

The Regular Board of Trustees Meeting, Tuesday, June 18, 2013 was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Fire Chief Harold Maynard, Road and Cemetery Coordinator Kevan Lloyd and Zoning Inspector Mike Kurilla were present, Police Chief Schaeffer was excused.

The first order of business was to conduct the Bid Openings for Canyon Blvd Phase 4 & 5. Dave Bakalar was present from Thomas Fok & Assoc. for the opening.

Two Bids were received: Butch & McCree \$ 147,283.25
Foust Construction \$ 152,130.71

Mr. Bakalar took the bid documents and will review the bids and advise the Trustees if the low bidder has met all the qualifications so that the Trustees can award the contract after July 1, 2013.

Mr. Weimer moved to approve the minutes from the May 14, 2013, Regular Meeting 06-18-13-01 seconded by Mr. Tomaino and passed with 3 ayes.

Fiscal Officer Schulz gave a financial report and stated that as of June 18, 2013 Total Fund Balances in all funds is \$1,369,001.98. The General Fund balance is \$440,241.36 which represents approximately 32% of all funds available. The Fiscal Officer asked for approval of payments by warrants #26930 through #26997 and EFT #200 thru #242 totaling \$66,474.66. Ms. Schulz also reported that total revenue budgeted for 2013 is \$828,200.00 of which a total received to date is \$463,656.17 this represents 56% of all revenues budgeted. Ms. Schulz reported that the total Appropriations to date are \$1,221,152.77 and the amount spent to date is \$382,549.40, which is approximately 31% of budgeted expenditures. There were four Supplemental Appropriations, see attached reports.

Fiscal Officer Schulz also noted that all Trustees and Department Heads had been given a copy of all of the above reports and their specific department reports.

Mr. Campbell moved to accept the financial report as submitted and approve payment of warrants #26930 through #26997 and EFT #200-242 totaling \$66,474.66, and approve the 4 Supplemental Appropriations, 06-18-13-2, seconded by Trustee Weimer and passed with 3 ayes.

DEPARTMENT REPORTS

ROAD DEPARTMENT:

Mr. Lloyd reported the following:

1. According to the County a section of Pritchard Oldtown Road belongs to the Township.
2. Mowing of the ditches will continue after the new tractor is received he can also cut back branches with the new tractor.
3. Gravel has been installed on Dockside and Penn Ct.
4. Whisper Lane drain was backed up. Tom's Sewer & Drain was called out and cleared the drain.
5. The County was contacted again about the non-functioning Hills Dale catch basin (culvert), it is on their list to repair.
6. Received estimates for paving Willard Place and Pine Drive.
7. No return phone call received from Mr. Annichenni regarding Vaughn Cemetery.
8. The County has been notified about the No Littering signs for the Township, they will notify the Township and come out to determine the locations for them.
9. June 20th is the pre-construction meeting for the Pickering Project.

CEMETERY:

There were 3 funerals for the month of May.

Gravel was put down in the roadway into Eckis Cemetery. It is much better now.

Foundations will be installed next week if the rain stops.

RECYCLING: No Report

BUILDINGS:

The gazebo behind the Fire Department is being evaluated for future use as a storage garage for road department equipment. Mr. Lloyd is looking into pricing for a garage door and sides to enclose the gazebo. Mr. Campbell suggested pole barn steel siding and insulation.

Also there is a leak in the roof on one of the buildings and Mr. Lloyd is to contact Weaver Construction.

FIRE DEPARTMENT:

Fire Chief Maynard reported there were 22 calls for the month of May, Milton Township 16 responses, Craig Beach Village 5 responses and 1 other. See attached document for detailed report. He also reported the following:

1. All invoices were given to the Fiscal Officer for payment.
2. The Craig Beach Village Council approved the purchase of 2 new CO fire extinguishers by Milton FD.
3. Safety training will be scheduled in the fall, other departments will be invited including the PD.
4. Five (5) vacant properties were inspected by the Chief per the request of the zoning inspector, the report is attached.
5. York Mahoning and Simon Roofing offered quotes to repair the roof problems. Trustee Weimer stated that he wants to bring this matter to a close, it has been dragging on for over 18 months. He would like a decision by next meeting.
6. The alarm system on the fire station was installed by Simplex, this system does not seem to be compatible with other systems and is proprietary and not able to be monitored by other companies. A decision on renewing the Simplex contract will have to be made at the next meeting.
7. The State Park requested that the Fire Department install the canvas roof at the Amphitheater, which they did.
8. The LMA has not contacted the Chief with final location, etc. of the fireworks planned for August.
9. The Chief advised the Trustees that the Mahoning County Dispatch is not following procedures when forwarding a medical call. This could become a serious situation and there could be a very negative outcome involving a life threatening medical call. Chief Maynard will discuss this again with Mr. Jones and the County Commissioners if necessary.

POLICE DEPARTMENT:

Chief Schaeffer submitted a written report in his absence. (See attached) There were 208 calls to service, 14 reports taken, 210 calls to the police department, 1340 security checks on residences and business, 65 investigations, 0 burglaries and 0 B&E. See detailed report attached for more statistics.

