

The Regular Board of Trustees Meeting, Tuesday, January 15, 2013 was called to order at 7:00 PM by Chairman Weimer. After the Pledge of Allegiance, roll call was taken. Chairman Weimer, Trustee Tomaino, Trustee Campbell, Fiscal Officer Schulz, Police Chief Michael Saltsman, Fire Chief Harold Maynard, Road and Cemetery Coordinator Kevan Lloyd were present. Zoning Inspector Mike Kurilla was excused.

**Mr. Weimer moved to approve the minutes from the Regular Meeting of December 18, 2012, 01-15-13-01** seconded by Mr. Campbell and passed with 3 ayes.

Chairman Weimer introduced Ken Nowak from Front Runner Seismic, Inc. to address the Trustees and the residents about the upcoming planned testing and drilling that will be done by their company in Milton Township. Mr. Nowak had maps showing the areas of over 140 square miles where testing will be done. There have been changes since the last meeting. The area in Craig Beach has been eliminated. Lake Milton has been removed from the project and instead of 6 permits only 2 are now required

The work will be done over the next 18 months. Mr. Nowak provided a certificate of insurance for \$1,000,000 naming the Township as an additional insured. Also, there will be notations made on the permits before they are signed by the Trustees, that there will be no work done on the Cemetery properties and a Road Bond will be provided by Front Runner Seismic. Also, a guarantee of any damage to water, gas or electric lines will be repaired or replaced immediately.

Trustees Campbell will confer with an attorney from the Farm Bureau with expertise in this area for final review of the permits before the Trustees execute them. The Trustees thanked Mr. Nowak for coming and advised him that they will be in touch with him soon.

Beth Pesek, Lake Milton Women's League, President, addressed the Trustees, and asked that the Trustees allow the organization to use the accessory building on Mahoning Ave. for their meetings and fund raisers at no charge. Also, the Women's League would like the Township to help with the changing of the Banners on Mahoning Ave. The Women's League has been meeting at the Town Hall for the last 24 years, when the organization was founded and has donated all of its fund raising proceeds back to the community. Chairman Weimer thanked Ms. Pesek and the Women's League for all the charitable contribution they have made in the past and all the good that they do for Milton Township and Lake Milton. He advised her that the group is welcome to use the building at No Charge. He would look into other alternatives for the putting up and taking down of the banners as unfortunately the Township does not have the proper equipment to do this.

Fiscal Officer Schulz gave a financial report and stated that as of December 31, 2012, Total Fund Balances in all funds is \$1,287,398.59. The General Fund balance is \$431,284.59 which represents approximately 33% of all funds available. The Fiscal Officer asked for approval of payments by warrants #26656 through #26692 totaling \$17,561.54 and EFT charges totaling \$16,908.05 for a total disbursement of \$34,469.59. Ms. Schulz also reported that total revenue budgeted for 2012 is \$1,140,723.50 of which a total received to date is \$1,141,985.49, this represents 100% of all revenues budgeted. Ms. Schulz reported that the total Appropriations for 2012 are \$1,503,024.80 and the amount spent for the year was \$1,205,488.44. There were no supplemental appropriations.

Fiscal Officer Schulz also noted that all Trustees and Department Heads had been given a copy of all of the above reports and their specific department reports.

**Mr. Campbell moved to accept the financial report as submitted and approve payment of warrants #26656 through #26692 and EFT charges totaling \$34,469.59, 01-15-13-2,** seconded by Trustee Tomaino and passed with 3 ayes

**POLICE DEPARTMENT:**

1. Chief Saltsman reported that there were 174 Calls to service, 21 reports taken and 132 calls to the police department, see detailed report attached,
2. Chief reported that there was an incident at the school because of something that was posted through social media, everything turned out alright.
3. The cameras are not installed in the cruisers yet. The camera company sent the wrong cable. Also having problems with the air cards from Verizon. The Chief will follow up on both items.

**FIRE DEPARTMENT:**

Fire Chief Maynard reported there were 32 calls for the month of December, Craig Beach Village 15 responses, and Milton Township 17 responses. The Department responded to 443 calls in 2012. See attached document for detailed report.

1. All bills have been turned into the Fiscal Officer for payment.
2. There was a donation of \$100 received from the Whaley family as a thank you for the Department having to respond to a Thanksgiving Day fire.
3. The Department is responding to more and more calls where it is necessary to transport a person to a medical facility. This is due to Lane Ambulance not being available. This matter will have to be addressed in the near future.
4. Probationary Fire Fighter Zack Hogue failed to pass the state mandated 36 hour course and has resigned effective 12/31/12. He will attempt to take the course again in the spring of 2013 and will re-apply to the Department if he is successful.
5. The department has received its 2013 Drug License and a copy was provided to the Fiscal Officer.
6. The Chief followed up from last meeting and had the garage doors serviced for approximately \$320.00 which was approved at last meeting. The weather molding had to be ordered.
7. The camera system has been ordered by Youngstown Radio and should be installed within the next 30 days.
8. All the fire fighters driving records have had their annual check for violations.
9. The Girl Scouts have asked to hold a fund raiser at the Fire Station on 2/2/13.
10. All the radios in the trucks and the miter's have to be reprogrammed due to Federal Regulations. There are 3 radios for the Fire Department and 1 radio for the Police which need to be replaced as they are no longer working or able to be repaired. The cost is \$395.00 each.
11. Chief Maynard asked if there was any update on the Fire Station roof curb, the Fiscal Officer reported that Joe DeSalvo from DeSalvo Construction advised that the Township contact York Mahoning directly and get two other prices for the roof curb that needs repaired. Chief Maynard will follow up on getting prices.
12. Chief Maynard asked if there was a contact person for the Lake Milton Commons because there was a fire call there recently and they could not get through the security gates. Fiscal Officer Schulz stated that she would provide a contact number for the Chief.

