

The Regular Board of Trustees Meeting, Tuesday, July 21, 2015, was called to order at approximately 7:00 PM by Chairman Weimer, at the Milton Fire Station. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Maynard, Road & Cemetery Coordinator Lloyd, Zoning Inspector Kurilla, Police Chief VanDyke and Administrative Assistant Balsinger were all present.

Chairman Weimer moved to approve the minutes from Regular Meeting of June 16, 2015, 07-21-15-01, seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through June 30, 2015 - Total Fund Balances available for Milton Township are \$1,575,863.88. The General Fund balance is \$452,695.02 which represents approximately 29% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28291 through #28344 and EFT #275 thru #330 totaling \$57,343.06. Revenue received to date \$615,433.16; which represents 63% of the total budgeted income for 2015 which is \$976,100.00. Total expenditures year to date total \$479,489.69 Total appropriations for 2015 are \$1,175,151.27. There were no supplemental appropriations. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

Trustee Campbell moved to approve the financial report, and to approve the payments by Warrants #28291 through #28344 and EFT #275 thru #330 totaling \$57,343.06, and acknowledge that there were no supplemental appropriations, 07-21-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Report:

1. Coordinator Lloyd reported that with all the recent rain, there were trees down which were cut up and removed.
2. Hot patched most of the roads again. This is the second time this has been done. Stoltz Rd. needs to be done yet.
3. Department had to repair the back hoe and mowing tractor again.
4. Coordinator Lloyd reported that whenever possible, they have cleaned out some ditches on Alois and Roselawn. There are still more to get to.
5. Department removed and replaced the storm drain on Forest Street. This did not fix the problem, so it was necessary to extend the repair down to where it turns to the lake. 120 Feet was dug and two catch basins installed to resolve the problem, this still did not correct the problem. County was called out to blow out the line, but to no avail. There will be further installation of more pipe approximately 300' to correct the deterioration of this old system.
6. The County's policy is that they will install new piping, but the homeowner pays for the pipe to be replaced or they have to leave as an open ditch. Mr. Lloyd is attempting to contact Mr. Heino for their written policy and legal language.
7. Trumbull County has removed the little bridge on County Line and as of today they are repaving from 534 to Portage County Line. Then up N E River Road to 534.

Cemetery Report:

1. One funeral for the month.

Recycling:

1. Nothing to report at this time.

Coordinator Lloyd spoke to Mr. Bacalar regarding the Sanitary Engineer running sewer line from PD to the school to receive funding from Appalachian Grant dollars for the Township. The grant money would cover fees associated with the Engineering and permits.

Fiscal Officer Schulz asked if anyone attended the Community Recycling day at the Canfield Fairgrounds in July. No one was in attendance.

ZONING:

Zoning Inspector Kurilla reported four permits were issued for the month of June. Estimated Valuation for month of June \$389,500.00, estimated valuation to date for 2015, \$1,674,750, total amount of permit fees for June \$1,755. Total amount of receipts collected to date for 2015 are \$8,081.

Permits issued were 2010 – 2013, single dwelling, one swimming pool, two were for Florida Room and room addition.

Mr. Kurilla reported two new permits were pending this week.

POLICE DEPARTMENT:

Chief VanDyke reported the total calls for the month of June – 266. 1 – 911 hang-ups, 13 Alarm Drops, 1 arrest misdemeanor / felony, 7 assist Fire Departments, 2 Assist public, 1 attempted suicide, 2 civil calls, 3 court appearances, 3 court papers serviced, 14 cover overs, 1 death, 3 disturbances (fight), 2 domestic disputes, 2 fraud/identity, 1 gun, 1 hit/skip, 7 investigations, 4 juvenile calls, 1 lost/stolen/property, 2 medical assists, 3 medical calls, 1 mental person call, 1 neighbor dispute, 1 theft, 1 seat belt violation, 5 suspicious persons, 4 suspicious vehicles, 3 towed vehicles, 38 traffic citations, 14 traffic crashes, 121 traffic stops, 73 traffic warnings, 2 welfare checks and 34 reports taken.

