

The Regular Board of Trustees Meeting, Tuesday, November 17, 2015, was called to order at approximately 7:00 PM by Chairman Weimer, at the Town Hall. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Maynard, Zoning Inspector Kurilla, Road & Cemetery Coordinator Lloyd, Police Chief VanDyke and Administrative Assistant Balsinger were all present. Trustee Campbell was absent.

**Chairman Weimer moved to approve the minutes from Regular Meeting of October 20, 2015 and the Special Meeting held on November 3, 2015, 11-17-15-01,** seconded by Trustee Tomaino and passed with 2 ayes.

Fiscal Officer Schulz gave the financial report through October 31, 2015 - Total Fund Balances available for Milton Township are \$1,589,389.62. The General Fund balance is \$442,814.14, which represents approximately 28% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #28500 through #28540 and EFT #465 thru #510 totaling \$56,195.27. There were 24 supplemental appropriations (reallocations) each within the same fund. Revenue received to date \$924,584.98; which represents 86% of the total budgeted income for 2015, the income budget thus far is \$1,080,288.09. Total expenditures year to date total \$775,105.77 Total appropriations for 2015 are \$1,212,651.27. Ms. Schulz also reported all departments are within their budgets and received their departmental reports.

**Chairman Weimer moved to approve the financial report, and to approve the payments by Warrants #28500 through #28540 and EFT #465 thru #510 totaling \$56,195.27 and 2 supplemental appropriations (re-allocations), 11-17-15-02,** seconded by Trustee Tomaino and passed with 2 ayes.

**DEPARTMENT REPORTS**

**ROAD & CEMETERY DEPARTMENTS:**

**Road Report:**

1. Ditching has been completed on Pointview Road
2. Mr. Lloyd spoke to Dave Backlar at Thomas Fok on November 18<sup>th</sup>. The points meeting will be held and we will find out if we are going to get the Grant for Stoltz Road. Also in Columbus, awarded funds for small government will be granted tomorrow. Mr. Lloyd will be notified if the Township is awarded a grant through this program.
3. The Road Department is taking care of trees that came down during last weekend's windstorm.
4. The department is also helping with Maintenance on township vehicles and buildings.
5. Mr. Lloyd sent a list of the roads to the County of roads owned by the county that have trees that are badly in need of trimming for safety purposes and driver visibility as well as dead branches.

**Cemetery Report:**

1. No funerals this past month.
2. EnviroScapes did a fall clean-up at both cemeteries, Mr. Lloyd was happy with the job they did.
3. The big tree in Eckis really needs to come down before it falls and damages a lot of old headstones. Chairman Weimer will contact Dave Price to take a look at this tree for his professional opinion and a price.

**FIRE DEPARTMENT:**

Chief Maynard reported October had a total of 27 calls. 8 in Craig Beach, 17 in Milton Township and 2 others. Calls were – 1 structure fire, 3 accidents, 12 medical, 1 grass fires, no carbon monoxide, 2 tree/wires down, 1 car fire, no water emergency rescue, 2 mutual aid, 2 burning complaints, 2 alarm activation and 1 other. 376 total calls to date this year. Medical Transports done by MFD – 2.

1. Chief has applied for a Marc's radio grant as a joint grant with 15 other departments, including Departments from Mahoning, Portage and Trumbull Counties. Applied last year, but did not get it. Chief has letters from Congressmen to support the need. 11 radios and equipment that goes with them.

2. All bills have been submitted for payment to the Fiscal Officer.
3. Chief Maynard will attend the special meeting at Craig Beach, in regards to the fire contract on November 30<sup>th</sup>. They are to have a decision on this date. If they do not sign our contract, Chief will be contacting Mahoning County 911 & Trumbull County to advise them of the discontinuation of service and coverage to the Craig Beach area.
4. Department has a recall on 1 fire apparatus and it was sent to Ohio CAT in Weathersfield on November 16, 2015, for the needed updates. Recall was for a fan on motor.
5. Chief has attempted to return the pagers, only 1 pager is operational, the numbers on the billing sheet will not activate the pagers, also they are stating we have 3 pagers desk top units. We have never had these and cannot account for them. This way of paging the fire fighters has not been used since the previous Chief used this pager by the old dispatch method. Fiscal Officer Schulz will try to negotiate the replacement charges as low as possible. Chief Maynard will box up the pager for return.
6. The MORE Grant safety items have been order and are due to be received in the next few days. Once they are in Chief will contact the Police Chief and they will decide on where they will be stored and who will have access to them. They are warning signs for accident scenes etc.
7. Chief reported all fire apparatus were cleaned and waxed for the winter.
8. Chief Maynard recently received information regarding our current billing company Life Force who recently purchased another company called Cost Recovery. The new company can now provide other billing functions such as car accidents and collect for these types of claims. Chief is going to provide the Fiscal Officer with the information for review to see if we can benefit by entering into this agreement. Since many of these charges are written off it would be a new source of revenue. The charge would be 10% of the collections.
9. Chief is looking into a FEMA Grant to help provide funds to replace 13 year old air packs, mask and tanks for the Department. The cost to replace a set is \$11,000.00, per set; we are required to have one set per seat in the fire trucks. We need 24 sets.

