

The Regular Board of Trustees Meeting, Tuesday, October 16, 2017, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town hall. After the Pledge of Allegiance roll call was taken. Trustee Weimer, Trustee Campbell, Chairman Tomaino, Fiscal Officer Balsinger, Fire Chief Maynard, Zoning Inspector Kurilla and Administrative Assistant Phillips, Road & Cemetery Dunn and Police Chief Van Dyke were all present.

**Trustee Weimer moved to approve the minutes from Regular Meeting of September 12, 2017, 10-16-17-01,** seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through September 30, 2017 - Total Fund Balances available for Milton Township are \$1,759,292.50. The General Fund balance is \$481,408.98, which represents approximately 22% of all funds. The Fiscal Officer asked for approval of payments by Warrants #29677 through #29727 and EFT #366 thru #433 totaling \$70,914.45. Revenue received to date \$1,091,109.73. This represents 98% collected of our budgeted income amount. Total expenditures year to date total \$689,372.29. Fiscal is asking for approval of four reallocation amounts of budgeted funds all within same fund and one budget correction. Ms. Balsinger also reported all departments have received their departmental reports.

**Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #29677 through #29727 and EFT #366 thru #433 totaling \$70,914.45, also to approve four reallocations and one budget correction, 10-16-17-02,** seconded by Trustee Tomaino and passed with 3 ayes.

**DEPARTMENT REPORTS**

**ZONING:**

Zoning Inspector Kurilla reported five permits were issued for the month of September, and one Ag Exempt request. Estimated Valuation for month of September \$188,500.00 estimated valuation to date for 2017, \$4,303,341.00, and total amount of permit fees for September \$912.00. Total amount of receipts collected to date for 2017 are \$22,751.00.

Permits issued were 2118 – 2122, Detached garage, Two Attached Garages, Accessory Building, Swimming Pool and Front Porch addition. The Board has a copy of the activity report.

Zoning Board Alternate Tom Baclawski has moved out of state so his position will be left empty and filled in January.

**ROAD & CEMETERY DEPARTMENTS:**

Road department reports that the catch basin on 2<sup>nd</sup> Street and culvert project on Pritchard Ohltown have been completed. Dave received and estimates to chip and seal Pritchard Ohltown for \$6044.01, which Milton would pay half the cost.

**Trustee Campbell moved to pay for half the cost to chip and seal Pritchard Ohltown and work with Newton Falls, 10-16-17-03,** seconded by Trustee Weimer and passed with 3 ayes.

**CEMETERY:**

1. One burial
2. One foundation was installed and received an order for one more, weather permitting.

**FIRE DEPARTMENT:**

Chief Maynard reported September had a total of 24 calls. Calls were – 0 structure fire, 1 accidents, 16 medical, 0 grass fire, 1 carbon monoxide, 1 tree/wires down, 0 car fire, 0 water emergency rescue, 1 mutual

aid, 0 burning complaints, 3 alarm activation and 1 other. 242 total calls to date this year. Medical Transport by MFD – 9.

1. Chief Maynard and one other fire fighter tried out the boat they are inquiring to purchase and the boat operated without any noticeable issues.
2. Fire Department was able to borrow two sets of gear for our new fire fighters so they are able to respond with proper attire, chief stated they are going to have to look at purchasing new gear due to age and state requirements. This will have to be done the first quarter of next year and the department will need to purchase approximately 10 to 12 sets.
3. Chief received a letter from FEMA and we were declined for our 2016/2017 grant request for new air packs. They will have to look into another grant cycle or local funds to purchase these units.
4. The Fire Station has been set up for the November election date, the flu shot clinic and the use by the auditors this week.
5. There were some issues with the lighting above the entrance doors in front of the station. Chief purchased two new lights and installed them. He also used parts from the old lights to fix the light in the rear of the building.
6. The State Fire Marshal's office is working on new rules for fireworks and making the use of the purchase of fireworks by the public legal to use in the state of Ohio. If this all is passed it will go into effect in 2020.
7. Chief Maynard said they will be holding another CPR Class in November.

#### **POLICE DEPARTMENT:**

1. Chief Van Dyke submitted statistics report for the month.
2. Two new tires were purchased for cruiser 503, repairs made on unit 504, rack-n-pinion and four wheel alignments. Unit 505 is having issues with air conditioning and the driver's seat is in need of repair.
3. Officer Kayla Bash resigned on September 26 and Officer David Miller will resign effective October 23. Chief is also asking for a provisional hire for John McGinley.
4. Contract renewal for the OVI Taskforce program 2018 has been submitted for approval by trustees.
5. Information on the national Coffee with a Cop Day was submitted for the trustees to review.
6. Officer Estabrook completed DARE Training.
7. National Drug Drop off Day is scheduled for Saturday October 28 from 10am to 2pm.