Chief Vandyke reported the Martel Project is about half way through. Six or seven downloads to get it compatible with our system. Router installed and functioning as advertised. Awaiting shipment of vehicle cameras. \$3,375 Need to be paid to Martel by August 31, 2015 to meet Grant expenditure deadline.

APC – Network APC battery failed on July 21, 2015, when a power surge at the Police Station took down the “servers”. Mother board on Chief’s computer is too old to allow for upgrades to the computer. Chief will price check APC back-ups.

Traffic Crash software

- LEOT software no longer being supported
- Received replacement program from Ohio Department of Public Safety
- OLEIS software first half installed, second half pending.

Vehicle impound and release program

- Mandatory immobilizations pending court hearing:
 - Financial Responsibility ACT (FRZ) Suspension
 - OVI (DUI) Suspension
 - Wrongful Entrustment
 - Prior OVI Conviction. When the driver of the vehicle has been arrested for OVI and has prior OVI conviction within six years.
- Authorized Impounds:
 - Recovered stolen auto
 - Altered VIN
 - Evidence
 - Fleeing & Eluding
 - Driver’s License & Registration Violations:

- Unlicensed Driver
- FRA Suspension
- OVI Suspension
- Other Suspension
- Reinstatement Fee
- Violation of Restrictions
- No License Plates
- Expired License Plates
- Fictitious License Plates

Traffic hazard
 Unsafe Vehicle
 Traffic Crash
 Safe Keeping
 Arrest of Driver
 Abandon Vehicle

- Release of impounded vehicle: proof of identification and ownership, payment of appropriate towing, storage and police department fees, and court release when applicable.
- \$25.00 impound fee
- \$20.00 a day storage fee
- Vehicles not claimed will be sold for either scrap or through auction and funds will go back into the program.
- Start Up Costs:
 - Fenced in lot. EST range from \$6,200.00 to \$12,000.
- Milton Township Police have towed 23 vehicles from January to July 20, 2015.
- Chief will do more investigation on cost, area, security cameras, etc. for the back of the burn building and have prepared for the next meeting. Fiscal Officer Schulz recommended looking into additional insurance also.

Manpower Grant

- Grant set to expire August 31, 2015. Still need to expend approximately \$5,400.

Training

- Officer Oxley attended 40 hours of Crisis Intervention Training at YSU given through the Mahoning County Board of Mental Health at no cost.
- Officer Oxley attended 16 hours of BAC Datamaster training in Columbus with only travel and housing expenses incurred. Chief looking into finding local training to have as many officers attend as possible.

FIRE DEPARTMENT:

Chief Maynard reported June had a total of 46 calls. 8 in Craig Beach, 33 in Milton Township and 5 others. Calls were – 4 accidents, 27 medical, 2 tree/wires down, 3 car fires, 5 mutual aids, 2 burning complaints, 2 alarm activation and 1 other. 232 total calls to date this year. Medical Transport by MFD – 8.

1. All bills and checks have been submitted to the Fiscal Officer.
2. Milton Fire participated in the July 4th parades in North Jackson and Newton Falls.
3. Fire Department received \$2,500 EMS Grant from State of Ohio. Grant must be spent by October.
4. Chief has been attending the fireworks meetings and the Department will coordinate for all areas of Milton Township and Craig Beach Village to have fire protection on August 22nd, the 23rd being the rain date. Talk to all Departments regarding traffic control.