### **ZONING:**

Zoning Inspector Kurilla reported four permits were issued for the month of October. Estimated Valuation for month of October \$155,175.00 estimated valuation to date for 2015, \$3,911,675.00, and total amount of permit fees for October \$623. Total amount of receipts collected to date for 2015 are \$19,238.00

Permits issued were 2034 – 2037, with 2033 Void. Detached garage, LED digital ID sign, detached garage addition and rooms/garage additions. The Board has a copy of the activity report.

Mr. Kurilla thanked the Board for sending him and the other members of the Boards to the APA workshop on Friday, November 13<sup>th</sup>. There were over 400 participants, one of the largest groups ever recorded. Agricultural exemptions and uses were discussed. They discussed permission of signage in yards or property, which represents the same as freedom of speech. “Sign equals Speech” and some very interesting legislation is going to come from this.

Chairman asked about the “lean to” down the street. Mr. Kurilla reported, he presented her with her options; she is opting to file her case with the Board of Appeals. Apparently with the placement of the septic in the back of the property, there is no other location to put this closed in structure.

### **POLICE DEPARTMENT:**

Chief Vandyke reported total calls for service for October was 222. 32 Reports were taken. 13 Investigations, 14 alarms, 9 accidents, 3 medical assists, 100 traffic stops with 72 warnings, traffic citations 27, speeding 26 ( over 10 miles over the speed limit), DUS 3, OVI 1 and other miscellaneous charges 7. The department is now working to clear some of the back-log cases.

#### **Training**

1. Crum & Elston Police Carbine Armor Training. This will allow the Department to take care of its own guns and eliminating farming this work out.
2. Oxley to Crime Scene management for Patrol Officers sponsored by the County
3. First Quarterly training was held Thursday, October 29, 2015. TASER In-Service.

Other items:

1. 505 & 503 Cruisers are officially over 100,000 miles, Chief reported.
2. Applied for and received a Dare Grant for \$9,000. No additional personnel needed to fill the Grant. Must be approved and sent back by November 20, 2015. There has to be a separate Dare Officer and can be from our existing force. Good for 1 year and it is renewable. The officer is there for the safety of the school. Officer would go into the school and teach DARE to 2<sup>nd</sup> through 4<sup>th</sup> graders. Whoever is assigned will need to go to Columbus for training. The Grant has no match to it / 50% reimbursable. Police Chief is the only one that needs to sign off, no Trustees' signatures are necessary. We must spend \$18,000 to get \$9,000.

Three Policies submitted:

1. Cell phones
2. Off duty policy
3. Township email & internet

**CORRESPONDENCE:**

1. Brochure from University Hospitals 2014 Community Benefit Report
2. ERC – Electronic Risks Consultants, Inc. dated November 11, 2015. ERC have been recently awarded an Ohio State Contract for the maintenance of electronic equipment. Insure all electronic equipment. Requesting a 15 minute meeting for a brief introduction. Fiscal Officer will contact Bob Tolomeo.
3. Department of Commerce, Division of Liquor Control dated November 6, 2015. Notice of Legislative Authorities. Regarding all permits to sell alcoholic beverages in our political subdivision will expire on February 1, 2016. A renewal application must be filed.

**Trustee Tomaino moved to submit to the Ohio Department of Commerce- Division of Liquor Control that there are no objections to any of the current renewal permit applicants, 11-17-15-03**, seconded by Chairman Weimer and passed with 2 ayes.

4. Fiscal Officer submitted on November 11, 2015 another credit application for Milton Township and exemption certification for Northern Aggregates LLC in Mineral Ridge, OH.
5. Ohio Township Association is requesting from Townships, looking for historical data, specifically cost of road work supplies over the last ten years. Our name and expenses for 2015 to drag 1 mile of gravel road vs 2005, ten years ago. Cost to chip and seal, cost to pave for 1 mile of road. What was the cost of salt 2015 vs 2005? This information will be used to lobby the members of the General Assembly on a variety of road funding bills.
6. Township of Berlin dated November 5, 2015 from Road Supervisor, Kevin Windham. Thank you letter for the use of Milton Township's boom mower.

