

The Regular Board of Trustees Meeting, Tuesday, August 19, 2014, was called to order at approximately 7:00 PM by Chairman Weimer. After the Pledge of Allegiance roll call was taken. Chairman Weimer, Trustee Campbell, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Harold Maynard, Police Chief Schaeffer, Road & Cemetery Coordinator Lloyd, Zoning Inspector, Kurilla, and Administrative Assistance Ms. Balsinger were present.

Mr. Weimer moved to approve the minutes from the July 15, 2014 Regular Meeting, 08-19-14-01, seconded by Trustee Tomaino and passed with 3 ayes.

Fiscal Officer Schulz gave the financial report through July 31, 2014 - Total Fund Balances available for Milton Township are \$1,368,184.85. The General Fund balance is \$447,558.34 which represents over 32% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #27656 through #27708 and EFT #292 thru #349 totaling \$67,069.33. Revenue status received to date \$604,796.96 (59%). Also, there were six supplemental appropriations. Ms. Schulz reported that the total Appropriations budgeted for the year 2014 is \$1,126,730.77 and total expenditures for the year were \$543,815.76 representing 47% of all budgeted expenditures. Ms. Schulz also reported all departments are within their budget.

Fiscal Officer also noted that all department heads have received their appropriations and expenditure reports.

Mr. Campbell moved to accept the financial report as submitted by the Fiscal Officer and approve payments of Warrants # 27656-27708 & EFT's #292-349 totaling \$67,069.33, and approve six supplemental appropriations, see attached list, 08-19-14-02, seconded by Trustee Weimer and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD & CEMETERY DEPARTMENTS:

Road Department:

1. Mr. Lloyd has been in contact with various salt companies, i.e. Morton, Cargill & National to buy direct and was told that the Township would be considered a new customer, if we bought directly from them, and being a new customer we would be on a wait and see status. Mr. Lloyd checked into purchasing from Lordstown and also Everbrite, with no response yet from either party. It is anticipated that 2014-15 winter should be colder and have more snowfall than last year. Last year 100 ton was used on roads and the Township spent approximately \$4,000 - \$5,000. A decision is needed tonight whether or not to participate in the ODOT contract. A lengthy discussion followed regarding the \$146.00 per ton proposed ODOT salt bid contract. It was decided to purchase 60 tons at \$146.00. The Township has 10 tons remaining from last year. Trustee Campbell suggested mixing with cinders as a cost savings, then using grindings in early and late winter. Mr. Lloyd will do whatever he can to help keep our roads safe but at the same time try to keep costs contained as much as possible.

Mr. Campbell moved to commit to the ODOT Salt Contract and purchase at least 60 tons at \$146.18 per ton, 08-19-14-03, seconded by Trustee Weimer and passed with 3 ayes.

2. Mr. Lloyd reported that the Crack Seal machine was rented and used on Mill Road, Myrtle, Wavecrest, Shore and half of Scott Streets, with the majority spent on Mill, until time ran out, it went very well and Mr. Lloyd suggested using the machine again on other Township Roads.
3. Culvert was replaced at 16752 Ottawa Street and also cleaned the ditch from First Street and north on Northeast River.

4. The backhoe was temporarily repaired. The line was replaced instead of replacing the cylinders as per the manufacture which would have cost around \$3,200. The hydraulic valve bodies still need rebuilt.
5. Mr. Lloyd thanked the Police Department for the tools received from the courts from confiscated items. These items will be added to the inventory.
6. Road Department received the second draft of Stoltz Road from Thomas & Fok. It would be a 3 Phase project requiring Township matching funds of 46% which is \$39,100. The total project cost is \$85,000.
7. The mowing tractor. Mr. Lloyd received an estimate from North Jackson Hydraulics to repair the broken welds and redesign it \$1,936.06. It will be tabled until spring, but Mr. Lloyd wanted the Trustees to be aware of the repairs needed next spring.

Cemeteries Report

1. There were four funerals this past month.

Recycling Report

1. Nothing to report at this time.

FIRE DEPARTMENT:

Chief Maynard reported July had a total of 40 calls. 11 in Craig Beach, 24 for Milton Township, 5 other. Calls were – 3 Accident, 26 medical, 1 trees/wires down, 5 mutual aid, 3 burning complaints, 1 alarm activation, 1 gas leak. 275 total calls so far for this year.

1. All bills have been reviewed and submitted to the Fiscal Officer for payment.
2. The Fire Department has started the oil changes on the apparatus at Jeswald's - Engine 557 has been completed and the next to be worked on will be Squad 559.
3. There have been some minor repairs completed on Rescue 53, the front wheel seal was leaking oil.
4. The copier was repaired and should be covered under the maintenance agreement.
5. Fiscal Officer received a check for \$800 for EMS response; this was billed prior to using Life Force.
6. The EMR Class is continuing two nights a week and all 8 fire fighters are doing well.
7. The Department will be participating at the fireworks display on Saturday, August 23, 2014. Chief Maynard received all the necessary paperwork and will be submitted to the State. Rain date is set for Sunday, August 24, 2014.
8. Milton Fire Department will be on fire and EMS duty at the Canfield Fair on August 28, 2014. Arrangements have been made to have some of the staff stay in the township part of the day and the early crew will return to the Township in the afternoon. Chief has also contacted our mutual aid departments that if a call is received that needs their backup they will be notified.

