

MILTON TOWNSHIP

MINUTES

April 19, 2016

The Regular Board of Trustees Meeting, Tuesday, April 19, 2016, was called to order at approximately 7:00 PM by Chairman Tomaino, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Tomaino, Trustee Weimer, Trustee Campbell, Fiscal Officer Balsinger, Fire Chief Maynard, Police Chief VanDyke, Zoning Inspector Kurilla, Road & Cemetery Coordinator Kevan Lloyd Road, Administrative Assistant Nicole Phillips were all present.

Trustee Campbell moved to approve the minutes from Regular Meeting of March 15, 2016, 04-19-16-01, seconded by Trustee Weimer and passed with 3 ayes.

Fiscal Officer Balsinger gave the financial report through March 31, 2016 - Total Fund Balances available for Milton Township are \$1,698,049.00. The General Fund balance is \$462,826.12, which represents approximately 27% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28757 through #28805 and EFT #97 thru #145 totaling \$76,071.98. Receipts to date are \$308,282.64 as of March 31, 2016. Total Appropriations \$1,190,488.37 and YTD Expenditure as of 3/31/16 \$227,491.16. There were two supplemental appropriations. Ms. Balsinger also reported all departments are within their budgets and received their departmental reports.

Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28757 through #28805 and EFT #97 thru #145 totaling \$76,071.98 and two supplemental appropriations, 04-19-16-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Report:

1. Department patched some potholes around the township, using a new product that sets up very quickly from Tri County Plant. Still more roads to be repaired.
2. Scottcliff Drive is in need of repair. An estimate of \$10,500 was given by Everbrite. They are the only ones to respond. Trustees agreed to table the project at this time.
3. Estimate from Bisirri Inc. for culvert repair on Stoltz Rd \$3800. This is for both culverts and headwalls.
4. The Lake Milton clean-up is Saturday, April 30th. Times are 8:00 AM to 12:00 PM. ODNR is sponsoring the event at the garage. ODNR will not supply gloves or safety vest this year participants must bring their own. Trustees said to purchase from petty cash several safety vest and a supply of disposable gloves to have on hand for the cleanup.
5. Mr. Lloyd requested an amendment to the snow removal resolution.

Cemetery Report:

1. No burial for the past month.
2. We have received our new lot markers and are in the process of doing Eckis Cemetery.

Trustee Weimer moved to accept the estimate from Bisirri Inc. to do the Culvert repair on Stoltz Road in the amount of \$3800, 04-19-16-03, seconded by Trustee Campbell, and passed with 3 ayes.

Recycling Report:

1. The new recycling bins will be in place between May 14th and June 14th.

ZONING:

Zoning Inspector Kurilla reported two permits issued for the month of March. Permit # 2047 for Detached Garage and Permit # 2049 Carport, Patio Roof. Estimated valuation for the month of March \$40,000 - Estimate valuation to date of year 2016, \$41,000,

Total amount of permit fees for the month of March \$185 -Total amount of receipts to YTD 2016 \$210.

Milton was one of four townships to respond to the Land Bank regarding a list of vacant properties to demolish. Mr. Kurilla would like to add two more properties on Recreation to our list; he must first verify vacancy on one of the properties. Land Bank will set fund amounts during the 3rd or 4th quarter of the year.

Old business on agenda Item #2 Wolsonovich...Mr. Kurilla stated that there was a condemnation order on the structure from the Board of Health. His concern is whether there is an expiration date regarding that order, if still a valid order then Attorneys will bring forward resolution 505.87 to bring down the house.

FIRE DEPARTMENT:

Chief Maynard reported March had a total of 35 calls. 29 in Milton Township and six others. Calls were – zero structure fires, 5 accidents, 20 medical, 1 grass fire, 0 carbon monoxide, 1 trees/wires down, 0 car fire, 0 water emergency/rescue, 6 mutual aid, 0 burning complaints, 2 alarm activations, 0 gas leak and 0 other. 35 total calls for 2016. Total Medical Transports in March by MFD – 5.

