

The Regular Board of Trustees Meeting, Tuesday, March 17, 2015, was called to order at approximately 7:00 PM by Chairman Weimer. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Harold Maynard, Police Chief Schaeffer, Road & Cemetery Coordinator Lloyd, Zoning Inspector, Kurilla and Administrative Assistance Balsinger were present.

Chairman Weimer moved to approve the minutes from Regular Meeting of February 17th and (2) Special Meeting on February 17th and (1) Special Meeting February 26th , 03-17-15-01, seconded by Trustee Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through February 28, 2015 - Total Fund Balances available for Milton Township are \$1,372,093.25. The General Fund balance is \$425,436.43 which represents 31% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28059 through #28106 and EFT #65 thru #130 totaling \$88,924.56. Revenue received to date \$73,814.04. Total budget for 2015 is \$941,100.00. Appropriations & total expenditures for the month of February were \$141,631.20 Temporary appropriations for 2015 ARE \$1,033,151.27. There were no supplemental appropriations. Ms. Schulz also reported all departments are within their budget.

Trustee Campbell moved to approve the electronic funds payment by Warrants #28059 through #28106 and EFT #65 thru #130 totaling \$88,924.56, 03-17-15-02, seconded by Trustee Tomaino and passed with 3 ayes.

Special Guest: Jim Drabiski, Energy Consultant from Hercules LED located on South Avenue in Boardman, OH, explained the cost effectiveness of 150 Watts vs LED 36 Watts, with a cost savings of 70%. List of references was provided. Hercules has partnered with First Energy. Currently the State of Ohio offers no rebate. The lighting will be better, using military grade lighting. All American USA products. LED 90% light / 10% heat, will not be hot, saving on cooling in the summer months. No ballast direct wire, maintenance fee – 5 year factory warranty, estimated 28 years life on the lights. Mr. Drabiski and Kevan did a walk-thru and counted all lights, including exits signs and screw in bulbs. Also added wall packs to the Road Department and spots on the flags. The proposal includes all labor and replacement of all tubes, screw-in, wall packs, spots and exit signs. Area that would not be touched is the lights in the fire station bays. Estimated Annual kWh Savings would be 35,952 KW per year. The conversion would cost \$18,830.28, with a cost savings of \$4,015.00 annual savings. If the Board decided to make monthly payments – 60 months @ \$389.22 per month with an interest rate of between 7% - 9%. Example of recent job at Taylor Kia used Huntington at a rate of 4.3%. Mr. Drabiski mentioned that the 5 year warranty covers all replacements / labor. The owner has been in business approximately 10 years, Hercules for 2 years.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Department:

1. Road Department has approximately 20 ton left of salt mix. Coordinator Lloyd is waiting to hear from the State to see how much the summer bid to find out how much the salt mines prices will be. Drawback with utilizing the summer bid is being locked in and taking the entire 100% of the ordered amount.
2. Department has done most of the cold patching for Township roads. They will finish tomorrow.
3. Most of the roads at this time are in different stages of disrepair. From just minor repairs to major repairs. We really need to start now at looking for either temporary repairs / longevity,

such as chip and seal for example or road replacement. Once bids are collected, they will be passed along to the Board. Allied out of Canton will be presenting their bid. Trustee Campbell offered to provide the phone number for another supplier.

Cemetery Report

1. One funeral this past month. The cemetery will be cleaned once the weather permits.

Recycling Reports

1. Nothing to report at this time.

Fiscal Officer Schulz passed along positive comments from the community of a job well done by the Road Department this past winter.

FIRE DEPARTMENT:

Chief Maynard reported February had a total of 32 calls. 11 in Craig Beach, 18 in Milton Township and 3 others. Calls were – 3 structure fires, 17 medical, 1 trees/wires down, 3 mutual-aids, 3 gas leaks, 1 car fire, 3 accident, and 1 other. There were 4 medical transports, 62 total calls to date this year.

