships. The vehicle would not be equipped as a patrol car but would serve a purpose for our SRO and school related functions and going to training and court dates. The trustees agreed to have Officer Estabrook gather more information on this.

**FIRE DEPARTMENT:**

Chief Maynard reported January had a total of 21 calls. 19 in Milton Township and 2 others. Calls were – 0 structure fires, 0 accidents, 11 medical, 0 grass fires, 2 carbon monoxide, 3 trees/wires down, 0 car fire, 0 water emergency/rescue, 2 mutual aid, 2 burning complaints, 1 alarm activations, 0 gas leaks and 0 other. 21 total calls for 2017. Medical Transports in January by MFD – 9.

1. All bills have been submitted for payment to the Fiscal Officer.
2. Fire Department will work with the American Cancer Society on February 25<sup>th</sup> for the Polar Bear Plunge. Sign-ups are at 12:00, with the first person in the water at 2:00.
3. There were two fire inspections completed.
4. Chief attended a meeting for the Trumbull County Water Shuttle and discussed Milton Fire joining the water shuttle. After some discussion we were accepted and will serve a one year probationary period. We will need to purchase a few specialized fittings to adapt to their apparatus which are available locally.
5. Chief Maynard has been contacting other billing companies and are attempting to set up meeting to see what other options there are that would benefit Milton Township with our insurance billing.

6. February 27 and 28<sup>th</sup> Chief will be working with a group of inspectors from the insurance rating group for the ISO rating. They will be inspecting our training records, pump testing, and all other inspection and water systems for Milton Township. Our current rating is a five for areas with hydrants, and 8B for the non-hydrant areas.
7. Chief Maynard attended Mahoning County Fire Chiefs meeting and the start of discussion regarding dispatching for fire and EMS. Current pricing for dispatching calls will be approximately \$20 to \$25 a dispatch, at this rate our dispatching will go from \$4,800 per year to \$9,000. If this happens Chief recommends we would stay with Trumbull County 911. Nothing has moved forward with this issue yet but could move forward when the police dispatching is completed.
8. We need to adopt the latest copy of the State of Ohio Fire Code, which is the 2011 Fire Code. The last copy adopted was the 2007 CPE; the state is always behind on code level. We will also need to purchase a copy of the 2011 for Code the cost is approximately \$300.

**Trustee Campbell made a motion to adopt the 2011 Fire Code and purchase new code books at \$360, 02-21-17-05**, seconded by Trustee Weimer and passed with 3 ayes.

9. Milton Fire responded to a natural gas leak at 15367 Mahoning Ave Unit B. Milton discovered that the units in this building are being heated by a gas well and not by Dominion Gas or any other provider. Upon further inspection Milton Fire discovered multiple violations and a report has been submitted to the trustees. Fire Chief has tried to contact and meet with Mr. Moss, the owner of property with no success. Chief Maynard feels this is an illegal structure with health and safety issues. This has been reported to Zoning for further action.

#### **CORRESPONDENCE**

1. Armstrong letter dated January 20, 2017 regarding a rate adjustment effective with the March billing.
2. Land Bank letter regarding upcoming demolition and a map with target areas in Milton Township.
3. Green Team will be paying \$750 per container, Milton should receive \$5,250

#### **OLD BUSINESS**

1. Fire loss – NE River Road- No update
2. Annual driving record results. Fiscal Officer reported we are in compliance and everyone has a valid driver’s license.
3. No Status update for server project at this time.

#### **NEW BUSINESS:**

1. JAG Grant approved under Police report section.
2. Need a motion to have Fiscal Officer Balsinger represent the Board for required public records training.

**Trustee Campbell moved to have Fiscal Officer Balsinger represent the board for required public records training requirement, 02-21-17-06**, seconded by Trustee Weimer and passed with 3 ayes.

3. Motion to accept prices from Enviroscape for summer mowing.

**Chairman Tomaino move to accept the prices from Enviroscape for summer mowing, 02-21-17-07**, seconded by Trustee Weimer, and passed with 3 ayes.

#### **Reminders:**

*NEXT MEETING – TUESDAY, MARCH 21, 2017 --7 PM-TOWNHALL REGULAR MEETING  
MCTA BUSINESS MEETING- THURSDAY MAY 18, 2017, 7 PM CANFIELD TOWNHALL*

#### **Public Comments:**

None

**Trustee Tomaino moved to go into executive session to discuss wages, benefits & employee discipline action 02-21-17-08,** seconded by Trustee Campbell, and passed with 3 ayes.

**Trustee Weimer moved to come out of executive session and return to regular session at 9:45 PM, 02-21-17-09,** seconded by Trustee Campbell and passed with 3 ayes.

Due to time loss for Chief Maynard from regular employment and extra hours and mileage put in to get ready for IOS audit. Trustees agreed to reimburse Chief Maynard \$500.

**Trustee Weimer moved to reimburse Chief Maynard for expense for IOS Audit, 02-21-17-10,** seconded by Trustee Tomaino and passed with 3 ayes.

**Trustee Campbell moved to terminate Kevan Lloyd employment due to reorganization of road department and services no longer needed, 02-21-17-11,** seconded by Trustee Tomaino and passed with 3 ayes.

**Mr. Tomaino moved to adjourn the meeting, 02-21-17-12,** seconded by Trustee Campbell and passed with 3 ayes.

Date: 02/21/2017

Three handwritten signatures are present, each written on a horizontal line. The top signature is the most legible and appears to be 'R. Campbell'. The middle signature is less legible but appears to be 'D. Tomaino'. The bottom signature is also less legible but appears to be 'J. Campbell'.