

The Regular Board of Trustees Meeting, Tuesday, February 18, 2014, was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Fiscal Officer Schulz, Fire Chief Harold Maynard, Police Chief Schaeffer were present. Trustee Campbell, Zoning Inspector Kurilla, Cemetery Coordinator Lloyd and Police Secretary Balsinger were absent.

**Mr. Weimer moved to approve the minutes from the January 14, 2014 Regular Meeting, the January 14, 2014 Special Re-organizational Meeting and the January 14, 2014, Special Zoning Hearing, 02-18-14-01,** seconded by Mr. Tomaino and passed with 2 ayes.

Fiscal Officer Schulz gave the financial report and stated that as of January 31, 2014, Total Fund Balances available are \$1,237,073.03. The General Fund balance is \$429,063.21 which represents 34.68% of all funds available. The Fiscal Officer asked for approval of payments by Warrants #27401 through #27438 and EFT #1 thru #72 totaling \$120,292.91. Ms. Schulz requested approval to apply for advances from the county for the tax year 2013 paying in 2014 to obtain advances on property taxes. Ms. Schulz also reported that total revenue budgeted for 2014 is \$929,000.00. The amount received to date is \$50,162.25, hence the need for the advances. Ms. Schulz reported that the total Appropriations budgeted for the year 2014 is \$1,090,930.77 and total expenditures through January 31, were \$120,292.91. There were no Supplemental Appropriations.

Fiscal Officer Schulz also noted that all Trustees had been given a copy of all of the above reports and the Department Heads a copy of their specific department reports.

**Mr. Weimer moved to accept the financial report as submitted by the Fiscal Officer and approve payment of warrants #27401 through #27438 and EFT #1-72 totaling \$120,292.91, 02-18-14-02,** seconded by Trustee Tomaino and passed with 2 ayes.

**Mr. Weimer moved to request from the county auditor advances on Real Estate Property taxes collected for the first and second half of 2014 02-18-14-03,** seconded by Trustee Tomaino and passed with 2 ayes.

**DEPARTMENT REPORTS**

**ROAD & CEMETERY DEPARTMENTS:**

1. The Road Department has been busy plowing the roads and fighting the salt shortage.
2. One funeral every week this month and an additional one this upcoming Thursday.

**RECYCLING REPORT:**

Nothing to report.

**ZONING:**

Two permits number 1952 & 1953 for two houses with a collection amount of \$5,505.00 this month. Estimated value of these homes is \$1,240,000.00.

**FIRE DEPARTMENT:**

Chief Maynard reported January was one of the busiest months for calls for the month with a total of 47 calls, there were 11 in Craig Beach and 33 for Milton Township. Call breakdown - 7 accidents, 32 medical, 1 car fire, 1 burning complaints, 3 mutual aid, 1 gas leak, and 2 other calls.

Mr. Maynard submitted a bill from Buckeye Welder for \$42.00 for oxygen for Squad 559. All other bills have been submitted throughout the month.

A copy of the sales agreement for Engine 553 that was sold was submitted with signatures.

The Chief also presented the Fiscal Officer with a check in the amount of \$2,500.00 proceeds from the 2014 EMS Grant, also the close out paperwork and attachments were provided.

The Red Cross has extended an invitation to the department to attend the Open House at their new location on Mahoning Avenue. Chief Maynard will attend on behalf of Milton Township.

Chief Maynard requested that he and two officers be authorized to attend the Fire Fighter Retention and Recruitment Workshop on March 22<sup>nd</sup> & 23<sup>rd</sup> in Columbus. All expenses are refunded 100% with a Safer Grant.

Chief submitted a new application for approval for fire fighter, Matthew Machingo. He lives on Edgewater Drive, on the township line. Mr. Maynard met with him and checked references, and he is related to Andy Frankle a member of the Milton Police Dept. Chief Maynard believes he would be an excellent addition to the Department.

