

The Regular Board of Trustees Meeting, Tuesday, August 16, 2016, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Milton Fire Station. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Campbell, Trustee Weimer, Fiscal Officer Balsinger, Fire Chief Maynard, Road & Cemetery Coordinator Lloyd, Zoning Inspector Kurilla, Police Chief VanDyke and Administrative Assistant Phillips were all present.

**Trustee Campbell moved to approve the minutes from Regular Meeting of July 19, 2016, 08-16-16-01,** seconded by Trustee Weimer and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through July 31, 2016 - Total Fund Balances available for Milton Township are \$1,784,497.20. The General Fund balance is \$457,111.00, which represents approximately 25% of all funds. The Fiscal Officer asked for approval of payments by Warrants #28944 through #29007 and EFT #273 thru #328 totaling \$67,915.61. Revenue received to date \$691,582.70. Total expenditures year to date total \$524,323.02. Ms. Balsinger also reported all departments are within their budgets and received their departmental reports.

**Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28944 through #29007 and EFT #273 thru #328 totaling \$67,915.61, 08-16-16-02,** seconded by Trustee Tomaino and passed with 3 ayes.

**DEPARTMENT REPORTS**

**ZONING:**

Zoning Inspector Kurilla reported six permits were issued for the month of July. Estimated Valuation for month of July \$243,495.00 estimated valuation to date for 2016, \$722,305.00, and total amount of permit fees for July \$1,125. Total amount of receipts collected to date for 2016 are \$3,410.00.

Permits issued were 2059-2064. The Board has a copy of the activity report.

Mr. Kurilla ask the board if they any questions regarding report. Trustee Campbell asked if the used car sales is putting up a new building and Mr. Kurilla said yes that the trailer on property now is temporary until new building is complete. Trustee Weimer wanted to verify if the Malmfeldt house is 40' from street and Mr. Kurilla verified that it is. Mr. Kurilla stated that the property owners on Headland are working with their architect on plans for single family dwelling, but will still need to apply for a variance to receive his building permit. Mr. Kurilla submitted a resignation letter for Santino Pizzuto from the Zoning Board of Appeals. He is moving out of the township.

**Trustee Tomaino moved to accept the resignation of Santino Pizzuto from the Zoning Board of Appeals, 08-16-16-03,** seconded by Trustee Weimer and passed with 3 ayes.

**POLICE DEPARTMENT:**

Chief VanDyke submitted a report on stats for the month of July. Chief stated that it had been relatively a quiet month. Chief reported approximately a month prior he had a conversation with Fiscal Officer Balsinger regarding a program that Boardman Township had put up two signs advertising that it was an internet purchase exchange location. Chief researched the program with Boardman Township. After communicating with Trustee Weimer and Municipal Signs, Chief authorized the purchase of two 24 x 30 signs at a cost of \$105.00 each. In addition, Rick Rococi was consulted to verify the video surveillance system was working properly for that area. Chief has requested a motion to accept the costs of \$210 and to implement the program.

**Trustee Weimer moved to authorize the purchase of two signs in the amount of \$210.00 and to implement the Internet purchase exchange location program, 08-16-16-04,** seconded by Trustee Tomaino and passed with 3 ayes.

The Lake Milton Associations plans for fireworks are moving forward and the program is set for August 27, 2016 with an alternate date of August 28, 2016. Chief has scheduled extra personnel for the event.

Officer Dobbins tendered his resignation from the Milton Township Police District. Chief Van Dyke request that the Board of trustee's accept Officer Dobbins resignation.

**Trustee Tomaino moved to accept the resignation of Officer Dobbins from the Police Department, 08-16-16-05,** seconded by Trustee Weimer and passed with 3 ayes.

The Milton Township Employee Manual dictates a performance review be conducted on all new employees at six months and at 345 days. Officer Tobias six month review was not completed by the department but a performance review was completed in May of 2016 by Principal Fisk. In June 2016 a meeting was held in Superintendents Baker's office. Present at this performance review meeting were Superintendent Baker, Principal Fisk, Deputy Sosnoski, Trustee Tomaino and Chief Van Dyke. A review of Officer Tobias was completed and at the request of Chief Van Dyke, Principal Fisk a School Resource Officer Evaluation on Officer Tobias. A performance review was scheduled by Chief Van Dyke for August 16, 2016 with the department for Officer Tobias. Trustee Tomaino asked if the rest of the officer's will be put on a rotation for reviews. Chief confirmed that he is following through with scheduled evaluations on each officer.

Chief revisited the subject of what constitutes an Officer 1 and Officer 2 for wage purposes. Trustee Weimer stated this is subject for the year reorganization meeting in January. Chief is asked to bring recommendations to that meeting.

### **FIRE DEPARTMENT:**

Chief Maynard reported July had a total of 39 calls. 32 calls in Milton Township and 7 others. Calls were – 0 structure fire, 4 accidents, 15 medical, 0 grass fire, 0 carbon monoxide, 1 tree/wires down, 1 water emergency rescue, 7 mutual aids, 5 burning complaints, 0 alarm activation and 6 other. 191 total calls to date this year. Medical Transport by MFD – 7.