**OLD BUSINESS**

1. Record Retention update provided by Lisa Balsinger. Jill has not been working as many hours, but project is very close to completion. Approval was received on the change to the Retention Insurance Policy info.
2. Cell Phone & Driving Policy revisions were submitted for review.
3. Fire loss – Pointview – Harold Maynard is addressing.
4. Wolsonovich – No hearing date has been set. Mr. Wolsonovich has not been located to serve the papers to appear.
5. More Grant Purchases – Fiscal Officer still needs invoice to submit.
6. Copy of Corporate Care protocol for post-accident drug tests. Fiscal Officer has Township registered at all seven Mercy Hospitals and all department heads, and Administrative Assistant have the necessary paperwork and a copy of the protocol to submit when needed after an accident.
7. Return of Fire Department pagers – Harold Maynard is going to send them back this week.

**NEW BUSINESS:**

1. OPWC Project – Kevan Lloyd updated everyone and November 18<sup>th</sup> is the decision date. If rejected by the local, we could still be accepted by the State.
2. Annual Records Retention Committee Meeting – Monday, November 30, 2015 @ 9:00.
3. Shop with Safety Forces – Lisa Balsinger said that Deputy Sosnowsky helped senior citizens and families through the school. Decision will be up to the two Chiefs. Lisa will coordinate with Deputy and two Chiefs to obtain names and complete project.
4. Fire Protection Agreement with Craig Beach – Chief Maynard will be attending the meeting on November 30<sup>th</sup>.
5. Chairman Weimer would like to advertise for disposal of the Township Road Department chipper equipment.

**Trustee Weimer moved to submit an ad to sell by Township road chipper 11-17-15-04,** seconded by Trustee Tomaino and passed with 2 ayes.

**Reminders:**

*NEXT MEETING – TUESDAY, DECEMBER 15, 2015 --7 PM-TOWNHALL  
TOWNSHIP EMPLOYEE RECOGNITION DINNER – THURSDAY – DEC 10<sup>TH</sup> @ 6PM  
RECORDS RETENTION MEETING – MONDAY, NOVEMBER 30, 2015- 9 AM  
MCTA CHRISTMAS DINNER- THURSDAY DECEMBER 17, AT THE LAKE CLUB*

**Public Comments:**

Terry Jacob residing at 1218 NE River Road. Walking Path on NE River Road Special meeting on November 5<sup>th</sup> by the Walking Path Committee raised some questions with the residents on the West Side of NE River Road as this project is becoming a reality. Concern with disturbing the driveways and culverts being destroyed, as well as drainage issues. Also the crossing of the path over 76 twice to the Dam, with flashing lights alerting traffic of pedestrian crossing. For safety reasons, the Committee felt it would be more advantageous to build the walking path on the East side of NE River Road. 20 Petitions were submitted to consider building only on the East side of NE River Road. Chairman Weimer said all comments would be taken under advisement. Copies of the petitions were left with the Fiscal Officer.

Dave Burch residing 133 Forest. Thanking the Trustees for taking into consideration the sale of land to the individual property owners. Chairman Weimer explained that the Township does not have title to the easement therefore the Township does not own the property, as a result does not have the right to sell it or give it away. The Prosecutor left it with the Township, that there are approximately 30 around the lake and therefore nothing can be done at this time. Mr. Burch thanked the Board for their consideration.

**Trustee Tomaino moved to go into executive session at 7:49 PM, 11-17-15-05,** seconded by Trustee Weimer, and passed with 2 ayes.

**Trustee Tomaino moved to come out of executive session and return to regular session, 11-17-15-06,** seconded by Trustee Weimer and passed with 2 ayes.

**Chairman Weimer moved to hire reserve officer Eric Buente to the Police Department, 11-17-15-07,** seconded by Trustee Tomaino and passed with 2 ayes.


**Chairman Weimer moved to accept the draft for Off Duty Police Policy, cell phone policy and internet policy, 11-17-15-08,** seconded by Trustee Tomaino and passed with 2 ayes.

**Chairman Weimer moved that we do not accept the Dare Grant, 11-17-15-09,** seconded by Trustee Tomaino and passed with 2 ayes.

**Mr. Weimer moved to re-invest the proceeds from the maturing CD's in new CD's available through Cetera at Farmers Bank into one \$50,000.00 - 4 year CD at 2.05% and one \$25,000.00 - 30 month CD at 1.50%, 11-17-15-10,** seconded by Trustee Tomaino and passed with 2 ayes.

**Mr. Weimer moved to hold the Employee Recognition Thursday evening December 10, 2015, for all employees as described at the reorganizational meeting in January 2015, 11-17-15-11,** seconded by Trustee Tomaino, and passed with 2 ayes.

**Mr. Weimer moved to adjourn the meeting, 11-17-15-12,** seconded by Trustee Tomaino and passed with 2 ayes.

  
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Date: December 14, 2015

  
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