1. All bills have been submitted for payment to the Fiscal Officer. Gas receipts were \$192.38.
2. Fiscal should have received the check from the Portage County Prosecutor for cost reimbursement for the tanker fire in Paris Township; these are funds to be used to purchase the new thermal cameras that should be in by the end of April.
3. Chief drafted a letter regarding our response to Craig Beach Volunteer Fire Department after they provided all their insurance information last month pertaining to mutual aid. I am asking for the Trustees to review this letter before I send it to them.
4. Chief brought up questions in regards to the Townships response if the fire fighter enters into a hazardous location without their knowledge of the situation, who is responsible for the cleanup of the hazard if the fire fighter spreads this into their home or vehicle?
5. Chief met with University Hospital in regards to the protocol change, they met with us on Monday April 18, 2016 to bring all the fire fighters and EMT's up to date with the changes. They have already provided us with 2 modems for our heart monitors so that we can transmit information to the hospitals prior to our arrival. Also mentioned they will be willing to help with the police department with any supplies needed. Chief will start the new protocol on May 1, 2016.
6. Chief has gone through the information provided to the previous fiscal officer in regards to fire equipment returned to the Village, when Trustee Campbell is available he would like to meet and go over my findings, and send a response to the Village.
7. Chief would like to donate a used 4 wheeler to the fire department for use in reaching areas that are difficult to get to.

Chairman Campbell moved to accept the donation of 4 wheeler from the Maynard Family, 04-19-16-04, seconded by Trustee Weimer, and passed with 3 ayes.

POLICE DEPARTMENT

1. Total calls for service March 2016 for Milton Township Police. Department responded to approximately 217 calls for service / 35 reports taken. Investigations 43, alarms 19, accidents 9, 0

medical assists, 2 burglaries. Traffic stops 114 / 69 warnings, traffic citations 44, 2 deaths (not township residents).

2. The police department participated with the Mahoning Valley Sexual Assault Team at a race in Canfield. This was an event to raise money for the team and also awareness. Milton had officer and cruiser on hand to answer questions and show kids inside of a cruiser.
3. The change in communication has gone through and Milton will be transfers over to Austintown for their dispatching services. A packet of paperwork is in the process of being completed to provide the new dispatch with information regarding Milton Township and their services. Milton is slated to receive 5 mobile and 8 portable radios. The sheriff's department will be funding this project. Chief has asked Officer Crum to investigate new grants that can be utilized to purchase additional radios to increase our inventory back to our original quantity. County will maintain maintenance on towers that power the tornado sirens.
4. Chief will be pricing a maintenance agreement for the new 800mhz radio. Staley's is a state contracted vendor for Motorola and the chief will get pricing from them.. The chief is recommending the trustees consider the maintenance agreement.
5. Chief is requesting provisional hire of three candidates, Austin Bucan, Thomas Zelenka, and Michael Sajnovsky. He will continue the hiring process and their hire will be contingent on their final test results and findings.

Chairman Tomaino moved to approve the provision hair of Austin Bucan, Thomas Zelenka, and Michael Sajnovsky and their final hire contingent on their final test results and findings.,04-19-16-05, seconded by Trustee Weimer and passed with 3 ayes.

CORRESPONDENCE

1. No Correspondence

OLD BUSINESS

1. Fire loss – Pointview. Still constructing and the court case has been dropped by Mahoning County
2. Wolsonovich – update provided earlier in meeting.
3. Off-site back up policy may be ready by next meeting. Nothing at this time on driving policy.
4. Township Trash pickup is tabled at this time, Bob McCracken is in negotiations with companies for a possible west end county wide collection program.

Trustee Campbell moved to accept the resolution of limiting the number of cremations to be buried in one gravesite to four unless there is an undue emergency to allow for up to six in one site, 04-19-16-06, seconded by Trustee Weimer and passed with 3 ayes.

Chairman Tomaino moved to amend resolution 08-08-13-6 removing the dates November 1st, 2013 to October 31st, 2014 to read until further notice, 04-19-16-07, seconded by Trustee Campbell and passed with 3 ayes.

NEW BUSINESS:

1. Mahoning County CDBG with be written by Backlar for continuation of 2nd street, next project is 1st and Hilldale.
2. Hepatitis B resolution will remain as is.
3. All departments have received their new BWC Certificates and are posted.

Reminders:

*NEXT MEETING – TUESDAY, May 17, 2016 --7 PM-TOWNHALL REGULAR MEETING
MCTA BUSINESS MEETING- THURSDAY May 19, 2016, 7 PM @ Canfield Townhall*

Public Comments: None

Chairman Tomaino moved to go into executive session to discuss wages, benefits & employee disciplinary action, 04-19-16-08, seconded by Trustee Campbell, and passed with 3 ayes.

Trustee Weimer moved to come out of executive session and return to regular session at 9:07 PM, 04-19-16-09, seconded by Chairman Tomaino and passed with 3 ayes.

Trustee Weimer moved to accept the resignation of Harold Maynard per his request from the Zoning Commission, 04-19-16-10, seconded by Chairman Tomaino and passed with 3 ayes.

Chairman Tomaino moved to adjourn the meeting, 04-19-16-11, seconded by Trustee Campbell and passed with 3 ayes.





Date: May/17/2016