

The Regular Board of Trustees Meeting, Tuesday, August 8, 2013 was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Fire Chief Harold Maynard, Zoning Inspector Kurilla, Police Chief Schaeffer, and Cemetery Coordinator Lloyd were present.

Mr. Weimer moved to approve the minutes from the August 8, 2013, Regular Meeting 08-08-13-01 seconded by Mr. Campbell and passed with 3 ayes.

Fiscal Officer Schulz gave a financial report and stated that as of August 8, 2013. Total Fund Balances in all funds is \$1,425,611.79. The General Fund balance is \$447,136.67 which represents approximately 31% of all funds available. The Fiscal Officer asked for approval of payments by warrants #27054 through #27102 and EFT #291 thru #336 totaling \$101,393.77. Ms. Schulz also reported that total revenue budgeted for 2013 is \$828,200.00 of which a total received to date is \$695,446.17 this represents 84% of all revenues budgeted. Ms. Schulz reported that the total Appropriations to date are \$1,263,652.77 and the amount spent to date is \$557,729.59, which is approximately 44% of budgeted expenditures. There were 3 Supplemental Appropriations, see attached reports.

Fiscal Officer Schulz also noted that all Trustees had been given a copy of all of the above reports and the Department Heads a copy of their specific department reports.

Mr. Campbell moved to accept the financial report as submitted and approve payment of warrants #27054 through #27102 and EFT #291-336 totaling \$101,393.77, and approve the 3 Supplemental Appropriations, 08-08-13-2, seconded by Trustee Weimer and passed with 3 ayes.

Fiscal Officer Schulz asked for approval for the following changes to the Township Credit Card at Farmers National Bank, remove Mr. Saltsman and add Mr. Schaeffer and Mr. Maynard as signers. **Trustee Campbell moved to approve the changes to the Township Credit card at Farmers National Bank, removing Mr. Saltsman and adding Mr. Schaeffer and Mr. Maynard as signers, 08-08-13-3,** seconded by Mr. Weimer and passed with 3 ayes.

DEPARTMENT REPORTS

FIRE DEPARTMENT:

Fire Chief Maynard reported there were 43 calls for the month of July, Milton Township 28 responses, Craig Beach Village 13 responses and 2 mutual aid. See attached document for detailed report. He also reported the following: All invoices have been submitted to the Fiscal Officer for approval and payment.

1. Purchases will be made in the next few weeks using the Fire Marshal Grant money received, the grant must be spent and all receipts sent to the State by October 1, 2013.
2. Chief Maynard has received all permits for fireworks and will sign them the day of the event and have them on site. A final meeting with ODNR State Park Manager and Chief Schaeffer and others is scheduled for August 16st.
3. 13,000 feet of hose will be tested on August 10th, from 7:00 AM – 10:00 PM. Food will be purchased for the volunteer fire fighters that participate in the work detail since this will take all day.
4. Chief Maynard asked Fiscal Officer Schulz for an update on status of billing contract. A delay was caused by the original application being cancelled and the entire process had to be done again.
5. All fire fighters have been notified of the mandatory meeting for the DFS training. Training will be Monday, August 19th at 7:00 and Saturday, August 24th at 9:00.
6. Preparation for the fair is underway, requesting all departments submit photos to complete project by August 21st.

POLICE DEPARTMENT:

Chief Schaeffer provided the following: (See attached) There were 220 calls to service, 17 reports taken, 1100 security checks on residences and business, 4 arrests and 4 assists with fire department, 6 domestic violence cases. There were no Burglaries and No B&E's. See detailed report attached for more statistics.

The alarm system at the police station is wrapped up and the video recording system and all the cameras are now installed and working.

