

The Regular Board of Trustees Meeting, Tuesday, September 15, 2015, was called to order at approximately 7:00 PM by Chairman Weimer, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Maynard, Zoning Inspector Kurilla and Administrative Assistant Balsinger were all present. Road & Cemetery Coordinator Lloyd and Police Chief VanDyke were absent.

Chairman Weimer moved to approve the minutes from Regular Meeting of August 25, 2015, 09-15-15-01, seconded by Trustee Tomaino and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through August 31, 2015 - Total Fund Balances available for Milton Township are \$1,652,976.54. The General Fund balance is \$460,477.06, which represents approximately 28% of all funds. The Fiscal Officer asked for approval of payments by Warrants #28406 through #28452 and EFT #374 thru #418 totaling \$93,504.47. Revenue received to date \$861,913.54; which represents 88% of the total budgeted income for 2015 which is \$976,100.00. Total expenditures year to date total \$648,847.41 Total appropriations for 2015 are \$1,179,651.27. There were no supplemental appropriations. Fiscal Officer Schulz reported receiving the second half of the Craig Beach contract today. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28406 through #28452 and EFT #374 thru #418 totaling \$93,504.47, 09-15-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ZONING:

Zoning Inspector Kurilla reported four permits were issued for the month of August. Estimated Valuation for month of August \$789,000.00 estimated valuation to date for 2015, \$3,126,625.00, and total amount of permit fees for August \$2,850. Total amount of receipts collected to date for 2015 are \$14,688.

Permits issued were 2023 – 2026. One single dwelling, business pole sign, patio enclosure/patio roof addition and room/garage additions. The Board has a copy of the activity report.

October 19, 2015 is the Board of Appeals meeting.

There are two potential new single dwelling starts. One is undeveloped lot and one is a tear down.

FIRE DEPARTMENT:

Chief Maynard reported August had a total of 40 calls. 12 in Craig Beach, 27 in Milton Township and 1 other. Calls were – 0 structure fire, 4 accidents, 21 medical, 1 grass fire, 0 carbon monoxide, 1 tree/wires down, 1 car fire, 0 water emergency rescue, 1 mutual aid, 5 burning complaints, 0 alarm activation and 6 other. 320 total calls to date this year. Medical Transport by MFD – 5.

1. We have had all the body work completed on the new squad purchased from Newton Falls, the Milton fire Association paid the \$700 for the repairs, the truck will be lettered the week of the 19th by Palmyra Fire and will be placed into service after that. Cost of material to letter is approximately \$200 and the Association will also pay for this.
2. We completed the fire inspection on all the school buildings prior to school opening; Chief has a list of all the 86 violations and will be submitting School Board and Superintendent.
3. Department is due for the annual pump and ladder testing; the company that does the pump and ladder testing and annual PM work on the pumps has contacted us and will be on site on October 12th for the inspection, these inspections are required in order to keep the ISO departments rating.

4. The Fire Department service date at the Fair was September 3rd and was busy with heat related calls.
5. The AED that was in the meeting room will no longer function and parts for this unit are not available, Chief will start to look for a replacement unit, The cost is approximately \$1,200 - \$1,800 and the funds are available from the EMS fund.
6. Department received a \$100 donation for assisting with the fireworks from the LMA and American Legion. The Fire Department would like to donate it back to the Walking Path – for next year’s fireworks event. The Fiscal Officer was instructed to send a check in that amount from the Fire Fund.
7. Fire Department is ready with tables and chairs for the flu shots. They are available to arrange them as they need them.
8. Chief Maynard met with Lt. Hendricks from the Ohio State Patrol to discuss the issues of accidents on I-76 every time there is construction. They are going to set up a meeting with all departments along I-76 including Edinburg to Liberty & Girard, to discuss response to accident calls and shutting down the highway and using the quick clear to open the roadway to traffic. Police Chief will also be notified of this meeting and asked to attend.
9. Ongoing construction in the Township- Chief noticed lately several commercial structures with construction ongoing and no permits on display. These remodels are not being worked by any type of certified contractors. Chief Maynard’s concern is that the remodels are not inspected and possibility of fire or collapse during severe weather. Further discussion followed and it was suggested that the zoning inspector report to the Mahoning County Building
10. Chief ordered all the parts for the AED for the police department including, masks, pads, etc. for the Police Department. They should arrive tomorrow. All receipts were turned into Fiscal Officer.
11. Water pump and hose were replaced on the generator today.
12. Chief, Tom & Zack went together to purchase 750 popsicles for the children attending the fair. It was a big hit. Next year will probably purchase 1,000.
13. Letter dated September 3, 2015 from Hospice thanking Dave Dunn & Andrew Smith for assisting them with a Hospice patient in the Lake Milton area. Greatly appreciated.

Trustee Campbell moved to approve the payment of the annual Preventative Maintenance for the ladder and hoses for the Fire Department, 09-15-15-03, seconded by Trustee Tomaino and passed with 3 ayes.

ROAD & CEMETERY DEPARTMENTS:

Road, Cemetery and Recycling: Reports: not available due to Mr. Lloyd’s absence.

POLICE DEPARTMENT:

Report not available due to Chief Vandyke’s absence.