1. All bills have been submitted to the Fiscal Officer for payment, along with Petty Cash.
2. Fire Department placed the old lights and the old boat motor on EBay and had a few inquiries, but no offers. Chief is going to meet with some boat repair companies to see if we could trade the motor for work needed done on the other boat to prepare it for this year. Also, looking into trading repairs this summer for the boat motor.
3. Chief has made attempts to get multiple quotes for the painting on Squad 559, but many of the body shops do not have the facilities to fit a large vehicle in their building. Chief will continue to get a quote for this project.
4. Has anyone had contact with the individual who plans to have the fireworks display on Southeast River Road on July 4th? Mr. Kurilla will look into this.
5. Chief asked if Board knows of a company to do the tile floors in the fire station. It has been several years since they have been striped and cleaned. Pricing needs to be obtained.
6. The storeroom has approximately 40-50 pairs of old fire boots that are no longer usable. They need to be cut up and thrown in the dumpster so they do not turn up with someone wearing them.
7. Chief requested a W-9 from Fiscal Officer to place the EZIO order.
8. Chief Maynard received the new fire drill State Regulations for the schools. Chief will make an appointment with the schools to verify they are in compliance with the various fire drills to be conducted throughout the year.
9. Chief will provide copies of the NARCAN.
10. The parking lot at the fire station is in need of repair. The mud is squishing up through the pavement. Competitive quotes will be obtained to do the sealing.
11. Life Pack that Craig Beach provided to the Township with heart monitor. The cost to repair is approximately \$877.00. Funds will need to be taken from EMS for repairs.

Chairman Weimer move to provide funds to repair the Life Pack 03-17-15-03, seconded by Trustee Campbell and passed with 3 ayes.

POLICE DEPARTMENT:

Chief Schaeffer provided the following: (See attached). There were 189 calls for service for the month of February. Calls included 1 911 hang-up, 14 alarm drops, 5 arrest misdemeanors/felony, 1 assault, 6 assists fire department, 4 assists public, 1 attempted suicide, 11 cover overs, 2 destroy animal, 6 domestic dispute, 1 fraud/identify, 16 investigations, 3 juvenile calls, 3 lock outs, 2 medical assists, 2 medical calls, 2 mental person(s) call, 1 recovered property, 2 thefts, 3 suspicious vehicles, 5 towed vehicles, 21 traffic citations, 13 traffic crashes, 79 traffic stops, and 58 traffic warnings.

Cruiser update: *Old Cruiser 504* was moved from the fire station bay. *New Cruiser 504* -Graphics were done in Columbus and look great. Equipment will be installed on Monday. *Cruiser 502* is at Bill's Automotive. The last few weeks the Police Department has been down to one cruiser.

Cruiser 503 had trouble with struts and tires changed for a charge of \$1,200. *Cruiser 505* went down the next day from potholes, needed rack and pinions replaced for a charge of \$1,500. This will bring the Department back up to three cruisers on the road. When the Department was down to one cruiser, the

Sheriff's Department was willing to lend the Township a cruiser if needed. Chief Maynard mentioned the boxes and spare tire from the Taurus are still at the Fire Station.

1. Off-Duty Policy / Cell Phone Policy. Chief Schaeffer notified the personnel that this policy will be distributed to them and to be made aware of the phone numbers available and procedure to follow. It is very close to being done.
2. NARCAN – Sheriff's Department has a similar plan and Milton Township will adopt for now. This will apply to certified officers. Kits came from the Sheriff's Department.
3. Off-site back up. For now Rick has frozen the price of \$75. Chief will get with Rick to establish the server issue / back up – Data Master. This will allow the Department to budget for this project.
4. The Data Master is temporarily out of service because Mike went to recertification but has not received his certificate. Louis Oxley is going in on April 11th & 12th to be certified to do certifications on the Data Master as well. Lisa Story from North Jackson was contacted to do certifications, but hers expired, so for now it is out of service. We will take them to Canfield Post.
5. Several officers attended Shoot, Don't Shoot at the Lordstown Police Department using the driving scenarios. All felt it was very positive. Many officers took advantage of the hour long drills.
6. Equipment Grant – Ron Crum received the approval for one camera. Possibly obtain some Tasers with extra funds available.
7. Reminder on scheduling on the Man Power Grant will expire 8/31/15. Grant money for part-timers. Memorial Day through the week after Labor Day. Lisa is being careful of overlapping. Ron Crum is looking to see if full-timers can work...will the Grant pay for the overtime.