The trustees suggested trying Coffee with the Chief in the spring to see what type of response they get. A thank you letter was received for Officer Sam Getz from a resident that wanted to express his gratitude for his help when he fell and broke his leg in September.

**Trustee Weimer move to accept the resignation of Kayla Bash on September 26, and David Miller on October 23, 2017, 10-16-17-04,** seconded by Trustee Campbell and passed with 3 ayes.

**Trustee Weimer moved to offer a provisional hire of John McGinley, 10-16-17-05,** seconded by Trustee Tomaino and passed with 3 ayes.

#### **CORRESPONDENCE:**

1. Letter for Jon Husted's office announcing a link for the public to go to and read the pros and cons of Rx issue on the ballot.

#### **OLD BUSINESS**

1. Purchase of the boat was discussed and the lower offer was not accepted so the township will pay the asking price of \$11,500 that was approved at the September meeting.

**Trustee Campbell moved to purchase 2003 Massey Ferguson Model MF4345 Tractor for \$18,800 and accept trade in allowance of \$8,000 for the 1999 Kubota Tractor from Akron Tractor & Equipment and pull a PO using funds 2021 and 2231 totaling \$10,800, 10-16-17-06,** seconded by Trustee Tomaino and passed with 3 ayes.

**NEW BUSINESS:**

1. Milton Township will host the September 2018 Dinner meeting, Halliday Winery was suggested as the venue.
2. The annual records retention meeting is scheduled for Tuesday November 14<sup>th</sup> at 6pm.
3. OPWC meeting is October 17<sup>th</sup> and the results look to be the same as the past three years.
4. Fiscal Officer Balsinger had a meeting with Kelly from OTARMA Risk Management. Every three years they audit procedures and policies to minimize liability issues. Our Township has been and is still using all suggestions from this department.
5. A brief discussion was made about possibly putting a garage behind the fire station to keep road department equipment in to protect them. A few quotes and descriptions on different sizes were presented. The trustees decided to table this decision at this time until next year's budget has been reviewed.

**Reminders:**

1. Next Milton Township Board Meeting will be Tuesday, November 14, 2017 at Town Hall 7 PM.
2. MCTA Business Meeting November 16, 2017. 7pm Canfield Town Hall
3. Election Day Tuesday November 7, 2017
4. Flu Shot Clinic Thursday October 19<sup>th</sup> Noon to 2 pm.
5. October 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> Auditors will be at Fire Station to answer questions on re-assessments of properties. 10-4pm.

**Public Comments:**

Mike Skripac, 16600 Catherine, Inquiring about undeveloped roads that lead to his property. Mr. Skripac would like to clear these roads so potential buyers have access to the property he has for sale. The roads in question are Cabanic, Brice and Greenbriar off of NE River Road. The trustees told him he would be better off for the expense to put an access directly on his private property. The expense to clear and bring these roads up to the required specifications would be very costly. The trustees did not have a problem with the access road on his property and place a for sale sign at the end of Cabanic at NE River.

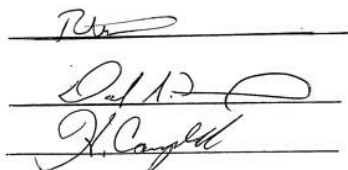
Penny Straitis, 2854 Dockside addressed the board regarding the issue of camping trailers in the area. Ms. Straitis submitted a possible wording on zoning regulations regarding trailer, campers and recreational vehicles. Ms. Straitis said the Gateway Association is still working with their attorney on the issues they are having with campers in their community, but would like to see more specific wording added to the Milton Township Zoning Regulations. Mr. Kurilla will present to the Zoning Board for their opinion.

**Trustee Tomaino moved to go into executive session to discuss employment and benefits of a public employee, 8:32PM, 10-16-17-07,** seconded by Trustee Campbell, and passed with 3 ayes.

**Trustee Tomaino moved to come out of executive session and return to regular session at 9:56PM, 10-16-17-08,** seconded by Trustee Weimer and passed with 3 ayes.

There is no further business to discuss.

**Chairman Tomaino moved to adjourn the meeting 10-16-17-09,** seconded by Trustee Campbell and passed with 3 ayes.



The image shows three handwritten signatures, each written over a horizontal line. The signatures are written in dark ink and appear to be cursive or semi-cursive. The top signature is the most legible, followed by the middle one, and the bottom one is the most stylized and difficult to read.

November 14, 2017