POLICE DEPARTMENT:

Chief Schaeffer provided the following: (See attached). There were 293 calls for service for the month of July and 15 Reports taken: 1 burglary, 1 attempted suicide, 7 traffic crashes, 42 investigative; 141 traffic stops, 6 suspicious person, 7 thefts, 1 OVI arrest, 7 medical calls, 7 medical assists calls, 5 disturbances (fight), 18 cover all calls, 6 court papers serviced, 4 court appearances, 1 criminal damage, vandalism, 1 death, 7 assists for the fire department, 2 arrests, 4 juvenile calls, 46 traffic citations, 85 traffic warnings, 5 lock outs, and 10 alarm drops.

1. One Manpower Grant was submitted by Ron Crum and we are hopeful that our department will be added at the top of the list. Some of the entry information was changed.
2. Chief Schaeffer talked to Chief Taillon of North Jackson regarding a joint awareness meeting regarding the new school year to try to kick off a new effort to get people interested. There is a new resource officer at the school this year.
3. Training - Mike Saltsman- CVSA has been re-certified this month. Sargent Terry is set to attend the Advanced OVI training.
4. Monthly Training is required by all officers.

5. Fire Arms Annual training will be on Sunday and Tuesday.
6. Two recalls pending on the Ford Police cars. Trying to obtain parts and perform work on both at the same time. The work is scheduled to be done on August 25th
7. The new video camera purchased for unit 502. All units will be able to do an automatic download after Rick from Technagroup configures the software.
8. Radar in 503. Radar handheld is working, but the bracket that mounts on the dashboard does not work properly, Rick will also look at this.
9. Rick has looked at the radio in 502 since the tower was struck by lightning and found it to be working properly. We believe it is a problem at the 911 communication end that is causing the trouble.
10. Chief talked to Fiscal Officer about the computers back-up and TechnaGroup is HEPA approved. The cost through Rick Rococi owner of TechnaGroup is \$75.00 per month.

Mr. Weimer moved to contract with TechnaGroup for our offsite computer back-up for the Police Department, 08-19-14-04, seconded by Trustee Tomaino and passed with 3 ayes.

11. The two Reserves are part time and are on the schedule and working very well on their own.
12. There is a need for additional candidates for Reserve. Chief is contacting BCI and also Mr. Ed Valone from YSU to obtain potential names to send our way.
13. Tires on vehicles are disintegrating. They are a higher grade than the original tires, but are still soft tires. Other departments have experienced that they are having the same tire issues. Chief will check on the original grade which lasts longer and are needed very quickly. Sumerall in Ravenna would be the supplier and we have an account with them.

ZONING:

Zoning Inspector Kurilla submitted his July 2014 report.

Estimated Valuation for Month of July	\$ 99,800.00
Estimated Valuation to Date of year 2014	3,317,700.00
Total Amount of permit Fees for the Month of July -5 permits	432.00
Total Amount of Receipts to Date for Year 2014	17,583.00

5 permits were issued.

Family Dollars is still on target for September 1st opening. Mr. Tomaino discussed the parking lot and exiting the lot with other businesses in the same vicinity.

Mr. Weimer moved to waive the zoning permit fee on #1976 for American Legion 08-19-14-05, seconded by Trustee Tomaino and passed with 3 ayes.

Mr. Tomaino asked if John Blaskis contacted Mr. Kurilla regarding issues on Milton Avenue. Mr. Kurilla stated that he had been contacted and was addressing the matter.

CORRESPONDENCE:

1. Email from Dave Turner on August 19th, regarding FirstEnergy’s RUMA with the Mahoning County Engineer’s Office. Paving damaged sections of the county and/or township roads are part of their agreement and they will work with the County Engineers office to repair any roadways impacted by the work on the transmission lines. Mr. Turner provided a schedule of the township road work, but is not anticipated until next year.
2. MCTA business Picnic Meeting/Canfield Fairgrounds/Govt Display Building is Thursday, August 21 at 6:00 PM.
3. Jackson-Milton Bank boosters –requesting an ad for their Annual Band Calendar \$38.00

Trustee Tomaino moved to again place the ad on the Jackson Milton Band Calendar advertising the Township meetings in 2015, 08-19-14-06, seconded by Mr. Campbell and passed with 3 ayes.

4. Chief already mentioned the two Ford Taurus recalls– both 2013 Police Interceptor Sedans.
5. Chevrolet sent flyer from Spitzer Autoworld Lordstown.
6. Ohio LTAP Newsletter regarding Access Management – Improving Safety and Economic Development.