ZONING:

Zoning Inspector Kurilla reported one permit for February was issued, number 1989 to Randall Merdic for a retaining wall. Several permits have already been issued for March; one being the new winery on Palmyra, plus 3-4 single family dwellings for March and April, so there is a spike in activity.

1. Editorial in the Youngstown Vindicator complimenting Atty. General DeWine's Grant Program having been a success. Phase 2 would be \$75,000,000; Mr. Yemma was going to be contacted to see if the community will write letters.
2. Inspector Kurilla is requesting the Board waive the permit fee #1993 for new deck and ramp project on the Town Hall. Thank you to Kevan for doing the sketch for the ramp. Inspector Kurilla also requested waiving the fee for permit #1991 for the American Legion with respect to their foyer addition.

Trustee Campbell made a motion to waive the fees for both permits #1991 and #1993, 03-17-15-04, seconded by Mr. Tomaino and passed with 3 ayes.

The winery does not have to take out a permit per the Mahoning County Building inspector; advised that due to an Agricultural Exemption.

CORRESPONDENCE:

1. Wednesday, March 18th is the Mahoning County Township Association Spring Dinner at Heritage Oaks, Sebring at 6:00 PM. (This was cancelled)
2. Thursday, March 19th is a District Advisory Council to the Mahoning County District Board of Health meeting at the Canfield Town Hall at 7:00 PM.
3. OTARMA announces 2015 MORE Grant Program. This \$500 could be used towards the LED lights, first aid stations, firefighter boots, fire proof cabinets, etc.
4. Mahoning County Solid Waste management District – Mr. Lou Vega to Community Recycling Coordinators. The first bi-annual information meeting will be Wednesday, April 8th at 10:00 AM – 11:30 AM at Canfield Township Hall. Kevan, Russ, Harold & Dave received the notice.
5. Resignation letter dated March 9, 2015 from Chief Robert Schaeffer effective April 1, 2015. The Board must accept his resignation, since he has accepted another position, but offered to help out in the interim.
6. Dominion letter dated February 19, 2015 – Notice of filing of extension of approval for PIR Program. PUCO Case no. 15-0362-GA-ALT regarding raising the rates.

Chairman Weimer with regret accepts the resignation letter submitted by Chief Schaeffer 03-17-15-05, seconded by Trustee Tomaino and passed with 3 ayes.

OLD BUSINESS

1. Record Retention update. Lisa Balsinger reports of a delay, after losing her helper. Callos does not have anyone available at the present time. Lisa has the name and phone number of a resident that may have offered her services in order to meet deadline.
2. Cell Phone & Driving Policy revisions – Chief Schaeffer will complete prior to leaving his position.
3. Fire loss – Scottcliff – clean up status. No status from the bank to report. Pointview – letter went out regarding making building habitable or demolish it.
4. Street lights at 534 and County Line – No assistance is available from anyone.
5. Police Department – off site back up and server – Chief Schaeffer will work on project. Mr. Tomaino offered to assist in completion.
6. Wolsonovich – Township is reaching 90 days. Atty. Hanni will be contacted. Discussed moving behind house, due to declare a nuisance.
7. Fire Department – Lighting Grant and installation. All the installation has been completed, as reported by Chief Maynard.