5. We have been working for several weeks testing all of the Department's hoses, which are required each year, all of MFD hoses passed except for 2 sections. Approximately 12,000 feet of hose were tested.
6. Chief received the purchase agreement for the Squad from Newton Falls Joint Fire District; Chief attended their monthly meeting and submitted the Township proposal for the purchase. Their attorney was at the meeting and agreed to draft the purchase agreement that was given to the Fiscal Officer.
7. Department received a letter from American Red Cross asking if we want to participate in a smoke alarm program. It was decided, the Chief would advise residents to come to the Fire Station and residents would have to provide proof of residency and they would be given a smoke detector and the resident would install and maintain the unit themselves.
8. Chief contacted John Stall from Preferred Solutions, Inc., we will be receiving the new insurance policy within 30 days.
9. Chief Maynard met last Saturday with the new owners of Green Acres Park Campgrounds. The previous owners worked with the new owners for approximately one month. The new owners are looking to expand the facility.
10. Fiscal Officer Schulz provided recent pager bill to Chief. He will test them, but they no longer use, so they will be cancelled.

CORRESPONDENCE:

1. Letter dated June 19, 2015 from Mike DeWine, Ohio Attorney General. Lawsuit regarding Morton Salt and/or Cargill, Inc. announcing an \$11.5 million settlement. Fiscal Officer Schulz pulled the salt invoices from 2008 – 2011 and submitted a report on line. We will await the outcome of the amount we will be awarded if any.
2. July 15, 2015 letter from Farmer's National Bank announcing an additional level of security when banking on line using a "token". The security token will be mailed the week of July 27th.
3. July 2, 2015 letter from Northern Ohio Chapter to join the Safety council to save money on Workers' Compensation.

OLD BUSINESS

1. Record Retention update provided by Lisa Balsinger. Moving along nicely and hope to get the last few boxes out of the garage in the next couple months.
2. Cell Phone & Driving Policy revisions – on hold for Chief Vandyke to review.
3. Off duty policy for police officers – on hold for Chief Vandyke to review.
4. Fire loss – Scottcliff & Pointview – Pointview – Scottcliff – Chief reported ongoing.
5. Police Department – Off site back up and server, waiting on Grant approval.
6. Wolsonovich – updates to follow. Insulation was moved to the back.
7. 2013/2014 Audit – completed and auditor's office reported no significant difficulties, all financials were found in order.
8. New policy for emails & internet access – Chief VanDyke has one to implement. Emails are set up, and the internet access, Chief will show everyone how to log on and change passwords.
9. Clean out ditch on Milton and grade Mahoning/Milton. There will no help with grading, but the ditches have been sprayed and there have not been any issues, even with the excessive rain.

NEW BUSINESS:

1. Drug Free Work Place Training. This mandatory training will take place on Monday, August 24th at 7:00 PM at the Fire Station and Saturday, August 29th at 9:00 AM at the Town Hall. Sign up with Lisa Balsinger.
2. New Visa credit cards for Chief VanDyke and Chief Maynard. Old cards were returned and news cards were issues and activated.
3. OCJS Audit August 27, 2015 in Austintown Police Department.
4. Winter Salt Contract – good news...Morton Salt \$61.36/ton – 90%-110% of 80 tons.

Reminders:

1. Next Milton Township Board Meeting will be Tuesday, August 25, 2015 at Fire Hall 7 PM.

Public Comments:

There were no public comments.

Chairman Weimer thanked everyone for attending the meeting.

Chief Weimer moved to go into executive session to discuss employment and benefits of a public employee, 07-21-15-03, seconded by Trustee Tomaino, and passed with 3 ayes.

Campbell moved to come out of executive session at approximately 9:30 PM 07-21-15-04, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Tomaino move to appoint Gregory Michael Stout, Timothy J. Tobias, John Michael Pangio and Jay Scott Estabrook, Jr. to Probationary employment pending CVSA, psychological and all employment requirements, including the drug testing, 07-21-15-05, seconded by Trustee Campbell and passed with 3 ayes.

Mr. Campbell moved to adjourn the meeting 07-21-15-06, seconded by Trustee Tomaino and passed with 3 ayes.







Date August 25, 2015