**Trustee Tomaino moved to accept Matthew Machingo as fire fighter pending all paperwork being submitted and all requirements met, 02-18-14-04**, seconded by Chairman Weimer and passed with 2 ayes

Chief Maynard then requested that Mr. Machingo and Matthew Rosen, who has been with the Department approximately six months, both be approved to attend the basic fire fighters course beginning March 11<sup>th</sup> for \$500 per student. Once both pass, the state would reimburse the Township through the Fire Fighters Grant. Both gentlemen have agreed to sign required documents to repay the township for this training should they not meet the requirements.

**Chairman Weimer moved to approve sending Matthew Rosen & Matthew Machingo to Fire Fighters Training beginning on March 11, 2014, 02-18-14-05**, seconded by Trustee Tomaino and passed with 2 ayes.

**POLICE DEPARTMENT:**

Chief Schaeffer provided the following: (See attached). There were 165 calls for service, 57 traffic stops, 34 traffic warnings, 4 assists with fire department, 20 investigations, 14 times over other jurisdictions, 4 court papers served, 3 domestic dispute, 1 gun, 4 medical assists, 3 medical calls, 1 open door, 1 OVI arrest, 5 suspicious person, 3 suspicious vehicles, 2 towed vehicles, 19 alarm drops and 16 traffic citations.

Chief reported that Officer Tickerhoof has taken a full time job near Canton; therefore the part-time officers are being requested to fill in the shifts left vacant.

Chief Schaeffer would like to order ammunition very soon and because the orders do not come in complete he would like to order a two year supply. Pricing will be obtained and submitted to the Fiscal Officer.

Chief Schaeffer is requiring all officers to complete OPADA training each month on the computer. Detective Hyshaw is attending homicide investigation training, which is being paid by the Sheriff Department. Mike Saltsman just completed OVI training on how to recognize different deficiencies. Data Master School, for certification will be attended by Dan Barb. Sargent Terry will be attending supervisor's school in April and Chief Schaeffer participated in a webinar refresher course. There is also a school the 1<sup>st</sup> week in April for officer training which will be attended by Corporals Saltsman and Barb.

Citizens Watch Program – there has been no response even with the articles in the paper requesting local participation and letters were also sent to local churches. Hopefully the interest will pick up in the summer.

Chief Schaeffer thanked the fire department for their assistance with the recent shooting.

### **CORRESPONDENCE:**

1. Armstrong advising of Rate Adjustments to local residents.
2. Paul J. Gains, Mahoning County Prosecutor reminder of the seminar being held on Wednesday, March 5, 2014, from 7:00 to 8:00 PM at the Boardman Township Administration Building. Topic: changes in Ohio Law Affecting our Townships. Fiscal Officer made reservations for seven.
3. Reminder of MCTA meeting on Thursday, February 20, 2014 at 7:00 PM at Canfield Town Hall.
4. Senator Schiavoni appoints Engineer, Patrick Ginetti to the Ohio Public Works Commission. We will now have a local Engineer on this commission, someone who can relate to our area.
5. Email correspondence from Legals confirming that the Vindicator ran the Annual Notification for Milton Township Financial Reports Legal Notice. This ad ran on Saturday, Feb. 8<sup>th</sup>.

### **OLD BUSINESS:**

1. A Special Zoning Appeals meeting on Tuesday, Feb. 25th @ 7:00 with Mr. Jones.
2. Mahoning County Land Reutilization/Demolition update – given by Chief Maynard for Mr. Kurilla.
3. Walking Path Grant was submitted by Barb Neal, probably will not hear anything until fall.
4. Fire Department billing contract completed. First series of bills have been submitted
5. Sale or disposition of old Road Department truck – tabled for now, due to problems with International Harvester.
6. Cemetery Rules & Regulations – Per the recommendation of Cemetery Coordinator Lloyd, he requested that the Trustees adopt the Cemetery Rules and Regulations as presented. Fiscal Officer Schulz requested that Secretary Balsinger type the document for township records.