ZONING:

Mr. Kurilla reported that there were 5 permits issued for the month of May. Valuation for May was \$128,500.00, YTD Evaluation of \$1,484,050.00, total receipts for May \$602.00 and YTD Receipts are \$7,302.00.

Mr. Kurilla advised the Board that the golf course property hearing will be presented to the Mahoning County Planning Commission to revert the property back to agricultural. Their plan seems to be to re-plat for large single family dwellings.

After discussion regarding the demolition of 3522 Holliday Dr. **Mr. Weimer moved to accept the one bid that was received from Richard Boccia Construction, Inc. from Niles, OH, in the amount of \$5,800.00 for the demolition, removal, backfill, seeding and applying straw, as per the attached proposal and construction contract, 06-18-13-3,** seconded by Mr. Tomaino and passed with 3 ayes.

Mr. Kurilla wanted to publically thank Mr. Bruce Stefan from the Mahoning County Health Department for his help with the Ellsworth property which was demolished without the Township having to expend any funds.

Mr. Kurilla presented 5 resolutions to be acted upon by the Trustees as follows: (See attached Resolutions), **all moved by Trustee Weimer as follows:**

1. **Adoption of a “Nuisance Resolution” acting on the condemnation of a single family dwelling at 1627 Summerset Drive, parcel #51-007-0-018.00-0, by the Mahoning County District Board of Health, 06-18-13-4;**
2. **Adoption of a “Nuisance Resolution” acting on the condemnation of a single family dwelling at 1392 Recreation Drive, parcel #51-007-0-077.00-0, by the Milton Township Fire Department, 06-18-13-5;**
3. **Adoption of a “Nuisance Resolution” acting on the condemnation of a single family dwelling at 16713 Recreation Drive, parcel #51-007-0-098.00-0, by the Milton Township Fire Department, 06-18-13-6;**
4. **Adoption of a “Nuisance Resolution” acting on the condemnation of a single family dwelling at 17970 Mahoning Avenue, parcel #51-041-0-015.00-0, by the Milton Township Fire Department, 06-18-13-7;**
5. **Adoption of a “Nuisance Resolution” acting on the condemnation of a single family dwelling at 16755 Hillsdale Avenue, parcel #51-077-0-100.00-0, by the Milton Township Fire Department, 06-18-13-8;**

All seconded by Trustee Campbell, and all passed with 3 ayes.

CORRESPONDENCE:

1. Farmers Bank, Fiscal Officer Schulz presented a New Banking and ACH Service Agreement from Farmers Bank, which included new security enhancements for the Township. **Trustee Campbell moved to approve and sign the New Banking and ACH Service Agreement with Farmers Bank, 06-18-13-9,** seconded by Mr. Tomaino and passed with 3 ayes.
2. OPER’s poster to be posted at the police station for election of OPERS Board members.
3. Notice that Joel Davis, computer support person, will be on vacation next week.

OLD BUSINESS-

1. Security Cameras for Police Station- Trustee Tomaino reported that he and Chief Schaeffer have not heard from Yo. Radio and they are prepared to go elsewhere because they cannot wait any longer. Chief Maynard said he would call Youngstown Radio to see if he could find out what the problem is.
2. Fire Station roof repairs-Chief Maynard will present a FINAL recommendation at the next meeting.
3. Seismic testing permit and road bond. Fiscal Officer Schulz reported that the only contact that she has had is that Front Runner Seismic asked that they receive an email from the Township that they want to be a part of the County RUMA contract. Ms. Schulz provided the email based on the Trustees decision at last month’s meeting.
4. Records retention update- Ms. Balsinger reported that the first sort of the Zoning records is complete. She will now meet with Mr. Kurilla to review how to file and sort records that need to be kept permanently. After that is complete the Police records are next.
5. Snow Plowing Resolution – has been sent to the prosecutor’s office.
6. Federal Surplus Application was signed and will be submitted.
7. Board of Election has asked that for all future elections that the voting booths are set up on tables and not on the legs of the booth as they have had incidents where the voting booths have fallen. They need 3 - 6’ tables for the booths and 3 – 8’ table for the poll workers.

Chairman Weimer read into the record, see attached Resolutions,

It was moved by Trustee Tomaino to adopt the “Resolution to Abolish Police Department Job Classification”, 06-18-13-10, seconded by Trustee Campbell and passed with 3 ayes.

It was moved by Trustee Tomaino to adopt the “Resolution to Appoint Part-Time Township Police Officer”, 06-18-13-11, seconded by Trustee Campbell and passed with 3 ayes.