OLD BUSINESS

1. Funding of Police Grant. Fiscal Officer Schulz is still waiting for check. Chief Schaeffer reiterated still pending. Original target was the end of August.
2. Record Retention – Lisa Balsinger had nothing to report.
3. Agreement between Milton Township and Craig Beach has been tabled at the request of CBFD
4. Lincoln Avenue parking update. No update, no progress.
5. Community Building – tabled until October.

NEW BUSINESS:

1. Walking path update. Fiscal Officer Schulz contact Columbus and we are still in the running, but they will not know anything until October.
2. Salt Contract was already heavily discussed.
3. Drug-Free Training – most everyone attended the training last night. The balance of the individuals will take the training on Saturday.
4. OTARMA Risk Assessment - Went very well, and we are in compliance. They urge that we have zero tolerance. If any firefighters respond to a call the SOG’s should state that if they have had any alcohol that they not respond, and they are not allowed to carry a concealed weapon on any calls.
5. Browns Backers have requested the use of Mahoning Avenue property for Punt-Pass-Kick on Saturday, September 13th 8:00 AM - 1:00 PM

Chairman Tomaino moved to allow the Brown Backers use of Mahoning Avenue property on Sept. 13th 08-19-14-07, seconded by Chairman Weimer and passed with 3 ayes.

6. The Lake Milton Women’s League would like to purchase a bench made of brown recyclable material for Vaughn Cemetery and have the township install it.

Mr. Campbell moved to approve the purchase of a bench for Vaughn Cemetery by Lake Milton Women’s League. The bench will be installed by the Township, 08-19-14-08, seconded by Trustee Tomaino and passed with 3 ayes.

Trustee Campbell moved to allow the Historical Society the use of the office at Town Hall as their permanent location for their archives. The office will be securely locked, 08-19-14-09, seconded by Trustee Tomaino and passed with 3 ayes.

7. Trustee Campbell suggested that Mr. Lloyd remove all signs on Township property saying “private property” and replace with “No Trespassing” signs.
8. Trustee Campbell brought up the subject of cell phone use. Currently the Employee personnel policies and procedures address some aspects of cell phone use. Such as an employee is required to pull over while making a cell phone call. Fiscal Officer Schulz recommended input from all departments, place it on future agendas and create a detailed policy to be put into place. The policy will have to address all the needs of all the departments and various situations which involve all the safety forces, etc.
9. Trustee Tomaino would like to explore contracting with one trash collection company, to save on the wear and tear of the Township roads by eliminating the need for so many different company vehicles on our roads. It may require a vote by the residents or as acceptance from the residents. Trustees, Fiscal Officer & Lisa Balsinger will need to explore further.
10. Chief Maynard submitted the \$50,000 Marc’s Grant is 100% funded and covers the first year of VHF dual band radios. Chief submitted 10 radios to use. They were used by Akron during New

Orleans disaster to talk back to the State Patrol. After the first year they would be \$240 per year, per radio.

11. Fiscal officer has the More Grant ready to send in waiting on picture of boat from Fire Dept. to include with the application.

Reminders:

1. Next Milton Township Board Meeting will be Tuesday, September 16, 2014 at 7:00 PM at Township Hall.
2. MCTA picnic meeting is at the Fairgrounds on Thursday, August 21, 2014 at 6:00.
3. AFLAC agent will be in town next Tuesday, August 26th and Wednesday, August 27th from 2:00 – 4:00 for all the employees. Sign up at Town Hall.

Public Comments:

Kelly Sites - 813 NE River Road. - inquired at to the schedule for installing foundations at the cemetery. Mr. Lloyd stated that typically the waiting period is one year after internment to allow for ground settling. Kelly thanked the Trustees.

Discussion on Chinese lanterns which hold candles and then are lit and released into the air. They are illegal and they cause a good deal of damage. Some are 4 feet high and are made of wire and when the candle burns out they drop to the ground and can cause property damage or get caught in farm equipment like mowers and also hurt livestock. Mr. Campbell found 25 in one area of his field. The use of these items should be discouraged.

At approximately 8:15 PM Mr. Weimer moved to go to into executive session to discuss, employment and employee benefits, 08-19-14-10, seconded by Trustee Campbell, and passed with 3 ayes.




At approximately 9:10 PM Mr. Weimer moved to come out of executive session, 08-19-14-11, seconded by Trustee Campbell and passed with 3 ayes.

Mr. Campbell moved to hire the part-time person through the Callos Company, Josh Wooten, to fill in for Lisa Balsinger in the secretary position when she is off, 08-19-14-12, seconded by Trustee Tomaino and passed with 3 ayes

The Fiscal Officer presented to the Trustees the quotes for medical coverage for full time employees submitted by Cailor Fleming for their review.

Mr. Weimer moved that the Township renew the contract with Medical Mutual for health insurance and stay with the existing plan for the next 12 months, beginning 9/1/14 through 08/31/15, 08-19-14-13, seconded by Trustee Campbell and passed with 3 ayes

Trustee Campbell moved to adjourn at 9:15, 08-19-14-14, seconded by Trustee Tomaino and passed with 3 ayes.

Date 09-16-14