**Trustee Tomaino moved to accept the Cemetery Rules & Regulations 02-18-14-06,** seconded by Mr. Weimer and passed with 2 ayes.

Update on the Pontius fire site. Excavation of the garage site has been completed, siding has been removed from house and work continues. Fire Chief Maynard requested that the escrowed funds continue to be held.

### **NEW BUSINESS –**

**Mr. Tomaino moved to adopt a Resolution for Distribution of Administrative Secretary hourly wages. The Police Secretary classification will be replaced with Administrative Secretary classification, effective February 2014. The Administrative Secretary salary will be paid from the following funds: 40% of wages will be charged to General Funds, 60% will be charged to Police Fund. Note that any additional hours for cleaning or records retention will be picked up by the General Fund. This will take effect retroactive February 1, 2014, 02-18-14-07,** seconded by Chairman Weimer and passed with 2 ayes.

Chairman Weimer discussed the letter of support requested by the Mahoning County Commissioners for a Grant application. This was tabled until the Thursday MCTA meeting. The Commissioners will be there to explain the situation further and answer questions regarding the support they are seeking.

Fiscal Officer Schulz received an agreement from the MC Commissioners, to contract with the County on behalf of Milton Township; the County will be responsible to complete all phases of the CDBG Pickering Phase 2 project other than the engineering, which is the Township's responsibility.

**Chairman Weimer moved to enter into the CDBG Pickering Phase 2 Project Agreement with the County, 02-18-14-08,** seconded by Trustee Tomaino and passed with 2 ayes.

Moore Grant – Offered by OTARMA - These funds, up to \$500, can be used for training, safety, safety equipment, seminars & education. The two Chiefs will establish what the funds will be used and look for something that can be used by other departments.

**Mr. Tomaino moved to apply for the Moore Grant, 02-18-14-09**, seconded by Chairman Weimer and passed with 2 ayes.

**Reminders:**

1. Next regular Milton Township Board Meeting on Tuesday, March 18, 2014 at 7:00 PM
2. Mahoning County Township Association meeting will be February 20, 2014 at Canfield Hall at 7:00 PM.
3. Prosecutor Office Seminar is March 5, 2014 from 7:00 – 8:00 at the Boardman Township Office.

**Public Comments:**

Jim Kolatt Palmyra Road, asked if there was some way the Township could reimburse Chief Harold Maynard for his insurance deductible from a recent accident he was involved in while responding to a fire call.

**At approximately 7:45 PM Mr. Tomaino moved to go to into executive session to discuss employee benefits and wages 02-18-14-10**, seconded by Trustee Weimer, and passed with 2 ayes.

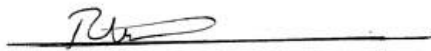


**At approximately 8:30 PM Mr. Weimer moved to go back into regular session, 02-18-14-11**, seconded by Trustee Tomaino, and passed with 2 ayes.

There was discussion regarding establishing a Reserve Officer program in the Police Department, **Mr. Weimer moved to hire the 4 applicants which were interviewed by Chief Schaeffer and begin the process of establishing a Reserve Officer program, 02-18-14-12**, seconded by Trustee Tomaino and passed with 2 ayes.

**Trustee Tomaino moved to increase all police officers hourly wages by \$.25, retroactive to last pay period, 02-18-14-13**, seconded by Trustee Weimer and passed with 2 ayes.

**Trustee Tomaino moved to increase Chief Schaeffer hourly wage by \$.25 to \$17.25, retroactive to last pay period, and to provide paid vacation, beginning with his full time anniversary date of 6/11/14, 02-18-14-14**, seconded by Mr. Weimer and passed with 2 ayes.

**At approximately 8:45 PM Trustee Weimer move to adjourn, 02-18-14-15**, seconded by Trustee Tomaino and passed with 2 ayes.

  
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Date March 18, 2014