NEW BUSINESS –

1. **Trustee Campbell moved to approve the purchase of the 1999 Kubota M-8200 tractor with Brush Buster Roadside Mower from Deerfield Township for \$14,000.00, 06-18-13-12,** seconded by Trustee Tomaino and passed with 3 ayes.
2. **Trustee Tomaino moved to approve the purchase of a 2013 police cruiser with the proceeds of a \$30,000.00 grant, the total purchase price is approximately \$32,000.00, the additional cost will be paid out of the Police Fund, 06-18-13-13,** seconded by Trustee Campbell and passed with 3 ayes.
3. **Trustee Campbell moved to approve the Fire Department SOG amendments and updates as submitted by the Fire Chief and the SOG committee, 06-18-13-14,** seconded by Trustee Weimer and passed with 3 ayes.

Reminders:

1. Next MCTA Dinner Meeting is Thursday June 27th at 6 PM- Riverside Garden.
2. Milton Township next meeting is Tuesday, July 16th, 2013 **at 7:00 PM FIRE STATION**

Public Comments:

Mr. Paul Jackanich, 224 SE River Road: had a few matters which were of concern to him.

1. The address assigned to his home is out of sequence with other homes on his road. Mr. Kurilla will look into this and see if there is anything that can be done.
2. The speed limit on SE River is 45MPH and cars go more than 65 MPH, he wondered if there was any way to get that speed limit reduced. Trustee Weimer noted that SE River is a County Road and that the Township does not have jurisdiction on that road but Trustee Weimer said that he was going down to the Engineers office this week and he will mention that to them. Mr. Weimer also stated that he would be willing to write a letter supporting the reduction of the speed limit. Trustee Tomaino said that he would discuss the matter with Police Chief Schaeffer and do extra speed patrol in that area.
3. Mr. Jackanich also asked if there was any way that NO LITTERING signs could be erected on SE River Road. All the Trustee agreed that that road does have an overabundance of litter and they would look into getting signs for that Road and NE River Road. They have to be installed by the County as they are both County Roads.
4. Lastly Mr. Jackanich asked about zoning regulations regarding maintenance on properties that are unoccupied. Some have trailers and campers in the middle of the front yard that are mowed around and left to deteriorate and affect the rest of the neighborhood. Mr. Kurilla is to look into what can be done.

Mr. Harry Fox Lillian Drive:

Mr. Fox asked why the Township needed 4 cruisers and if they intended to retire one of the cruisers since they were getting a new one. Trustee Tomaino explained that by having 4 cruisers the officers were able to rotate the cars so that no one car has a significant amount of miles, which effects the value at trade in or at the time of resale, and that all the cars are therefore under manufacturer’s warranty and all the repairs, if any, are paid for by the manufacturer which keeps the Police departments vehicle maintenance costs very low.

Mr. Fox also asked what the Trustees intended to do with the prime piece of property they purchased a few years ago on the Milton-Mahoning Intersection. All the Trustees commented on the many uses that the

property will have in the future and that a community building is a top priority for the Township and that funding for such a facility is constantly being looked into.

Mr. Fox asked why the new contractors who were taking care of the township cemeteries are not doing the cleanup work around the stones after they cut. The previous contractor used to clean around the stones and blow the cut grass off the stones. Also there is poison ivy that has not been treated for a few years in the cemetery around the graves and fence area. Mr. Weimer said that he and Mr. Lloyd will speak to the maintenance contractor taking care of the grass at the cemetery and ask him to be more detail oriented and they will look into spraying for poison ivy.

Mr. Jim Lynch, 2401 N. Pricetown Road:

Mr. Lynch asked if anyone knows what is happening at 2426 Pricetown Road. He believes that the owner has moved out quite some time ago and the grass has been let to grow and now there is a tarp over the roof, possibly to protect the house from roof leak damage. It was suggested that Mr. Lynch go on the web site to see who the owner is and see if there is a bank involved and notify the bank to see if they will do anything about the yard.

Mr. Lynch also asked about City Stone, the stone quarry. He asked if there had been a request to re-zone that property. Mr. Kurilla advised Mr. Lynch that if there was such a request submitted that as a neighbor he would be notified of a hearing that would have to take place in order for a zone change to be considered.

Mr. Lynch also asked if there was any regulation on how close to a property line they could blast. Mr. Campbell said that there are regulations and that there is a mining board in the state and he would see if he could find out something for Mr. Lynch.

There being no further public comments at approximately 8:35 PM Trustee Tomaino moved to go into executive session to discuss employment of township personnel, 06-18-13-15, seconded by Trustee Campbell, and passed with 3 ayes.

At approximately 8:50 PM Trustee Weimer moved to come out of executive session and go back into regular session, 06-18-13-16, seconded by Mr. Campbell and passed with 3 ayes.

After discussion the following actions were taken:

Mr. Tomaino moved to hire Lisa Storey, through Callos, at an hourly rate of \$9.00 as a substitute secretary when Ms. Balsinger is off. Ms. Storey has worked for Craig Beach Village, 06-18-13-17, seconded by Mr. Campbell and passed with 3 ayes.

At approximately 9:00 PM Trustee Weimer moved to adjourn, 06-18-13-18, seconded by Trustee Campbell and passed with 3 ayes.







Date July 16, 2013