1. All bills have been submitted to Fiscal for review.
2. Grant Ohio Department of Safety \$24,245.00 was requested to purchase Life-Pak 15, Chief Maynard submitted a quote for this purchase and requested the Board approval.
3. We have started the annual hose testing required and have about 30% of the hose tested and hope to have it completed by end of September.
4. Received a call in regards to the annual pump testing and this will be completed in October.
5. Hope to get the new squad lettered and in service by end of September.
6. Chief Maynard stated they have recently received calls with no findings and will be tracking to see if there is a pattern.
7. Chief Maynard has been working with the fireworks company and now have all the permits in hand and will obtain all required signatures for the show.
8. Training in Lordstown is on hold due to contract issues.
9. EMS and fire protection will be provided for the Canfield Fair on September 1, 2016, We will notify our mutual aid departments for response if needed and also will have fire fighters staffing the station for 4 hours at a time.
10. Our extrication tools need serviced and certified as required.
11. Northside Hospital is no longer a trauma center.
12. Chief Maynard would like his internet checked into, since new equipment his internet has been ineffective.

13. Copy of emergency notification information form was submitted. All firefighters and EMS will complete and have copies on file.
14. Chief Maynard requested to put signs up to advertise FireWorks event. Point of contact for event is Ron Birchak
15. Letter to Craig Beach has been sent again.

**Trustee Campbell moved to approve the appropriation and purchase of Life-Pak 15 in the amount of 24,245.00, 08-16-16-06,** seconded by Trustee Tomaino and passed with 3 ayes.

### **ROAD & CEMETERY DEPARTMENTS:**

#### **Road Report:**

1. Installed three driveway culverts
2. Ditching completed on Pico St.
3. Completed signs inventory for replacement
4. Tree trimming on Mill Road and Road Department was requested to help with traffic control.
5. Worked on 503 for the PD, Brakes and wheel bearing.
6. Repaired backhoe hydraulic tank. Tires need replaced.
7. Gathered quotes for replacement of Chevy dump truck.
8. Talked with Thomas and Fok regards to submitting the same project, Stoltz Road, same as last year. The difference being that we completed culvert repair on our own, hopefully this will help in our favor.

#### **Cemetery Report:**

1. Continued placement of cemetery lot markers..
2. One burial this month and Sold one grave.
3. There is a military burial this Friday and notified Police because of heavy traffic.

**Trustee Campbell moved to replace tires on Backhoe, 08-16-16-07,** seconded by Trustee Tomaino and passed with 3 ayes.

**CORRESPONDENCE:** None

### **OLD BUSINESS**

1. Cargill is salt supplier, \$39.24. Delivery October 1<sup>st</sup>.

### **NEW BUSINESS:**

1. Drug Free Work Place Training. Most attended the mandatory training last Monday, August 8<sup>th</sup> at 7:00 PM at the Fire Station and Saturday, August 20<sup>th</sup> at 9:00 AM at the Fire Station for anyone that was unable to attend on Monday.
2. Training request for Fiscal Officer Balsinger on UAN Accounting. September 9<sup>th</sup> in Columbus.
3. Medical Mutual renewal of medical insurance – will be discussed in Executive Session for review cost.
4. Flu Shot Clinic Friday October 21<sup>st</sup> Noon to 2PM Fire Station.
5. Chief Maynard has old fire hose that cannot be tested anymore, request to donate to Canfield Fair for miscellaneous use at the fairgrounds,

**Trustee Campbell moved to approve UAN training for Fiscal Officer Balsinger in Columbus on September 9, 2016 with overnight stay, 08-16-16-08,** seconded by Trustee Weimer and passed with 3 ayes.

**Trustee Campbell moved to donate old fire hose to Canfield Fair, 08-16-16-09**, seconded by Trustee Weimer and passed with 3 ayes.

**Reminders:**

1. Next Milton Township Board Meeting will be Tuesday, September 20, 2016 at Fire Hall 7 PM.
2. MCTA August dinner meeting – Canfield Fair Grounds – Thursday, August 25, 2016 at 6:00 PM
3. MCTA Fall Dinner Meeting – Hosted by Berlin Township at Mastropietro Winery 6:30 on Wednesday, September 21, 2016.
4. Aflac Renewal Meeting August 31, 2016 2 & 4pm.

**Public Comments:**

Nathan Bacorn, Pastor from Lakeview Assembly of God, Spoke to Trustees to let them know he glad to be part of and would like to stay connected to community.

**Trustee Tomaino moved to go into executive session to discuss employment and benefits of a public employee, 08-16-16-10**, seconded by Trustee Campbell, and passed with 3 ayes.

**Chairman Tomaino moved to come out of executive session at approximately 8:50 PM 08-16-16-11**, seconded by Trustee Campbell and passed with 3 ayes.

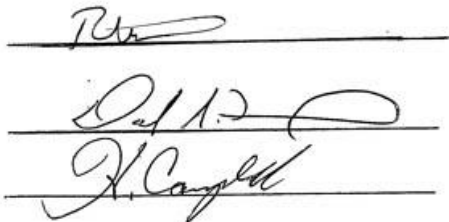
**Trustee Weimer moved to appropriate funds and purchase a new dump truck for road department 08-16-16-12**, seconded by Trustee Campbell and passed with 3 ayes.

Trustees discussed the different plans offered by Medical Mutual for the Health Insurance renewal, and to keep employees from having to pay a portion of their coverage, Trustees decided to go with the plan with higher deductible. This will keep the Townships cost at about the same expense.

**Trustee Weimer moved to renew the Medical Mutual Policy for full time employees with higher deductibles and out of pocket 08-16-16-13**, seconded by Trustee Tomaino and passed with 3 ayes.

**Mr. Tomaino moved to adjourn the meeting at 8:58 PM- 08-16-16-14**, seconded by Trustee Weimer and passed with 3 ayes.

September 13, 2016

Three handwritten signatures are written on three horizontal lines. The top signature is a cursive 'RW'. The middle signature is a cursive 'D. Tomaino'. The bottom signature is a cursive 'J. Campbell'.