NEW BUSINESS:

1. New Workers Compensation certification and rates – paid \$15,930, looks like an increase for this year. Fiscal Officer distributed new Workers Compensation Certificates for each department.
2. 2013/2014 State Audit – this is a full audit and the Auditor has been here for two weeks. He is anticipating being here at least a month. The upstairs location is working out great. The records room is also working out great as well. Eight years have been moved into this room, and Fiscal Officer anticipates additional records should be able to be stored there as well.
3. Faster Internet service for Township. Kevan measured the area and Joel came in to install a hard wire and it is working perfectly. Time Warner service is working at a snail's pace, so Fiscal Office Schulz recommended – 15 X 2 for \$169/month

Trustee Tomaino moved to upgrade the Time Warner to 15 X 2 at a cost of \$169/month, 03-17-15-06, seconded by Trustee Campbell and passed with 3 ayes.

4. Approve Permanent Appropriations – As of today \$1,072,151.27

Chairman Weimer move to accept the Permanent Appropriations, see attached, 03-17-15-07, seconded by Trustee Campbell and passed with 3 ayes.

5. Bazetta Township – IT Services contract renewal – 3/19/15 thru 3/18/16

Chairman Weimer moved to enter into the Agreement with Bazetta Township for IT Services at a rate of \$50/hour, 03-17-15-08, seconded by Trustee Tomaino and passed with 3 ayes.

6. Driving Record results – Fiscal Officer Schulz reported all came back excellent. Next year we only have to submit one notary statement when we send in the forms. We are in compliance.
7. Estimates for cemetery mowing – numerous people were contacted, but only two companies responded.

Mr. Weimer moved to enter into a grass cutting contract with EnviroScapes for the Township properties, 03-17-15-09, seconded by Trustee Campbell and passed with 3 ayes.

8. The deck work will begin the end of next week. Once the permit is issued, the current deck will be dismantled then it can be destroyed, then finally the new one can be constructed. Photo will be taken and submitted with the permit.
9. Chairman Weimer talked to Bob McCracken from Smith Township about the Tire Drive. They plan to do it, but Milton Township will not be participating.
10. Milton Township clean-up day is set for some time in May. Date to be announced.

Reminders:

1. Next Milton Township Board Meeting will be Tuesday, April 21, 2015 at Town Hall 7 PM.
2. MCTA Meeting, Wednesday, March 18, 2015 at Heritage Oaks, Sebring - 6 PM.

Public Comments:


1. Jim Morgan – Lake Milton Estates on Pennsylvania Road. Mr. Morgan thanked the Road Department for the job they did this past winter.
2. Bob Schaeffer – Appreciated the support of the Board while serving at Milton Township. Chief commented that he got to live his childhood dream. Thanked everyone for their support. Fire Chief Maynard thanked Bob for bringing a great deal of professionalism with the respect of his officers. There was a good working relationship within the departments. He will be sadly missed.
3. Question for Fiscal Officer – the article in the Township News about \$10,000,000 to be distributed throughout the townships. Milton Township will receive approximately \$3,100.00. The money will be evenly distributed with all the Townships.
4. Fiscal Officer Schulz thanked Chief Maynard and his crew of volunteers for moving the Township records storage boxes and noted that the Auditor loved the space to perform the recent audit in the upstairs at the Fire Station.

Chairman Weimer moved to go into executive session to discuss wages and benefits and employment of public employees 03-17-15-10, seconded by Trustee Tomaino, and passed with 3 ayes.

Mr. Weimer moved to come out of executive session and go back into regular session at 9:14 PM, 03-17-15-11, seconded by Trustee Campbell and passed with 3 ayes.

Chairman Weimer moved to hire a temporary helper through the Callos organization to help finish the records retention project, 03-17-15-12, seconded by Trustee Campbell and passed with 3 ayes.

At approximately 9:20 PM, Mr. Campbell moved to adjourn the meeting 03-17-15-13, seconded by Trustee Tomaino and passed with 3 ayes.



Date April 21, 2015