CORRESPONDENCE:

1. August 31, 2015 letter from Mark Finamore, Township Legal Counsel regarding Jenifer Terry, Zoning Inspector v Nicholas P. Wolsonovich. Case No. 2012 CV 00184. Atty. Finamore will prepare a motion to show cause as to why the defendant should not be held in contempt of court and fined or jailed or both for his failure to comply with the court’s prior order.
2. MCTA fall dinner is October 15, 2015. Reservations will be mailed in.
3. Notice from UPS that Township has been set-up. Currently FedEx is being used, but it would be beneficial to have both. Lisa Balsinger has supplies and will set up everything. They will do pickups as long as it is within their pick up times.
4. New Employer notice will be hung up for display. Notice is to make OPERS employees aware of dos and don’ts before they apply for retirement.

OLD BUSINESS

1. Record Retention update provided by Lisa Balsinger. Lisa spoke to Jill and depending on the contents of the remaining boxes; it could be completed by the end of this week or early October. Based on information received from OTARMA the Fiscal Officer asked that the current Records Retention of insurance policies be changed from two (2) years after expiration date to making all insurance policies and related paperwork to a permanent record retention.

Chairman Weimer moved to change the current Record Retention Policy as it pertains to insurance policies and related documents. The new policy will read that all insurance policies and related documents will become permanent records and will be kept permanently, 09-15-15-04, seconded by Trustee Tomaino, and passed with 3 ayes. Ms. Balsinger was asked to contact the Historical Society to find out what needs to be done to update the Township Records Retention policy.

2. Cell Phone & Driving Policy revisions – in process. Table until Chief returns from vacation.
3. Fire loss – Scottcliff & Pointview – Pointview – Scottcliff –no activity
4. Wolsonovich – Attorney Finamore to send a court brief to the court.
5. More Grant Purchases – Harold and Chuck will work on project together. Each is on board with the other's decision(s). Money needs to be spent before October 1st.

NEW BUSINESS:

1. OPWC Project was submitted 8/31/15. Stoltz Road was submitted. Mr. Backlar will be making the presentation next week. Mr. Pat Giannotti is on the board this year.
2. Walking Path letter of commitment \$5,150.67. These funds have been held as two line items for at least 9-10 years. The walking Path Committee needs a letter from the Township that the funds are still available, upon request these needing it; the township would write that check.

Trustee Campbell moved to have the Fiscal Officer draft a letter to the Walking Path Committee from the Trustees confirming that \$5,150.67 of their funds is currently being held in the General Fund for their walking path projects and that when the funds are needed they will be made available to the Walking Path Committee 09-15-15-05, seconded by Trustee Tomaino and passed with 3 ayes.

3. Resolution to accept the amounts and rates from the County. Fiscal Officer recommends accepting the amounts and rates submitted by the county.

Chairman Weimer moved to accept the amounts and rates from the County 09-15-15-06, seconded by Trustee Campbell and passed with 3 ayes.

4. Flu Clinic – Monday, October 19, 2015 from Noon – 2:00 PM at Lake Milton Fire Station. Chairman Weimer encourages all employees to participate and insurance should cover the cost, if not the Township will cover. Ms. Balsinger was asked to make flyers to distribute informing the residents.
5. Meeting with Eastgate regarding Appalachia Funding for Township. Fiscal Officer is set to meet with Ms. Zook from Eastgate. Chairman Weimer requested Ms. Balsinger write a letter to Pat Giannotti from the Trustees requesting an estimate to continue the sewer line from the Town Hall on Mahoning Avenue East where it stops at the Elementary School asking him to respond within a week as the Trustees are seeking funding to complete this sewer project.
6. One bid has been received from Everbrite for sealing of the parking lots. The Road Department was awaiting another bid.

Due to the cold weather approaching and the black top plants closing, Trustee Tomaino moved to accept which ever bid was lower and approve the completion of the crack sealing, seal coating and lines of the Township parking lots, 09-15-15-07, seconded by Trustee Campbell and passed with 3 ayes.

Reminders:

1. Next Milton Township Board Meeting will be Tuesday, October 20, 2015 at Town Hall 7 PM.
2. MCTA Fall Dinner Meeting – Poland Pour House 6:30 on Thursday, October 15, 2015.

Public Comments:

1. George Lisko residing at 87 Forest Avenue. In regards to the storm drain, would like to commend Kevan and Township Road department for their quick response and their professional handling of the storm drain problem on Forest.

Trustee Tomaino moved to go into executive session to discuss employment and benefits of a public employee, 09-15-15-08, seconded by Trustee Campbell, and passed with 3 ayes.

Trustee Campbell moved to come out of executive session and return to regular session at 8:10, 09-15-15-09, seconded by Trustee Tomaino and passed with 3 ayes.

Chairman Weimer moved to have Fiscal Officer Schulz pursue the Mercy Health Drug Testing Corporate Protocol for all Mercy Health facilities in our area. 09-15-15-10, seconded by Trustee Campbell and passed with 3 ayes.

Trustee Campbell move to make the life insurance for all employee effective the day of hire beginning, 09-15-15-11, seconded by Chairman Weimer and passed with 3 ayes.

Mr. Weimer moved to adjourn the meeting 09-15-15-12, seconded by Trustee Tomaino and passed with 3 ayes.





Date October 20, 2015