**Trustee Weimer moved to accept the resignation of Probationary Fire Fighter Zack Hogue, 01-15-13-3,** seconded by Trustee Campbell and passed with 3 ayes.

**Trustee Tomaino moved to approve the purchase of 4 radios at a cost of approximately \$395 per radio, 3 for the fire department and 1 for the police department, due to the new Federal Regulations for new narrow banding requirements, 01-15-13-4,** seconded by Trustee Campbell and passed with 3 ayes.

**ROAD DEPARTMENT:**

Mr. Lloyd reported the following:

1. All of the salt has been purchased from last year's contract, thanks to Palmyra Township who allowed us to borrow some salt until ours was delivered.
2. Roads have been patched and signs have been replaced.
3. The Boss plow had to be repaired at EverBrite, Inc.
4. Dave Bakalar from Thomas Fok & Assoc. has been contacted and the Pickering project is on track and the Canyon Blvd program will be coming up soon.
5. The recent snow storms have kept the department busy. Also a new driver, who will take care of our County roads, has been hired at the County.

**RECYCLING:** No report

**CEMETERY:**

1. There was 1 funeral for the month of December.

**ZONING:**

Mike Kurilla provided a report to be read. There was 1 permit issued for the month of December. Valuation for December was \$5,000.00, YTD Evaluation of \$3,099,945.00. Total receipts for December are \$22.50 and YTD Receipts are \$10,596.32.

**CORRESPONDENCE:**

1. Thank you from Palmyra Township for use of the Sutphen Pumper.
2. Notice from Mah Cty Recorder of charges for zoning resolutions and amendments.
3. Armstrong Cable introducing new packages and new pricing.
4. Green Team – 2013 program outline
5. Teamsters notice of a potential strike of Republic/Allie Waste workers.
6. ODOT pre-construction meeting for work on Rte. 534.

**OLD BUSINESS-**

1. Salt Contract Requirements have been met from last year's contract.
2. Land Reutilization program is on tract.
3. Security Cameras for Fire Station have been ordered.
4. Battery Back-up for police station computers and phones, Chief Maynard provided the Grainger catalogue listing possible solutions
5. Ms. Schulz reported that the NE River Road walking path project was not selected by the State for the grant but that the Township will reapply. Also ODOT may have funds available for this project.
6. Fire Chief will look into pricing for roof repairs on the Fire Station.
7. Chief Maynard walked the new Grandview walking path and noted his concern again on how much of the project has eroded away. Trustee Campbell asked if landscaping netting would help hold some of the soil in place. He suggested that the Township offer to provide the matting. Road Coordinator Lloyd was asked to get pricing on the materials that will help stop erosion. Mr. Mitchell will be contacted.

8. Fire Dept. billing service contract will be reviewed by the Fiscal Officer and Chief Maynard.

**NEW BUSINESS** –

The Fiscal Officer asked if anyone had heard from the new County Engineer and if a date had been set for the annual meeting. No one had heard anything to date.

Thomas Fok & Associates, contract for Canyon Blvd Phase V, **Mr. Weimer moved to enter into a contract with Thomas Fok & Associates for the engineering of Canyon Blvd Phase V, 01-15-13-5**, seconded by Mr. Campbell and passed with 3 ayes. Both phases will be bid together and the work will not start until July.

New Surveyor Update – Mr. Campbell said that he will contact the surveyor and find out what he propose to do for the Township.

ODOT mileage certification form. **Mr. Campbell moved to certify the ODOT mileage owned and maintained by Milton Township to be 19.185 miles, 01-15-13-6**, seconded by Mr. Tomaino and passed with 3 ayes.

**REMINDERS:**

1. Next MCTA meeting is Thursday February 21, at the Canfield Town Hall
2. OTA Winter Conference is Jan 30 – Feb 1
3. Milton Township next meeting is February 5<sup>th</sup> at 7:00 PM, please note the date.

**PUBLIC COMMENTS:**

Ed Duncan owns Block Towing and would like to have the Police & Fire Chief add their company to the list for being used in towing situations.

There being no further comments **at approximately 8:00 PM Trustee Weimer moved to go into executive session to discuss employment and termination of township employees, 01-15-13-7** seconded by Chairman Tomaino, and passed with 3 ayes.

**At approximately 8:45 PM Trustee Weimer moved to come out of executive session and go back into regular session, 01-15-13-8**, seconded by Mr. Tomaino and passed with 3 ayes.

There was no discussion and no action was taken after coming out of executive session.

**At approximately 8:50 PM Mr. Campbell moved to adjourn, 01-15-13-9**, seconded by Trustee Tomaino and passed with 3 ayes.

Date 02/07/2013