ROAD DEPARTMENT:

Mr. Lloyd reported:

1. Road department will also be participating in the drug free workplace meeting.
2. Pickering project developed setbacks on soft spot being repaired. County saying on top of situation.
3. Trees on Scottcliff – received two bids to perform work and submitted to Fiscal Officer, one from Weimer Enterprises and one from Baryak's Tree Service.
4. Hills Dale, Milton & First Street – catch basins were taken care of
5. Three bids were submitted for Willard Place – Butch McCree, Everbrite, and Carl's Paving
6. Stoltz Road is being recommended for next OPWC project because of the culvert work which is needed. It will be done in phases.
7. County no longer provides "No Littering" signs because of the cost factor. We will order two for NE River Road and SE River Road and Mr. Lloyd will install them.
8. Starting next week to mow ditches.
9. Taking the grindings from the road stripping project and reusing them to repair other township roads. Mr. Lloyd recommended that the Screener from Everbrite be used again.
10. Drainage and culvert inventory are due September 6th. It is a very time consuming project.

CEMETERY:

There were 4 funerals for the month of July.

Mr. Weimer will call the contractor that worked on Vaughn Cemetery to look at the erosion situation to see if there is anything that he can recommend that the Township do at this time to preserve the work he did.

RECYCLING: Having trouble with Allied Waste, county wide, because they are not providing pickup's on the scheduled dates.

Motion made by Mr. Campbell to accept the bid for the removal of 15 trees on the Scottcliff Road project that provides for the most complete service at the best price, of the two contractors after insurance and Workers Compensation coverage has been verified, 08-08-13-4 seconded by Mr. Tomaino. Mr. Weimer abstained, and passed with 2 ayes.

ZONING:

1. Mr. Kurilla reported that there was 8 permit issued for the month of July. Report was supplied to Board.
2. Hearing is set for August 20th Zoning Appeals and August 21st for Zoning Commission regarding Mahoning Avenue and Grandview Project regarding the development of the new Family Dollar. Board of Trustees should be receiving that recommendation by September.
3. Testing for asbestos abatement on the 3 land reutilization projects. Any money not used is earmarked to go back to the state by December 31st.

Mr. Campbell made a motion to authorize Fiscal Office Schulz to certify a lien on property at 3522 Holliday Drive, PPN: 51-061-0-004.00-0 pursuant to ORC 505.86 C1 in the amount of \$9,926.00 and discuss at next month's meeting 08-08-13-5, seconded by Mr. Tomaino and passed with 3 ayes.

CORRESPONDENCE:

1. No correspondence.

OLD BUSINESS-

1. Fire Chief Maynard – monitoring. Meeting set for Monday, August 12th at 9:00 AM regarding alarm system with two companies.
2. Records retention update- Ms. Balsinger reported no change.
3. Snow Plowing Resolution –
Mr. Weimer moved to adopt a Snow Emergency Resolution pursuant to ORC 505.17 as submitted and approved by the Prosecutors office and to authorize Mr. Lloyd to order required signs and Ms. Schulz to post the required notices. 08-08-13-6 seconded by Mr. Campbell passed with 3 ayes.
4. New cruiser update. Cruiser is in and ready, waiting for equipment. Fiscal Officer Schulz is working with Ron Crum on Grant paperwork to meet August 31st deadline. All checks and documents are ready.

NEW BUSINESS –

1. None to report.

Reminders:

1. Mandatory for everyone to attend the Drug Free Safety Training meetings, taking place on August 19th and August 24th.
2. Mahoning County Township picnic meeting is Thursday, Aug 22nd at 6:00 PM prior to Canfield Fair. All invited.
3. Next meeting will be Tuesday, September 17, 2013 at Town Hall.

Public Comments:

Frank Thornton - 3340 Scott Cliff Street. Surveyors in his neighborhood from the county are performing work for the water and sewer project. Grant money was approved to do surveying.

There being no further public comments **at approximately 7:35 PM Trustee Tomaino moved to go into executive session to discuss employment of township personnel, 08-08-13-7** seconded by Trustee Campbell, and passed with 3 ayes.

At approximately 8:00 PM Trustee Weimer moved to come out of executive session and go back into regular session, 08-08-13-8, seconded by Mr. Tomaino and passed with 3 ayes.

Trustee Weimer moved to hire Audrey Schering, through the Callos Company, as part time replacement for Ms. Balsinger while she is off, 08-08-13-9 seconded by Trustee Campbell, and passed with 3 ayes.

There being no further business or action required, **at approximately 8:10 PM Trustee Campbell moved to adjourn, 08-08-13-10,** seconded by Trustee Tomaino and passed with 3 ayes.



Date September 16, 2013